

IDAHO CONTRACTORS BOARD
Bureau of Occupational Licenses
700 West State Street, P.O. Box 83720
Boise, ID 83720-0063

Board Meeting Minutes of 4/18/2017

THIS IS A DRAFT DOCUMENT THAT HAS NOT BEEN APPROVED BY THE BOARD

BOARD MEMBERS PRESENT: C Roy Ellis - Chair
Rodney Underhill
J Robert Pilote
Rebecca Ann Bowen Odom
Gary R Bond

BUREAU STAFF: Tana Cory, Bureau Chief
Dawn Hall, Administrative Support Manager
Lori Peel, Investigative Unit Manager
Maurie Ellsworth, General Counsel
Mitchell Toryanski, Legal Counsel
Eric Nelson, Board Prosecutor

OTHERS PRESENT: Miles Yaryan, Nature's Roots
Jeremiah Hetzel, J & H Roofing LLC
Heather Hetzel, J & H Roofing LLC
Zachariah Joes, Rockstar Roofing & Remodels LLC
Sonia Rocha, Rockstar Roofing & Remodels LLC
Jason Palermo, Cabinet Solutions
Zach Cirrincione, Nailed it Fencing LLC
Kristina Cirrincione, Nailed it Fencing LLC

The meeting was called to order at 8:30 AM MDT by C Roy Ellis.

APPROVAL OF MINUTES

Ms. Odom made a motion to approve the minutes of 3/14/2017. It was seconded by Mr. Bond. Motion carried.

LEGISLATIVE REPORT

Ms. Cory gave the legislative report. She said August 1st is the deadline for proposed law changes and the third week of August is the deadline for proposed rule changes to be submitted to the Governor's Office for the 2018 Legislative Session.

FINANCIAL REPORT

Ms. Hall gave the financial report, which indicated that the Board had a cash balance of \$122,905.33 as of 3/31/2017.

DISCIPLINE

Mr. Nelson presented a memorandum regarding case numbers CON-2017-74 and CON-2017-71. After discussion, the Board gave recommendations for appropriate discipline.

Mr. Bond made a motion to close case CON-2017-73 with a warning letter. It was seconded by Mr. Underhill. Motion carried.

Mr. Pilote made a motion to close case CON-2017-68 with a warning letter. It was seconded by Mr. Bond. Motion carried.

Mr. Bond made a motion to close case CON-2017-72 with a warning letter. It was seconded by Ms. Odom. Motion carried.

Mr. Nelson presented a Stipulation and Consent Order in case CON-2017-80. Mr. Bond made a motion to approve the Consent Order and allow the Board Chair to sign on behalf of the Board. It was seconded by Mr. Pilote. Motion carried.

Mr. Nelson presented Findings of Fact, Conclusions of Law and Final Orders for cases CON-2017-31, CON-2017-32, CON-2017-33, CON-2017-35, and CON-2017-36. Mr. Bond made a motion to approve the Findings of Fact, Conclusions of Law and Final Orders and allow the Board Chair to sign on behalf of the Board. It was seconded by Ms. Odom. Motion carried.

INVESTIGATIVE REPORT

Ms. Peel gave the investigative report, which is linked above.

FOR BOARD DETERMINATION

Mr. Pilote made a motion to approve the Bureau's recommendation and authorize closure in cases I-CON-2017-142, I-CON-2017-158, I-CON-2017-187,

I-CON-2017-195, I-CON-2017-209, I-CON-2017-154, I-CON-2017-165, I-CON-2017-186, I-CON-2017-188, I-CON-2017-168, I-CON-2017-170, I-CON-2017-171, I-CON-2017-175, I-CON-2017-205, and I-CON-2017-185. It was seconded by Mr. Bond. Motion carried.

Mr. Pilote made a motion to approve the Bureau's recommendation and authorize closure in cases I-CON-2016-116, I-CON-2016-233, and I-CON-2017-46. It was seconded by Mr. Bond. Motion carried.

OLD BUSINESS

To Do List – The Board reviewed the to do list and no action was taken.

INTRODUCTIONS

Kim Aksamit was introduced to the Board members. Ms. Aksamit and Ms. Miles will be working together with the Contractor Board registrations.

CORRESPONDENCE

The Board discussed a request from Idaho Public Television's Idaho Reports for an interview regarding contractor registrations. The Board approved Mr. Pilote to speak for the Board.

EXECUTIVE SESSION

Mr. Bond made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials. It was seconded by Mr. Pilote. The vote was: Mr. Bond, aye; Mr. Pilote, aye; Mr. Underhill, aye; Ms. Odom, aye; and Mr. Ellis, aye. Motion carried.

Mr. Bond made a motion to come out of executive session. It was seconded by Ms. Odom. The vote was: Mr. Bond, aye; Mr. Pilote, aye; Mr. Underhill, aye; Ms. Odom, aye; and Mr. Ellis, aye. Motion carried.

APPLICATIONS

Mr. Bond made a motion to approve the following for licensure:

Approved for Licensure

KETRON ROOFING LLC	RCE-44063
HUTCHISON HOME REMODEL AND REPAIR LLC	RCE-44141
ROCKSTAR ROOFING & REMODELS LLC	RCE-44145
CLEAN CONCRETE LLC	RCE-44159

A CUT ABOVE LANDSCAPING LLC	RCE-44198
APEX ROOFING & REPAIR LLC	RCE-44208
AARON ALEXANDER CONSTRUCTION INC	RCE-44243
GOLDEN ARROW CONSTRUCTION LLC	RCE-44250
J & H ROOFING LLC	RCE-44157
JOHN CHAPMAN CONSTRUCTION LLC	RCE-44259
NAILED IT FENCING LLC	RCE-44299
DIXON CONSTRUCTION AND MANAGEMENT LLC	RCE-44378
D & R DRAINAGE SYSTEMS	RCE-44394
DOUGLAS NICHOLAS J	RCT-43828
HANSEN JUSTIN W	RCT-44415
JAMES JESSICA MORGAN	RCT-44054
MARTINEZ MANUEL	RCT-44136
MCCAMMON JONATHAN GLEN	RCT-44414
PRIMM JEREMY ERICK	RCT-43982
ROBERTSON GABRIEL DOUGLAS	RCT-43908
SHEPPS DARRYL JAMES	RCT-44099
SORENSEN JEREMY JAKE	RCT-44050
YARYAN MILES CAMERON	RCT-44424

It was seconded by Ms. Odom. Motion carried.

Mr. Bond made a motion to table 901151114 pending additional information. It was seconded by Mr. Pilote. Motion carried.

Mr. Bond made a motion to approve 901137559 pending receipt of additional information. It was seconded by Mr. Pilote. Motion carried.

Mr. Bond made a motion to approve 901150966 pending additional information. It was seconded by Ms. Odom. Motion carried.

NEXT MEETING was scheduled for May 16, 2017 at 10:00 M

ADJOURNMENT

Mr. Pilote made a motion to adjourn the meeting at 11:15 AM. It was seconded by Mr. Bond. Motion carried.

C Roy Ellis, Chair

Rodney Underhill

J Robert Pilote

Rebecca Ann Bowen Odom

Gary R Bond

Tana Cory, Bureau Chief