



State of Idaho  
Division of Occupational and Professional Licenses  
Idaho Board of Podiatry

**BRAD LITTLE**  
Governor  
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Administrator

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### Board Meeting Minutes of 6/28/2023

<b>Board Members Present:</b>	Stewart Jones, DPM – Chair Bryan Thompson, DPM Gary James Millward, DPM Douglas Williams, DPM	<b>Division Staff:</b>	Katie Stuart, Executive Officer Russell Spencer, General Counsel Madyson Crea, Board Support Specialist
<b>Board Members Absent:</b>	Ione Springer, Public Member	<b>Others Present:</b>	Josh Scholar, Division of Financial Management Krissy Veseth, Division of Financial Management

The meeting was called to order at 3:30 PM by Stewart Jones, DPM.

#### Approval of Minutes

A motion was made and seconded to approve the 04/05/2023 minutes. The motion carried.

#### DIVISION BUSINESS

**Financial Update:** The Board reviewed the financial report as of 4/10/2023. Ms. Stuart outlined the expenses and addressed the Board's questions.

**Health Professional Recovery Program (HPRP) Update:** Ms. Stuart informed the Board that she has sent out an informational email on behalf of the Board to licensees outlining the program's goal and its availability to them.

**Licensing Information System Update:** Ms. Stuart informed the Board that the Division has entered into a contract for their new Licensing Information System. The goal for implementation of the new system is mid-year 2024.

#### BOARD BUSINESS

**Zero-Based Regulation (ZBR):** Ms. Stuart reviewed the draft rule chapter and the prospective analysis. The Board discussed the following:

Dr. Williams asked about rule 100.04 lacking endorsement and exam applications. Ms. Stuart stated that these were struck because they are duplicative of the Board's practice act.

Dr. Williams also asked about the continuing education (CE) reporting requirement being changed back to every year from the previously discussed revision of every two years. Staff

acknowledged this was a mistake in the clean copy and will be revised in the proposed rule chapter to require CE to be reported every two (2) years.

A motion was made and seconded to adopt, as proposed, the draft rule chapter of the Idaho Board of Podiatry, IDAPA 24.11.01, with the discussed revisions. The vote was: Dr. Millward, aye; Dr. Williams, aye; Dr. Jones, aye; and Dr. Thompson, aye. The motion carried.

**PDMP 37-2722 Update:** Ms. Stuart updated the Board regarding the statistics of PDMP checking. Checking has increased across all professions since the first round of compliance letters were sent out.

**Stipulation and Consent Order Review: Case No. POD-2020-1:** A motion was made and seconded to terminate the Stipulation and Consent Order for POD-2020-1. The motion carried.

**Board Chair Election:** A motion was made and seconded to elect Dr. Jones as the Board Chair. The motion carried.

### **Adjourn**

There being no further business, the meeting was adjourned at 4:15 PM.

The next meeting is on 10/11/2023.