



State of Idaho
Division of Occupational and Professional Licenses
Idaho Board of Chiropractic Physicians

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Board Meeting Minutes of 12/2/2022

Board Members Present:	Craig J Manning, D.C. - Chair Cathy Hart William Higgins, D.C. Lynn A Hansen, D.C. Shannon Gaertner-Ewing, D.C.	Division Staff:	Anne Lawler, Bureau Chief Cesley Metcalfe, Executive Officer Nicholas Krema, General Counsel Kent Absec, Licensing Program Manager Skip Little, Investigative Unit Supervisor Christian Runnalls, Board Support Specialist
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The meeting was called to order at 9:00 AM by Craig J Manning, D.C.

Approval of Minutes

A motion was made and seconded to approve the 9/23/2022, and 10/13/2022 minutes. The motion carried unanimously.

DIVISION BUSINESS

DOPL Overview and Goals: Mr. Barron presented an overview of DOPL and discussed the roles of Board members and Division staff.

Executive Officer Update: Ms. Lawler stated that Ms. Metcalfe is now the Board's Executive Officer.

Mandatory Respectful Workplace Presentation: Mr. Gilliam presented a respectful workplace training.

Financial Update: Ms. Lawler presented the financial update indicating that the Board has a cash balance of \$97,044.66 as of 10/19/2022.

Zero-Based Regulation Update: Ms. Lawler stated that because the Board will be working on rewriting its statute in 2023, the ZBR review has been rescheduled to 2024.

Public Comment: Dr. Shoemaker addressed the Board regarding his pending application for Idaho licensure.

Mr. Waller addressed the Board to voice his support of Dr. Shoemaker.

BOARD BUSINESS

2023 Meeting Dates: The Board scheduled its 2023 quarterly meeting dates for February 10th, May 5th, August 25th, and December 8th. A special meeting was scheduled for January 20th. All meetings scheduled will begin at 9:00 AM MT.

Statute Update: The Board discussed potential statute changes and the different options available for how and when to present them. Mr. Scholer, Division of Financial Management, discussed the different

methods of introducing a statute change to the Legislature and explained the benefits of following the normally prescribed process. The Board decided to work on the statute change for submission to the 2024 Legislative Session.

Executive Session

A motion was made and seconded to enter executive session under Idaho Code § 74-206(1)(d) and (f) to consider records that are exempt from disclosure under the Idaho Public Records Law, Idaho Code § 74-106(9). The purpose of the executive session was to discuss pending litigation and to discuss documents relating to the fitness of a licensee to obtain or retain a license or registration. The vote was: Dr. Manning, aye; Dr. Gaertner-Ewing, aye; Dr. Hansen, aye; Dr. Higgins, aye; and Ms. Hart, aye. The motion carried unanimously.

A motion was made and seconded to exit executive session. The motion carried unanimously. No decisions were made in executive session.

Discipline

A motion was made and seconded to close case numbers CHI-2023-3 and CHI-2023-5. The motion carried unanimously.

A motion was made and seconded to terminate probation for case number CHI-2019-4. The motion carried unanimously.

A motion was made and seconded to accept the Stipulation and Order in case number CHI-2023-1 contingent on the licensee's agreement to office inspections at any time during regular business hours to ensure that the licensee is in compliance with the conditions set forth in the Stipulation. Following discussion, the motion passed with one dissenting vote.

Adjourn

There being no further business, the meeting was adjourned at 12:27 PM.

The next meeting is on 01/20/2023.