



State of Idaho  
Division of Occupational and Professional Licenses  
Idaho Board of Psychologist Examiners

**BRAD LITTLE**  
Governor  
**RUSSELL BARRON**  
Administrator

11341 W Chinden Blvd.  
P.O. Box 83720  
Boise, ID 83720-0063  
(208) 334-3233  
dopl.idaho.gov

## CONTINUING EDUCATION GUIDANCE

On March 28, 2023, the Continuing Education Requirements (CE) for renewal of licensure were changed in the following ways:

### Thirty (30) Hours Required in a Two-Year Period

You will be required to maintain documentation of completion for 3 years. If you completed 30 CE hours between January 1, 2023- December 31, 2024, you should maintain documentation of completion until 2027. As a Prescribing Psychologist, if you completed 60 hours of CE between January 1, 2023- December 31, 2024, you should maintain documentation until 2027. IDAPA 24.12.01 Rule 100.06(b)

**Psychologist:** 30 hours of CE, 4 hours must be in Laws and Ethics.

**Prescribing Psychologist:** 30 hours of CE, 4 hours must be in Law and Ethics. Additionally, prescribing psychologists must complete 30 hours of CE in psychopharmacotherapy.

*\*Note that in total, a Prescribing Psychologist should have 60 hours of CE in a 2-year period. 30 hours in psychopharmacotherapy, 4 hours in Law and Ethics, and 26 hours of CE otherwise germane to the practice of Psychology.*

### Licensure Renewal Period

Licenses must be renewed annually. Renewal will open 4 weeks before your birth date. You will receive an email notifying you that renewal is available. The license will expire and must be reinstated if you fail to renew before your birth date.

You will not be required to submit proof of CE to the Division of Occupational and Professional Licenses unless you are notified that you have been selected for an audit.

### Reinstatement Continuing Education Guidelines

If you fail to renew on time, you will be required to reinstate your license. Upon submission of a reinstatement application, you must submit proof of your completed CE hours.

### Recommended Associations and Organizations for CE

Board Staff will not approve CE activities. It is the responsibility of the professional to choose relevant and appropriate CE activities that contribute to their knowledge of the profession.

Licensed psychologist examiners CE	Prescribing psychologist examiners CE
Idaho Psychological Association or another State Psychological Association	Idaho Psychological Association or another State Psychological Association
The American Psychological Association	The American Medical Association
A Regional Psychological Association	A regional medical association
An International Psychological Association	Offered by sponsors accredited by the Accreditation Council for Continuing Medical Education

	(ACCME), the Accreditation Council for Pharmacy Education (ACPE), and the American Nurses Credentialing Center (ANCC)
Regionally accredited institutions of higher education	Regionally accredited institutions of higher education

IDAPA 24.12.01 RULE 100.06 FOR REFERENCE

**Guidance for Graduate Level Academic Coursework for CE**

As in the past, successful completion of graduate level coursework germane to the practice of Psychology will be considered as applicable to Continuing Education. Transcripts or documentation from a university representative showing successful completion of a course (B letter grade or above) will be considered as documentation for audits. Courses must be completed at an institution of higher education that is accredited by a regional accrediting organization recognized by the United States Department of Education. One (1) hour of CE will be granted for each credit hour of the course. For example, a three (3) credit course would be equivalent to three (3) units of CE.

**Rule 06. Continuing Education**

- a.** Hours Required. A licensed psychologist must complete thirty (30) hours every two (2) calendar years of continuing education credits. Four (4) of those credits must be in Laws and Ethics. A prescribing psychologist must complete thirty (30) hours every two (2) calendar years of continuing education credits in psychopharmacotherapy. Continuing education credits for prescribing psychologists are in addition to the continuing education credits required to renew their psychologist license.
- b.** Professional Level of Continuing Education. This continuing education experience must be at an appropriate level for professional training in psychology. The licensees have responsibility for demonstrating the relevance and adequacy of the educational experience they select. The licensees are also responsible for keeping an accurate record of their own personal continuing education hours for a period of three (3) years. A random audit may be conducted to ensure compliance.
- c.** Continuing Education Credit. Licensees are responsible for choosing quality continuing education programs that focus on protecting the health and safety of the public and contribute to their germane profession.
- d.** Newly Licensed Individuals. Newly licensed individuals will be considered to have satisfied the continuing education requirements for the remainder of the year in which their license is granted.