

**IDAHO BOARD OF LICENSURE OF PROFESSIONAL ENGINEERS
AND PROFESSIONAL LAND SURVEYORS MEETING**

April 14, 2022 – 9:00 a.m. (MT)

**Division of Occupational and Professional Licenses
1090 E. Watertower St., Suite 150, Meridian, Idaho**

MINUTES OF THE APRIL 14, 2022 MEETING

NOTE: The following report is not intended to be a verbatim transcript of the discussions at the meeting, but to record the significant features of those discussions.

Dr. George Murgel, Chairman of the Board, called the meeting to order at 9:00 a.m. (MT)

Board Members:

Dr. George Murgel, Chairman
Dick Jacobson
Keith Brooks
Glenn Bennett
Ray Watkins
Tom Ruby

DOPL Staff:

Michael Hyde, Executive Officer
Laura Shankel, Licensing & Registration Manager
Molly Hamilton, Licensing Supervisor
Renee Bryant, Board Support Supervisor
Linda Pratzner, Board Support Specialist
Carlotta Zito, Board Support Specialist

Legal Counsel:

Mike Kane

IPELS Investigator:

Tom Judge

Approval of the February 14, 2022 Board Meeting Minutes

Noting corrections, the Board tabled the approval of the February 14, 2022 meeting minutes until the next regularly scheduled meeting.

MOTION: Board Member Watkins made a motion to review the amended draft minutes of the February 14, 2022 meeting at the Board’s June 9, 2022 meeting. Board Member Bennett seconded. Motion carried.

Board Business

Board Appointments Beginning in June for Chair, Vice-Chair and Secretary – As stated in Idaho Code § 54-1207, “The board shall annually elect a chairman, a vice chairman and a secretary, who shall be members of the board.” The duties of the newly elected officers will become effective June 2022.

Chairman

MOTION: Board Member Watkins made a motion to nominate Board Member Glenn Bennett as chairman. Board Member Jacobson seconded. Motion carried.

Vice-Chairman

MOTION: Board Member Watkins made a motion to nominate Board Member Dick Jacobson as vice-chairman. Board Member Bennett seconded. Motion carried.

Secretary

MOTION: Board Member Bennett made a motion to nominate Board Member Ray Watkins as secretary. Board Member Jacobson seconded. Motion carried.

NCEES Western Zone Meeting – There was discussion of a survey from NCEES requesting feedback from the Board’s licensing perspective as it pertains to knowledge of the trade and practice. A resolution will be presented at the meeting to obtain the census of the Member Boards regarding streamlining licensure between various jurisdictions. This will not affect Idaho. The Board will vote for officers at the meeting. Currently, there are three candidates for president.

MOTION: Board Member Watkins made a motion to decide at the Western Zone Meeting who to vote for after presentations are made by the candidates. Board Member Bennett seconded. Motion carried.

NCEES August 2022 Conference – This meeting will be held August 23-26 in Carlsbad, California. With this being the first in-person meeting in three years, NCEES Council will fund the lodging, travel expenses and registration for each board member. Currently, all board members plan to attend. Executive Officer Michael Hyde will provide a list, based on first and regular attendees and MBA, to the meeting coordinator.

Surveying Education Subcommittee Update – A small group is trying to eliminate the four-year license requirement for surveyors and displeased with Idaho State University’s (ISU) program.

Dr. Murgel suggested, and Executive Officer Hyde offered to inquire into ISU’s 30 credit program and add a link or information on IPELS website.

Reports by Board Members and Staff Regarding Conferences, Speeches, and Seminars Attended Since the February 2022 Meeting – In the past, an Excel spreadsheet was included on IPELS SharePoint for board members to add their board-related activities since the last meeting. Staff will inquire about the form and place it on SharePoint for future meetings.

CPD Emergency Lift & Initiating Audits – The emergency lift on Continuing Professional Development (CPD) ends April 15, 2022. Staff asked the Board how it would like the Division to impose audits moving forward. This was addressed at the June 8, 2021 Board meeting where Board Member Ray Watkins made a motion any CPD requirements for an audit begin the first renewal period after the rule suspension is lifted. The Board unanimously passed the motion. The Division will place the information on the IPELS website, as well as notify licensees the emergency has been lifted.

Available Positions – Executive Officer Hyde informed the Board the positions for DOPL Engineer, DOPL Surveyor and Public Member on the Board are still vacant.

July Meeting--Topics & Meeting Location – Every July, the Board has a retreat to discuss NCEES’ annual meeting motions; allowing the Board to discuss and determine how it will vote at that meeting. This year, the meeting will be at DOPL’s new office located at the Chinden Campus in

Boise. Executive Officer Hyde offered to hold the spring and fall meetings in northern and eastern Idaho. The Board would like to hold meetings in northern and eastern Idaho to allow individuals in those areas an opportunity to attend the meeting in person and meet the board members. It was suggested board meetings be held in conjunction with the ISPE and ISPLS meetings. Executive Office Hyde will contact both agencies for their future meetings, bringing this topic back to the June meeting.

Division Update

Financial Update – The Financial Team provided a summary of high-level questions, including answers, compiled from all DOPL boards.

Legislative Update – A senate bill, particular to this Board and Chapter 12, has been signed by the Governor and is now law.

Applications and Disciplines

Executive Session – Dr. Murgel entertained a motion to enter Executive Session.

MOTION: Board Member Jacobson made a motion for the Board to enter Executive Session pursuant to Idaho Code § 74-206 (1)(d) to consider matters and records that are exempt from disclosure as provided in Idaho Code § 74-106. Board Member Brooks seconded. Roll call: Dr. George Murgel-yes, Glenn Bennett-yes, Dick Jacobson-yes, Ray Watkins-yes, Tom Ruby-yes, and Keith Brooks-yes. Motion carried.

No action taken during Executive Session. Dr. Murgel entertained a motion to exit Executive Session

MOTION: Board Member Brooks made a motion to exit Executive Session. Board Member Bennett seconded. Motion carried.

Motion(s) on Applications

MOTION: Board Member Jacobson made a motion to approve the following applications: XP-7727 (4) - Collie Harris, Charlene; XP-8771 (5) - Freeman, Josh; XP-0358 (8) - Kariuki Humphrey; XP-6163A (13) - Sadeghipour, Arash; XP-8771A (16) - Virginia, David; XP-2940 (18) - Durgesh, Vibhv; XP-8883 (19) - Moll, Amy J.; XP-7280 (20) - Bankhead, Paige; XP-6950 (21) - Hogan, Drew Daniel; and XS-5342A (24) - McGarthy, Dan. Board Member Brooks seconded. Motion carried.

MOTION: Board Member Watkins made a motion to approve the following Non-Standard COAs: XC-9552 (1) - Ehlert Bryan, Inc; XC-1835 (2) - Plump Engineering, Inc; and XC-8383A (3) - Ross & Baruzzini, Inc. Board Member Bennett seconded. Motion carried.

MOTION: Board Member Brooks made a motion to approve application XP-3452 (6) - Ghori, Mohammed Huzaif. Board Member Watkins seconded. Motion carried.

MOTION: Board Member Brooks made a motion to continue application XP-7769 (7) and applicant appear before the Board to explain. Board Member Jacobson seconded. Motion carried.

MOTION: Board Member Bennett made a motion to continue application XP-9516 (9) and applicant appear before the Board to explain. Board Member Jacobson seconded. Motion carried.

MOTION: Board Member Watkins made a motion to approve application XP-0050 (10) - Little, Clinton. Board Member Bennett seconded. Motion carried.

MOTION: Board Member Bennett made a motion to continue application XL-5636 (11) with applicant appearing before the Board to discuss applicant's education and experience dilemma, as well as provide work products of surveying. Board Member Brooks seconded. Motion carried.

MOTION: Board Member Jacobson made a motion to continue application XP-1337 (12), requiring applicant to acquire additional education to meet requirements or the additional experience of eight years. Board Member Bennett seconded. Motion carried.

MOTION: Board Member Brooks made a motion to continue application XP-3447 (14) as applicant needs biology or chemistry. Board Member Watkins seconded. Motion carried.

MOTION: Board Member Watkins made a motion to deny application XP-1796 (15), based on education. Board Member Brooks seconded. Motion carried.

MOTION: Board Member Watkins made a motion to deny application XP-0837 (17), due to lack of education. Board Member Brooks seconded. Motion carried.

MOTION: Board Member Bennett made a motion to approve application XL-1587 (22) – Wells, Akemi N. for initial licensure. Board Member Ruby seconded. Motion carried.

MOTION: Board Member Brooks made a motion to approve application XE-8254 (23) – Chowdhury, MD Shahjael; issuing his EI. Board Member Bennett seconded. Motion carried.

MOTION: Board Member Brooks made a motion to deny the waiver request for AVL Powertrain Engineering, Inc. Board Member Bennett seconded. Motion carried.

Terminations – Questioning the termination list, the Board went back into Executive Session.

MOTION: Board Member Brooks made a motion for the Board to go back into Executive Session for the purpose of addressing terminations. Board Member Bennett seconded. Roll call: Dr. George Murgel-yes, Glenn Bennett-yes, Dick Jacobson-yes, Ray Watkins-yes, Tom Ruby-yes, and Keith Brooks-yes. Motion carried.

No action taken during Executive Session. Dr. Murgel entertained a motion to exit Executive Session

MOTION: Board Member Brooks made a motion to exit Executive Session. Board Member Watkins seconded. Motion carried.

Applications on the termination list have been open for over a year and applicants have not responded to requests for additional information. Applicants were notified their applications would terminate if they did not respond. The Board reviewed the list.

MOTION: Board Member Watkins made a motion to approve the Termination List with the exception of removing the one application discussed in Executive Session. Board Member Bennett seconded. Motion carried.

Self-Report

The Board noted this topic with no action.

Public Comments

There were no public comments.

Adjournment

Dr. Murgel adjourned the meeting at 2:53 p.m. MT.

DR. GEORGE MURGEL, CHAIRMAN
IDAHO BOARD OF LICENSURE OF
PROFESSIONAL ENGINEERS &
PROFESSIONAL LAND SURVEYORS

MICHAEL HYDE, EXECUTIVE OFFICER
DIVISION OF OCCUPATIONAL &
PROFESSIONAL LICENSES

DATE

06/08/2022rb

DATE