



State of Idaho
Division of Occupational and Professional Licenses
Naturopathic Medical Board

BRAD LITTLE
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Minutes of 07/17/2023

Board	Joan Haynes, NMD – Chair	Division	Stephanie Lotridge, Executive Officer
Members	Tara Lyn Erbele, MD, NMD	Staff:	Russ Spencer, General Counsel
Present:	Nicole Maxwell, NMD		Susan Villanueva, Board Support
	Kelsey Jae, JD		Specialist
	Cory Szybala, NMD		

The meeting was called to order at 9:03 AM by Joan Haynes, NMD.

Approval of Minutes

A motion to approve the 01/23/2023 minutes was made and seconded. Motion carried.

DIVISION BUSINESS

2023 Legislative Session Overview: Ms. Lotridge briefed the Board on the 2023 Legislative Session and addressed the Board’s questions. The legislature achieved sine die on April 6, 2023, and authorized the Board’s rules, making them permanent. They have been in effect since July 1, 2023.

Health Professionals Recovery Program (HPRP) Update: Ms. Lotridge gave an update to the Health Professionals Recovery Program (HPRP), which is now available to all licensed Health Professionals.

Confidentiality, Conflict of Interest, and Honoraria Policies: Mr. Spencer reviewed these policies with the Board.

Financial Update: The Board reviewed the financial report as of 4/10/2023. Ms. Lotridge addressed the Board’s questions and stated that when the fiscal year-end report is available, she will send it to the Board to review.

Licensing System ITN Update: Ms. Lotridge informed the Board that the Division has entered into a contract for their new Licensing Information System. The goal for implementation of the new system is mid-year 2024.

FY23 Performance Report Review: Ms. Lotridge reviewed licensure statistics. Between FY22 to FY23, there was a 7% decrease in new licensees across all health professions boards. Ms. Lotridge stated she will begin providing the Board with a midyear report and would like to start tracking other applications and licensing data.

BOARD BUSINESS

Lifestyles Injectables Guidance Document Discussion: The Board reviewed the guidance document regarding lifestyle injectables. Staff stated this document does not interpret the statutes or rules or define the scope of practice. This guidance document is intentionally vague to allow for its use across multiple professions and procedures.

Website Update Discussion: Ms. Lotridge showed the Board an example of the new Board website design and stated that all Division websites will be consistent in appearance. The Board discussed having a FAQ section with links to topics such as education and licensing and directed staff to move forward with discussed changes.

Election of Chair: A motion was made and seconded to elect Joan Haynes, as Board Chair. The motion carried.

Adjourn

There being no further business, the meeting was adjourned at 10:50 AM.

The next Board meeting is on 10/02/2023.