

**IDAHO BARBER AND COSMETOLOGY SERVICES LICENSING BOARD**  
**Division of Occupational and Professional Licenses**  
P.O. Box 83720  
Boise, ID 83720-0063

**Board Meeting Minutes of 8/8/2022**

**BOARD MEMBERS PRESENT:** Debra J Thompson - Chair  
Merrilyn Cleland  
Geneal Thompson  
Thomas E Grimsman  
Lindy High

**BOARD MEMBERS ABSENT:** Wendy S Rucker  
Brian Porter

**DIVISION STAFF:** Anne Lawler, Bureau Chief  
Kent Absec, Licensing Program Manager  
John Price, Investigative Unit Manager  
Nicholas Krema, General Counsel  
Cesley Metcalfe, Board Support Supervisor  
Emily Rough, Board Support Specialist  
Allegra Earl, Licensing Supervisor  
Lindsay Guille, Licensing Specialist

**OTHERS PRESENT:** Landon Brown, Board Prosecutor  
Josh Scholer, Division of Financial Management  
Ronda Clark, Cosmetology School of Arts & Sciences  
Deborah L Roope, Prov  
Amy Fife, Prov

The meeting was called to order at 8:30 AM MDT by Debra J Thompson.

**APPLICATION APPROVAL PROCESS**

The Board discussed its current application approval process. Ms. Cleland made a motion to authorize Division staff to approve applications with discipline or felony convictions within five years of the application, and out of country applications. It was seconded by Mr. Grimsman. Motion carried.

**TESTING COMPANY**

Deborah Roope and Amy Fife presented information on the testing services that Prov offers. Ms. Cleland made a motion to have Prov draw up a contract for Board review. It was seconded by Ms. G Thompson. Motion carried.

## **COSMETOLOGY AND BARBERING COMPACTS**

The Board discussed information regarding the Cosmetology Licensure Compact and the Barber Licensure Compact.

## **BOARD MEMBER APPOINTMENTS**

Mr. Absec provided an update on Board member appointments.

## **BOARD ELECTIONS**

Ms. Cleland made a motion to elect Ms. D Thompson as Board chair and Mr. Grimsman as Vice chair. It was seconded by Ms. High. Motion carried.

## **DIVISION UPDATE**

Mr. Absec stated that the Division is officially moved into the permanent building. In-person meetings will resume in August.

## **ZERO-BASED REGULATION**

Mr. Absec and Josh Scholer introduced the purpose and process of Zero-Based Regulation.

## **BOARD TRAINING**

Mr. Krema presented a training on open meeting laws.

## **COMPLAINT MEMORANDUM**

Mr. Price gave the investigative report, which is linked above.

## **EXECUTIVE SESSION**

Mr. Grimsman made a motion that the Board enter executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law, Idaho Code § 74-106(9). The purpose of the executive session was to discuss documents relating to the fitness of a licensee to retain a license or registration. It was seconded by Ms. Cleland. The vote was: Ms. D Thompson, aye; Ms. High, aye; Ms. G Thompson, aye; Ms. Cleland, aye; and Mr. Grimsman, aye. Motion carried.

Ms. Cleland made a motion to leave executive session. It was seconded by Mr. Grimsman. Motion carried. No decisions were made in executive session.

## **DISCIPLINE**

Ms. Cleland made a motion to close case number I-BCB-2022-340 with an advisory letter. It was seconded by Mr. Grimsman. Motion carried.

Ms. Cleland made a motion to close case number I-BCB-2022-260 without action. It was seconded by Mr. Grimsman. Motion carried.

Ms. Cleland made a motion to close case number I-BCB-2022-311 without action. It was seconded by Mr. Grimsman. Motion carried.

Ms. Cleland made a motion to close case number I-BCB-2022-312 without action. It was seconded by Mr. Grimsman. Motion carried.

Ms. Cleland made a motion to approve the Stipulation and Consent Orders and allow the Board chair to sign on behalf of the Board in the following cases: BCB-2022-3, BCB-2022-36/37/54/55, BCB-2022-52/53, BCB-2022-95/200, BCB-2022-157, and BCB-2022-127/128. It was seconded by Ms. G Thompson. Motion carried.

Ms. Cleland made a motion to close case numbers: BCB-2022-222/223, BCB-2022-253/254, BCB-2022-257, BCB-2022-258, BCB-2022-259/260, BCB-2022-264/265, BCB-2022-266/267, BCB-2022-268/269, BCB-2022-275/276/277, BCB-2022-278/279, BCB-2022-281, BCB-2022-283, BCB-2022-286, and BCB-2023-1. It was seconded by Ms. G Thompson. Motioned carried.

Ms. Cleland made a motion to approve the Findings of Fact, Conclusions of Law, and Final Order in case number BCB-2022-78 and to allow the Board chair to sign on behalf of the Board. It was seconded by Mr. Grimsman. Motioned carried.

## **APPROVAL OF MINUTES**

Ms. Cleland made a motion to approve the minutes of 6/13/2022. It was seconded by Mr. Grimsman. Motion carried.

## **ADJOURNMENT**

Debra J Thompson adjourned the meeting at 12:02 PM MDT.