



## State of Idaho

### Division of Occupational and Professional Licenses Idaho Licensing Board of Professional Counselors and Marriage and Family Therapists

**BRAD LITTLE**  
Governor  
**RUSSELL BARRON**  
Administrator

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#### Minutes of 8/18/2023

<b>Board</b>	Dennis M Baughman, LCPC - Chair	<b>Division</b>	Anne Lawler, Bureau Chief
<b>Members</b>	Spencer Zitzman, Ph.D., LMFT	<b>Staff:</b>	Greg Loos, General Counsel
<b>Present:</b>	Lea Williams, LCPC		John Price, Investigative Program Manager
	Anna James Krzemieniecki, LCPC		Skip Liddle, Inspection Unit Supervisor
	Theresa Bradford		Emily Rough, Board Support Specialist
	Tami S Kammer, LMFT, LCPC		

**Others** Tyler Williams, Board Prosecutor  
**Present:**

The meeting was called to order at 9:00 AM by Dennis M Baughman, LCPC.

#### Approval of Minutes

A motion was made and seconded to approve the 2/23/2023, 3/24/2023, 4/7/2023, 5/18/2023, and 5/19/2023 minutes. The motion carried unanimously.

#### DIVISION BUSINESS

**Health Profession Recovery Program Update:** Katie Stuart presented a one-year draft contract for the Board to review.

#### BOARD BUSINESS

**Texas LPC Associates Owning Businesses:** Ms. Lawler stated the differences between LPC and LCPC in Texas and in Idaho regarding owning a business.

#### DIVISION BUSINESS

**HB61 Telehealth Registration:** Ms. Lawler gave an update on HB61 regarding Telehealth Registration.

**Website Update:** Ms. Lawler showed the Board its newly updated website.

**Luma Discussion:** Ms. Lawler gave an update on the recent communication sent to Board members regarding the new Luma system.

**Financial Update:** Ms. Lawler gave the financial report, which indicated that the Board had a cash balance of \$197,195.35 as of June 30, 2023.

#### BOARD BUSINESS

**Board Elections:** A motion was made and seconded to nominate Mr. Dennis Baughman as the Board chair and Dr. Spencer Zitzman as the Board Vice-chair. The motion carried unanimously.

**Zero-Based Regulation:** Ms. Lawler and Mr. Josh Scholer clarified what logical outgrowth is in regard to changes to proposed rules.

**Conference Updates and Reports:** Dr. Zitzman gave an update on the recent counseling summit that he attended.

**Licensing Report:** Ms. Lawler presented a report on applications received and licenses issued and renewed by staff since the last meeting.

**Public Comment:**

Steven Lanzet asked where the rule changes are located on the website. Ms. Lawler showed the Rulemaking page on the DOPL website. Mr. Lanzet requested that the rules be easier to find and view. He proposed rules have requirements for 6 CEs for suicide and 6 CEs for ethics.

Stephanie Alvarez asked why there weren't postcards sent out regarding the proposed rules. Ms. Lawler stated that an email was sent out to licensees.

Chad Yates stated that school counselors are concerned that they will be unable to supervise LPC candidates.

**Executive Session**

A motion was made and seconded to enter executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law, Idaho Code § 74-106(9). The purpose of the executive session was to discuss documents relating to the fitness of a licensee to retain a license or registration. The vote was: Mr. Baughman, aye; Dr. Zitzman, aye; Ms. Kammer, aye; Ms. James Krzemieniecki, aye; Ms. Williams, aye; and Ms. Bradford, aye. The motion carried unanimously.

A motion was made and seconded to exit executive session. The motion carried unanimously. No decisions were made in executive session.

**Discipline**

A motion was made and seconded to negotiate a Stipulation in case numbers I-COU-2023-26, I-COU-2023-28, I-COU-2023-36, I-COU-2023-42, and I-COU-2023-43 and to allow the Board chair to sign on behalf of the Board. The motion carried unanimously.

A motion was made and seconded to negotiate a Correction Action Plan in case numbers I-COU-2023-34 and I-COU-2023-49 and to allow the Board chair to sign on behalf of the Board. The motion carried unanimously.

A motion was made and seconded to close case numbers I-COU-2023-37, I-COU-2023-51, and I-COU-2023-40 with an advisory letter. The motion carried unanimously.

A motion was made and seconded to close case numbers I-COU-2023-38, I-COU-2023-39, I-COU-2023-52, and I-COU-2023-54. The motion carried unanimously.

**Adjourn**

There being no further business, the meeting was adjourned at 12:44 PM.

The next meeting is on 09/22/2023.