



# State of Idaho

## Division of Occupational and Professional Licenses Board of Naturopathic Health Care

**BRAD LITTLE**  
Governor  
**RUSSELL BARRON**  
Administrator

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### Minutes of 05/31/2023

<b>Board</b>	Dr. Tilden Sokoloff, Chair	<b>Division</b>	Russ Barron, Executive Officer
<b>Members</b>	Christy Perry	<b>Staff:</b>	Yvonne Dunbar, General Counsel
<b>Present:</b>	Mark Dunlap		Dr. Nicki Chopski, Bureau Chief
	Dr. Steve Mings		Christopher Gilliam, Human Resource Specialist Senior
	Dr. Lynn Hansen		Linda Brown, Financial Officer
			Madyson Crea, Board Support Specialist

The meeting was called to order at 8:05 AM by Tilden Sokoloff.

#### **DIVISION BUSINESS**

**Respectful Workplace:** Mr. Gilliam presented the Respectful Workplace training to the Board.

**Cost Projection – License and Registration Fees:** Ms. Brown projected expenses and how different licensing fees would affect the Board’s financial balance over five years. The Board discussed estimated license and registration fees. Additionally, they discussed the number of licensees and registrants they project will apply in the next two years.

**SharePoint:** Dr. Chopski informed the Board they would transition to SharePoint to access meeting documents. She stated that the transition is meant to standardize processes and create a secure platform for Board documents.

**Board Meeting Schedule:** Ms. Dunbar outlined the rulemaking process and deadlines that must be met for rulemaking. The Board agreed to meet on August 2, 2023 at 10:00 AM and August 3, 2023 at 4:00 PM. The September 27, 2023 meeting will begin at 8:30 AM, and the October meeting was canceled.

#### **BOARD BUSINESS**

**Board Vice Chair Election:** A motion was made and seconded to elect Lynn Hansen as the Board Vice Chair. The motion carried.

**Exam and School Follow-up:** Dr. Chopski outlined the requirements to sit for two exams she was made aware of. The Board discussed that Idaho Code § 54-5905 is more restrictive than the two testing companies’ qualification requirements. Ms. Dunbar informed the Board that the statute requires they put the exams accepted for licensure in rule. The Board discussed putting the American Naturopathic Medical Certification Board exams and the National Board of

Naturopathic Examiners NDLEX in rule. Staff will provide the Board with additional information on exams at the next meeting.

**Rulemaking Process and Draft Rules:** Ms. Dunbar reviewed the draft rule chapter with the Board and asked for direction on specific rules. The Board was reminded that the Governor's goal is to have "right touch regulation" and only to promulgate rules necessary to protect the public; there is no need for duplication of the statute. The Board must justify the necessity of a rule to be more restrictive than the regulations of surrounding states.

Licensure: The Board decided they did not need to outline the requirement of a doctoral degree or satisfactory experience as it is already in statute. Additionally, the Board discussed outlining universal licensure requirements, which require an applicant to meet all requirements for initial licensure as outlined in Idaho Code § 54-5905(1).

Continuing Education (CE): The Board agreed to require twenty (20) CE credits annually for licensees and twelve (12) CE credits annually for registrants. Staff will provide information on surrounding states' CE requirements at the next meeting.

Ms. Dunbar reminded the Board that their disciplinary authority is outlined in statute; therefore, the Board does not need a discipline rule.

Ms. Dunbar addressed the public concerning applications for a naturopath license or registration. The public was asked to refrain from submitting applications for licensure as this Board currently does not have rules, fees, or applications. The Board will only accept applications once the rule chapter has been approved by the legislature.

**Public Comment:** Public comments were made.

### **Adjourn**

There being no further business, the meeting was adjourned at 12:49 PM.

The next meeting is on 08/02/2023.