



IDAHO

DIVISION OF OCCUPATIONAL AND PROFESSIONAL LICENSES

BRAD LITTLE - GOVERNOR
RUSSELL S. BARRON - ADMINISTRATOR

To: IDOPL Board Members

From: Russ Barron, Administrator, Division of Occupational and Professional Licenses

RE: Division Reorganization Updates, December 2021

Many accomplishments have occurred over the past year, and I would like to provide you an update on some of them.

We have completed the [organizational chart](#) for our 271 employees. We are happy to begin implementing the new structure which consists of functions organized by teams within each bureau of the Division. Boards, Commissions, and Programs will begin to see changes in how they are supported.

Boards will continue to be supported by their Bureau Chief. Additionally, each Board will have an Executive Officer (EO) assigned to work with them. The EO will work with the Board Chair and legal counsel to develop meeting agendas and they will attend all meetings. The EO will be the main point of contact for the Board and will ensure the needs of the Board are being met. The attached document provides the name and contact information of the Executive Officer for each Board. We will also have certain employees dedicated to providing the following services to Boards:

- Publish Board meeting dates
- Publish Board meeting agendas and meeting minutes
- Provide meeting packets to Board Members
- Assist Board Members with scheduling and travel arrangements
- Provide quarterly financial updates
- Facilitate disciplinary and investigation reviews

We will have an attorney assigned to each Bureau who will attend all Board meetings (and be in attendance for the entirety of each meeting) and provide general counsel.

We still have a lot of work ahead of us, including moving into the permanent office on the Chinden Campus in just a few more months. And as you well know, there remains work to be accomplished on reviewing and reducing regulations in our administrative rules.

More details and updates regarding changes will be provided in your Board meetings in the coming months.

I appreciate the opportunity to work with you and DOPL staff to help strengthen Boards, improve customer service, and create efficiencies. Thank you for your service. I hope you and your families have an enjoyable holiday season!

**Division of Occupational and Professional Licenses
Executive Officers for Boards and Commissions
December 1, 2021**

Bureau of Building, Construction, and Real Estate – MiChell Bird, Bureau Chief

Michael Hyde (208-615-0696)

Architectural Examiners
Building Code
Factory Built Structures
Landscape Architects
Professional Engineers and Professional Land Surveyors

MiChell Bird (208-334-3285)

Geologists
Real Estate Appraiser
Real Estate Commission

Warren Wing (208-332-7147)

Contractors
Damage Prevention
Electrical
Public Works Contractors

John Nielson (208-332-7112)

Drinking Water and Wastewater
Heating, Ventilation, and Air Conditioning
Liquified Petroleum Gas Safety
Plumbing

Bureau of Health Professions – Nicki Chopski, Bureau Chief

Stephanie Lotridge (208-577-2639)

Athletic Trainers
Dentistry
Dietitians
Naturopathic Medical Doctors
Respiratory Therapy
Veterinary Medicine

Nicki Chopski (208-334-2356)

Medicine
Nursing
Pharmacy

**Division of Occupational and Professional Licenses
Executive Officers for Boards and Commissions
December 1, 2021**

Katie Stuart (208-577-2489)

- Dentistry
- Occupational Therapy
- Optometry
- Physical Therapy
- Podiatry
- Psychologist Examiners
- Speech, Hearing, and Communication Services

Bureau of Occupational Licenses – Anne Lawler, Bureau Chief

Kent Absec (208-334-2281)

- Accountancy
- Athletic Commission
- Barber and Cosmetology Services
- Driving Business Licensure
- Morticians
- Shorthand Reporters

Anne Lawler (208-577-2582)

- Acupuncture
- Chiropractic Physicians
- Genetic Counselors
- Massage Therapy
- Midwifery
- Nursing Home Administrators
- Outfitters and Guides
- Professional Counselors and Marriage and Family Therapists
- Residential Care Facility Administrators
- Social Work Examiners