



State of Idaho  
Division of Occupational and Professional Licenses  
Board of Veterinary Medicine

**BRAD LITTLE** 11341 W Chinden Blvd.  
Governor P.O. Box 83720  
**RUSSELL BARRON** Boise, ID 83720-0063  
Administrator (208) 334-3233  
dopl.idaho.gov

**Board Meeting Minutes of 5/5/2023**

<b>Board Members Present:</b>	John Calhoun, VMD-Chair Wayne Cutler, DVM Dawn Mehra, DVM Nan Mueller, DVM Laurence G. Nisle, Public Member	<b>Division Staff:</b>	Stephanie Lotridge, Executive Officer Russell Spencer, General Counsel Mike Celeste, Investigations Supervisor Keith Aamodt, Investigator Jan Arrasmith, Health & Education Practice Pam Rebolo, Board Support Supervisor
<b>Board Members Absent:</b>	Stephen Dalquist, DVM		

The meeting was called to order at 8:30 AM by John Calhoun, VMD.

**Approval of Minutes**

A motion was made and seconded to approve 02/10/2023 minutes. The motion carried unanimously.

**DIVISION BUSINESS**

**Legislative Overview:** Ms. Lotridge provided the Board with the legislative overview. She stated that the Board's rules were approved as presented effective 03/23/2023.

**Honoraria Policy:** Mr. Spencer reviewed the Honoraria policy with the Board.

**Health Professions Recovery Program (HPRP) Update:** Ms. Lotridge provided an update of the HPRP program.

**Financial Update:** Ms. Lotridge provided the Board with the third quarter financial update.

**BOARD BUSINESS**

**Renewal Survey Update:** Ms. Lotridge presented the Board with the questions for licensee renewals.

**Committee of Humane Euthanasia (COHE) Member Appointment Request:** The Board reviewed a letter of interest from Richard Shackelford who requested appointment to the Committee of Humane Euthanasia Committee. A motion was made and seconded to approve the appointment of Richard Shackelford as a member of COHE.

### **ZERO BASED REGULATION (ZBR):**

Zero Based Regulation (ZBR) Ms. Lotridge presented the Board with a memo outlining the Zero Based Regulation (ZBR) review for Rule 9 Foreign Veterinary Graduate, Rule 100 Certification of Veterinary Technicians, Rule 154 Record Keeping Standards and Euthanasia Rules. Ms. Lotridge stated that the language presented at today's Board meeting has not been shared with stakeholder groups. Ms. Lotridge stated that there will be an opportunity for stakeholders to submit written or verbal comments regarding this draft at a later date. Ms. Lotridge also reminded the Board that the decisions made today are not a final decision and there will be additional opportunities to discuss this further at future Board meetings.

**Rule 9 – Foreign Veterinary Graduate:** The Board agreed to strike this rule as it is duplicative of Idaho Code §54-2107 (b) and endorsement statute §54-2107 (a).

**Rule 100 – Certification of Veterinary Technicians:** The Board agreed to edit Rule 100.02 i as follows: A certified copy of a diploma or transcript, or a letter verifying graduation as a licensed veterinary technician, accredited by the American Veterinary Medical Association; or

**Rule 154 – Record Keeping Standards:** The Board agreed with the changes presented in Rule 154.

**Euthanasia Rules:** The Board agreed to remove the first sentence in Rule 206.01, 02 as it was duplicative of the second sentence. The Board agreed to remove Rule 207 and move into Rule 206 as grounds for discipline.

A motion was made and seconded to move forward with the changes as discussed.

### **Executive Session**

A motion was made and seconded to enter executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law, Idaho Code § 74-106(9). The purpose of the executive session was to discuss documents relating to the fitness of a licensee to obtain or retain a license or registration. The vote was: Dr. Cutler, aye; Dr. Mehra, aye; Dr. Mueller, aye; Mr. Nisle, aye, and Dr. Calhoun, aye. The motion carried unanimously.

A motion was made and seconded to exit executive session. The motion carried unanimously.

### **Discipline**

A motion was made and seconded to approve a Corrective Action Plan (CAP) in case number I-BVM-2022-18. The motion carried unanimously.

### **Adjourn**

There being no further business, the meeting was adjourned at 2:05 PM.

The next meeting is on 08/11/2023.