



State of Idaho  
Division of Occupational and Professional Licenses  
State Board of Midwifery

**BRAD LITTLE**  
Governor  
**RUSSELL BARRON**  
Administrator

11341 W Chinden Blvd.  
P.O. Box 83720  
Boise, ID 83720-0063  
(208) 334-3233  
dopl.idaho.gov

**Quarterly Meeting Minutes of 10/28/2022**

<b>Board Members Present:</b>	Valerie J Hall - Chair Charity Catlin Megan Kasper Md	<b>Division Staff:</b>	Anne Lawler, Bureau Chief John Price, Investigative Unit Manager Nick Krema, Legal Counsel Cesley Metcalfe, Board Support Supervisor Emily Rough, Board Support Specialist Christopher Gilliam, HR Specialist, Sr.
<b>Board Members Absent:</b>	Amy B Redman Elizabeth Hartman		

The meeting was called to order at 9:40 AM MT by Valerie J Hall.

**Introductions:** Ms. Catlin introduced herself as a new member of the Board.

**Approval of Minutes:** Motion was made and seconded to approve 07/29/2022 minutes. Motion carried unanimously.

**DIVISION BUSINESS**

**Board Training:** Mr. Gilliam presented a respectful workplace training. Mr. Krema presented a training on Idaho's Open Meeting Law.

**Zero Based Regulation:** Motion was made and seconded to adopt the rules as presented as pending pursuant to Idaho Code § 67-5224. Motion carried unanimously.

**2024 Statute Sunset:** Ms. Lawler stated that the Board's Practice Act will sunset in 2024 and discussed options for how this can be addressed.

**BOARD BUSINESS**

**Set 2023 Quarterly Meeting Dates:** The Board set its 2023 quarterly meetings for 9:30 AM MT on the following dates: January 13, 2023; April 14, 2023; July 21, 2023; and October 6, 2023.

**Naloxone Guidance Update:** Division staff will distribute a naloxone guidance document to licensees.

**Licensing Report:** Ms. Lawler presented a report on applications received and licenses issued and renewed by staff since the last meeting.

**Executive Session:** Motion was made and seconded to enter executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law, Idaho Code § 74-106(9). The purpose of the executive session was to discuss documents relating to the fitness of a licensee to retain a license or registration. The vote was: Ms. Hall, aye; Dr. Kasper, aye; and Ms. Catlin, aye. Motion carried unanimously.

Motion was made and seconded to exit executive session. Motion carried unanimously. No decisions were made in executive session.

**Discipline:** Motion was made and seconded to approve the Stipulation and Consent Order for case numbers: MID-2021-2, MID-2022-3, and MID-2022-4 and to allow the Board chair to sign on behalf of the Board.

**Adjourn:** There being no further business, the meeting was adjourned at 11:16 AM.

The next meeting is on 01/13/2023.