

STATE OCCUPATIONAL THERAPY LICENSURE BOARD
Bureau of Occupational Licenses
700 West State Street, P.O. Box 83720
Boise, ID 83720-0063

Conference Call Minutes of 1/31/2018

BOARD MEMBERS PRESENT: Kristin Guidry - Chair
Jori Ann Bathina
Brenda Krueger
Farrell Lindley-Kessler
Cherie Strand

BUREAU STAFF: Tana Cory, Bureau Chief
Dawn Hall, Deputy Bureau Chief
Julie Eavenson, Admin. Support Manager
Maurie Ellsworth, General Counsel
Debbie Toncray, Technical Records Specialist II

The meeting was called to order at 1:01 PM MST by Kristin Guidry. She welcomed new Board members Jori Ann Bathina and Brenda Krueger.

LEGISLATIVE REPORT

Ms. Cory gave the legislative report. The Board has proposed a law change to clean up old language by replacing the words “registered” and “certified” with “licensed”. She said it passed the House today. Ms. Cory said that Ms. Guidry presented the rule changes to the House and Senate. Ms. Guidry reviewed the rule regarding the fee decrease. Ms. Cory said that the rules passed both the House and Senate. She said the rules that are approved will go into effect around the last day of the 2018 Legislature.

Ms. Guidry and Ms. Lindley-Kessler gave an update about the meetings they attended with other Board members and Legislators.

Ms. Strand made a motion to authorize Ms. Guidry to work with the Bureau on future legislative matters when they arise. It was seconded by Ms. Lindley-Kessler. Motion carried.

OLD BUSINESS

TO DO LIST

The Board reviewed the To Do List and no action was taken. Ms. Guidry asked Ms. Toncray to re-send the information about the Executive Order to the Board.

Ms. Strand made a motion to authorize Ms. Krueger to work with Ms. Strand and Ms. Callahan on the subcommittee to review the on-line competency

assessments, CE rules, and NBCOT Navigator. It was seconded by Ms. Lindley-Kessler.

The Board agreed to have Ms. Guidry and Ms. Lindley-Kessler continue to work on the subcommittee with Ms. Callahan to review the rules for supervision, recordkeeping and telehealth.

EXECUTIVE ORDER

Ms. Eavenson outlined the Board's role in responding to the Lt. Governor's Executive Order. There is a template that will be used to complete each Board's response, and the template contains six sections:

- A. Index of Statute, Rule, and Policy Requirements for Licensure and Renewal
- B. Applications and Renewals Denied – 2017
- C. Disciplinary Actions – Past 5 Years
- D. Law, Rule, or Policy Changes or Proposed/Implemented Changes in Last 5 Years to Eliminate Barriers to Entry
- E. Assessment of Public Interest
- F. Recommendations for Improvement, Modification, or Elimination of Requirements

The Bureau will be responsible for gathering and entering all of the data in sections A, B and C of the template. The Bureau and each Board will jointly fill in section D regarding the Law, Rule or Policy Changes or Proposed/Implemented Changes in Last 5 Years to Eliminate Barriers to Entry. The Board Specialist and Administrative Support Manager will assist the designated Board member with writing sections E and F.

Ideas for the EO that come up between meetings cannot be shared among Board members outside of Board meetings, but may be forwarded to the Board Specialist or Administrative Support Manager for inclusion in the next meeting.

The process will be completed in three meetings: 1) discussion, 2) review and approve a rough draft, and 3) review and approve a final draft. The final draft must be completed and approved by June 15, to meet the July 1, deadline for responding.

NEW BUSINESS

PROPOSED LAWS AND RULES

Ms. Guidry said that the Contractors Board has a rule regarding how it handles applicants with felony convictions. She asked that the topic be added to the 3/9/2018 agenda.

CORRESPONDENCE

NATIONAL BOARD FOR CERTIFICATION IN OCCUPATIONAL THERAPY (NBCOT) 2018 STATE REGULATORY LEADERSHIP FORUM

The Board reviewed the invitation for the Board Chair and Administrator to attend the NBCOT meeting in April 2018. Ms. Strand made a motion to authorize Ms. Guidry and Ms. Toncray or other representatives of the Board and Bureau to attend. It was seconded by Ms. Lindley-Kessler. Motion carried.

AMERICAN OCCUPATIONAL THERAPY ASSOCIATION (AOTA) 2018 ANNUAL MEETING

The Board reviewed the invitation for any Board member to attend the conference in April 2018. Ms. Strand and Ms. Lindley-Kessler said they might be able to attend.

ACCREDITATION COUNCIL FOR OCCUPATIONAL THERAPY EDUCATION (ACOTE) – OCCUPATIONAL THERAPIST/OCCUPATIONAL THERAPY ASSISTANT EDUCATION

The Board reviewed the information and no action was taken.

ACOTE – STATEMENT ON DRAFT III REVISED ENTRY LEVEL STANDARDS

The Board reviewed the information and no action was taken.

ACOTE – CALL FOR COMMENT ON DRAFT ACOTE STANDARDS

The Board reviewed the information and no action was taken.

ACOTE – ACTIONS AND DISCLOSURE STATEMENTS FOR DECEMBER 2017

The Board reviewed the information and no action was taken.

SUPERVISION QUESTION

The Board reviewed the question regarding the requirements for an OT supervising an OTA. Ms. Strand made a motion to have Ms. Toncray respond and direct the inquirer to read Rule 011, Supervision, and note that as long as the OT is licensed, they are not prohibited from supervising OTAs. It was seconded by Ms. Krueger. Motion carried.

NEXT MEETINGS were scheduled for 3/9/2018 at 8:00 AM MST and 4/25/2018 at 12:00 PM MDT.

ADJOURNMENT

Ms. Lindley-Kessler made a motion to adjourn the meeting at 1:55 PM MST. It was seconded by Ms. Strand. Motion carried.

Kristin Guidry, Chair

Cherie Strand

Jori Ann Bathina

Farrell Lindley-Kessler

Tana Cory, Bureau Chief