



State of Idaho  
Division of Occupational and Professional Licenses  
Idaho Board of Licensure of Professional Engineers and  
Professional Land Surveyors

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Minutes of 07/28/2022

Board Members	Glenn Bennett, Chair	Division Staff:	Michael Hyde, Executive Officer
Present:	Tom Ruby		Yvonne Dunbar, Legal Counsel
	Dick Jacobson		Jessica Spoja, Licensing & Registration Manager
	Keith Brooks		MiChell Bird, Investigations Program Manager
	Dr. George Murgel		Carlotta Zito, Board Support Specialist
	Ray Watkins		Linda Pratzner, Board Support Specialist

The meeting was called to order at 9:00 AM by Glenn Bennett.

**DOPL Staff:** The BCRE Bureau's new Licensing Program Manager was introduced, and staffing changes were mentioned.

**New Building Information:** The layout of the new building was discussed.

**Invitations to November Board Meeting:** Invitations need to be sent to Deans of engineering and surveying schools for the November Board meeting.

#### BOARD BUSINESS

**Discussion of 50-1301(1) and 55-1902(1) *Basis of Bearing*:** Senate Bill 1235, as it pertains to the *Basis of Bearing*, was discussed.

**Discussion on NCEES Annual Meeting Motions:** Idaho is allowed one vote at the NCEES Annual meeting; therefore, the Board agreed on the following NCEES Annual meeting motions: ACCA 1, no; ACCA 9, no; ACCA 10, yes; Finance 3, yes; Finance 5, yes; Finance 6, yes; UPLF 5, yes; UPLF 6, no; and Western Zone licensure requirements, no.

**Fall 2022 Newsletter Discussion:** A template of the newsletter was provided.

**Review of State Specific Land Surveyor Examination:** A template of the Land Surveyor Exam was provided.

**ISPE Request to Attend September Meeting:** Executive Officer Hyde, Chairman Bennett, and Board Members Brooks and Watkins will attend the September 8, 2022 ISPE meeting in Coeur d'Alene.

**Discussion of Emeritus Member for NCEES:** Upon notifying NCEES, Board Member Dr. Murgel will become an Emeritus member and stay on a committee with NCEES.

A motion was made and seconded to make the topic *Discussion of Emeritus Member for NCEES* an action item since it was inadvertently left off. Motion carried.

A motion was made and seconded to approve Board Member Dr. Murgel as an Emeritus member from the Board. Motion carried.

**March Meeting Request: March 13, 2023:** This meeting will be scheduled on March 13, 2023 to coincide with the ISPLS Conference.

#### **DIVISION UPDATE**

**Website Information: Laws and Rules Pertaining to the Practice of Engineering and Land Surveying:**  
Executive Officer Hyde presented changes to the website.

**Discussion of NCEES Request for Division Review of Northern Marianas Islands License Mobility Request:**  
Executive Officer Hyde needs the official request from Western Zone to review of Northern Marianas Islands License Mobility request.

**Licensing Renewal and Applications Update:** The Licensing report was presented.

**Complaints and Investigations Update:** Investigation Program Manager Bird presented the changes.

#### **PUBLIC COMMENTS**

Tom Judge continues to receive questions from the public.

#### **APPLICATIONS AND DISCIPLINES**

**Motion to Enter Into Executive Session:** A motion was made and seconded for the Board to enter Executive Session pursuant to Idaho Code § 74-206(1)(d) to consider matters and records that are exempt from disclosure provided in Idaho Code § 74-106(9). The purpose of the executive session will be to discuss documents relating to the fitness of an applicant to obtain or retain a license or registration. Roll call: Ray Watkins-yes, Tom Ruby-yes, Dick Jacobson-yes, Glenn Bennett-yes, Dr. George Murgel-yes, and Keith Brooks-yes. Motion carried unanimously.

**Motion to Exit Executive Session:** A motion was made and seconded to exit Executive Session. Motion carried unanimously.

**Motion(s) on Applications:** A motion was made and seconded to approve application XP-5972(13) as civil only. Motion carried unanimously.

A motion was made and seconded to approve the following applications: XP-7769(1), XC-4241(3), XC-640(4), XC-7343(5), XP-6735(6), XP-1852(7), XP-6169(8), XP-3517(10), XP-3915A(14), XP-2823(15), XP-2055(16), XP-3447(17), XP-8842(18), XL-5934(19), XL-5934(12), XE-5434(20), XL-1391(21), XE-5276(22), XE-6264A(23), and XP-6001(24). Motion carried unanimously.

A motion was made and seconded to approve and send letters of advisement to the following applications: XL-5636 (2), XL-8049 (9) and XL-8348 (11). Motion carried unanimously.

A motion was made and seconded to deny waiver for COA (25); however, can use DBA. Motion carried unanimously.

#### **ADJOURNMENT**

There being no further business, the meeting adjourned at 3:37 p.m. MT.

*11/18/2022krb*