



State of Idaho  
Division of Occupational and Professional Licenses  
Idaho Liquefied Petroleum Gas Safety Board

**BRAD LITTLE**  
Governor  
**RUSSELL BARRON**  
Administrator

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Minutes of 11/08/2022

Board Members Present: Tom C. Daniels, Chair  
Richard Davies  
Garrett DeJong

Division Staff: John Nielsen, Executive Officer  
Lea Kear, Legal Counsel  
Julie Redd, Licensing Program Supervisor  
Linda Pratzner, Board Support Specialist

Board Members Absent: Rick J. Harris

The meeting was called to order at 9:01 AM by Tom C. Daniels.

**APPROVAL OF 07/06/2022 MEETING MINUTES**

A motion was made and seconded to approve the 07/06/2022 meeting minutes. Motion carried unanimously.

**DIVISION BUSINESS**

**Election of Officers:** This topic will be addressed at the next Board meeting.

**Schedule 2023 Meeting Dates:** The 2023 meeting dates are: 2/21, 6/6, and 9/19.

**BOARD BUSINESS**

**Discuss Delegation of Application Review:** There was discussion whether to authorize staff to approve “Change of Owners” and “New Facilities” applications.

**Licensure Application Review:** Applications were reviewed in Executive Session.

**Public Comment:** Joel Emerson, Clearwater Propane, suggested for consistency, to provide training to inspectors on the interpretation of codes.

**EXECUTIVE SESSION – PENDING LITIGATION, APPEARANCES AND DISCIPLINE**

**Motion to Enter Executive Session:** A motion was made and seconded for the Board to enter Executive Session under Idaho Code § 74-206 (1) (d) to consider records that are exempt from disclosure under the Public Records Act, Idaho Code § 74-106 (9). The purpose of the Executive Session will be to discuss documents relating to the fitness of an applicant to be granted a license or registration. Roll Call: Tom C. Daniels-yes, Garrett DeJong-yes, and Richard Davies-yes. Motion carried unanimously.

**Motion to Leave Executive Session:** A motion was made and seconded to exit Executive Session. Motion carried unanimously.

**Motions(s) re: Application:** A motion was made and seconded to approve the following applications pending additional information in accordance with NFPA 58: PDF A-1535, PDF A-1540, PDF A-1543, PDF A-1545, and PDF A-1531. Motion carried unanimously.

A motion was made and seconded to approve application PLFA-1566 pending additional information in accordance with NFPA 58. Chairman Daniels recused himself. Motion carried.

A motion was made and seconded for conditional approval of the following applications with verification of NFPA compliance prior to the next renewal cycle: PDFA-1485, PDFA-1498, PDFA-1544, and PDFA-1552. Motion carried.

**ADJOURNMENT**

There being no further business, the meeting adjourned at 11:23 AM.

*11/18/2022kb*