



State of Idaho  
Division Of Occupational and Professional Licenses  
Idaho Real Estate Commission

**BRAD LITTLE**  
Governor  
**RUSSELL BARRON**  
Administrator

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**AGENDA**  
**12/05/2022**

**Location: Thunderbolt Room**

[Meeting Link](#)

Meeting number: 2459 027 2211  
Password: gnMdH6AN6s5

Phone Number: 1-415-655-0  
Access Code: 2459 027 2211

- 9:00 AM Call to Order**
- 9:05 AM Approval of 10/04/2022 Meeting Minutes [Action Item]**
- 9:10 AM Review of Attendance Policy for CE Credit**
- 9:15 AM Division Business**
1. Respectful Workplace Training
- 10:00 AM Commission Business**
1. Licensing Process Update
  2. Licensing Reports
  3. Education Report
  4. Civil Penalty Fine Revenue and CE Audit Data Reports
  5. CP Fine Fee Structure Proposal [Action Item]
  6. CE Audit Policy [Action Item]
  7. CP Fine Money Project Update [Action Item]
  8. Guideline 14: Disputed Earnest Money [Action Item]
- 11:00 AM Enforcement**
1. Probable Cause Memos
- 11:30 AM Executive Session – Exemption/Special Considerations**
1. Motion to enter Executive Session [Action Item – Roll Call Vote]
  2. Executive Session [I.C. § 74-206(1)(d)]
    - A. 22-021
    - B. 22-029
  3. Motion to leave Executive Session [Action Item]
- 12:00 PM Motion(s) re: Exemption/Special Considerations [Action Item]**
- 12:30 PM Approximate Adjournment**

All times, other than the beginning are approximate and scheduled according to Mountain Time (MT). The order in which items appear on the agenda is subject to change without further notice. If auxiliary aids or services are needed for individuals with disabilities, please contact the Board office at 208-332-7137 12/01/2022