

**BOARD OF ACCOUNTANCY**  
**Division of Occupational and Professional Licenses**  
P.O. Box 83720  
Boise, ID 83720-0063

**Board Meeting Minutes of 5/11/2022**

**BOARD MEMBERS PRESENT:** Jim Bell - Chair  
Cynthia Harmon  
Larry Hunter  
Jason Peery

**BOARD MEMBERS ABSENT:** Toni Hackwith  
Michael Armstrong Jr.  
Kevin Oakey

**DIVISION STAFF:** Anne Lawler, Bureau Chief  
Kent Absec, Licensing Program Manager  
Nicholas Crema, General Counsel  
Cesley Metcalfe, Board Support Supervisor  
Christian Runnalls, Board Support Specialist  
Emily Rough, Board Support Specialist

**OTHERS PRESENT:** Andrea Rosholt, Outside Legal Counsel  
Misty Lawrence, Division of Financial Management

The meeting was called to order at 11:03 AM MDT by Jim Bell.

**ZERO-BASED REGULATION**

The Board and Division staff reviewed a draft of the rules that incorporate previously discussed changes to the following rules: 004.02, 018-021, 101, 104, 106, 200, 202, 300-303, 305, 400.01, 401.01, 406-408, and 511. The Board and Division staff also discussed additional amendments as outlined below:

Rule 10.09- State-Specific Ethics for Idaho:

Division staff recommended striking “which is exempt from the Statements for standards for CPE” as unnecessary because all licensees now take a state specific ethics course that is QAS (Quality Assurance Service) approved through NASBA. The Board agreed to this change.

Rule 105.01- CPE Examination Credit:

Division staff recommended updating the rule to specify that the 18-month period in which a candidate must pass all four sections of the CPA examination begins on the notification date of a passing score result. Division staff also suggested updating the

rule to state that all candidates must sit for and receive a passing score for all four parts of the exam within the 18-month period. Mr. Huter stated that the proposed language was unclear and should be modified to state that candidates must sit for, and ultimately earn a passing score for all four parts of the exam, within the 18-month period. The Board agreed to this change.

#### Rule 106.01- Cheating:

The Board continued its previous discussion on whether to replace the word “will” with “may” regarding exam score invalidation due to cheating. Division staff reiterated that making this change gives the Board more flexibility and stated that it is more consistent with the language used by other states. Mr. Peery asked if making the change provides more flexibility to the candidates who cheated. Mr. Hunter stated that using “may” does not reduce Board authority to make decisions and provides notice to candidates. The Board agreed to this change.

#### Rule 202- Internet Disclosure:

Division staff asked the Board if clarifying language should be added to specify that this rule pertains to both Idaho licensees and other individuals. The Board asked about, and Mr. Absec explained, the current process. The Board and Division staff decided that such clarification was unnecessary because it does not change the current process requirements.

#### Rule 300.05- Responsibility:

Division staff suggested deleting this rule as duplicative of the incorporated American Institute of Certified Public Accountants (AICPA) Code of Conduct. Mr. Peery stated that he hesitates to delete items that the Board wants to emphasize. Ms. Rosholt explained that this has only been an issue a few times and that instead of having statements in both the AICPA Code of Conduct and an administrative rule, it would be more helpful to licensees to remove from rule and address the topic in the newsletter. The Board agreed to this change.

#### Rule 401.01- Reporting:

Division staff highlighted new language added regarding CPE reciprocity, per the Board’s recommendation at the last meeting.

#### Rule 408- Continuing Professional Education Committee:

Division staff revisited this topic from the previous meeting and recommended deleting this rule as unnecessary. Mr. Absec stated that he spoke with the current members of the CPE Committee about working in an advisory capacity as individuals who only communicate with himself, as the Board’s Executive Officer. CPE Committee members were in favor of this approach. Mr. Peery stated his support but

questioned the effectiveness of this approach with future members who haven't had the benefit of learning as part of the committee, and also adding more to the Executive Officer's duties. Mr. Absec stated that a training plan would be implemented for future members, and that the workload addition is minimal. The Board agreed to this change.

Rule 510- Administering Organizations:

Division staff recommended deleting language that refers to registration because the Board no longer registers organizations. The Board agreed to this change.

Rule 104- CPA Exam Educational Qualifications:

Division staff stated that the recent research performed shows that Idaho is one of only five states that allow introductory level courses to count toward educational requirements. The Board directed Division staff to add "in upper division or graduate courses" to clarify education requirements and bring this rule into alignment with the proposed changes to Rules 200.01.c.ii and 200.01.c.iii.

Rule 200.01.b.i- Education:

The Board directed Division staff to update the language to "Any college or university accredited by a regional accrediting organization recognized by the Council for Higher Education Accreditation (CHEA)." The Board agreed to this change.

Rule 004.02- CPE Standards:

The Board directed Division staff to update the incorporation by reference of the 2016 Statement of Standards for Continuing Education to the 2019 Statement of Standards for Continuing Education.

Mr. Absec and the Board discussed deleting the reciprocity requirement in Idaho Code § 54-210 that an applicant must have been licensed as a certified public accountant for no fewer than four years within the ten years immediately preceding application for licensure. Draft language will be presented to the Board at the next meeting.

**ADJOURNMENT**

Mr. Bell adjourned the meeting at 12:41 PM MDT.