# 24.15.01 – RULES OF THE IDAHO LICENSING BOARD OF PROFESSIONAL COUNSELORS AND MARRIAGE AND FAMILY THERAPISTS

rnship. Internship is a supervised clinical experience ta cticum. The term pPracticum is a supervised clinical nation, taken as part of the a graduate level program.  plemental Practicum Hours. Supplemental practicum hours.	experience includes a practi	<del>cum,</del>	proval process by application with attestation by the apcant
eticum. The term pPracticum is a supervised clinical	*		
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osychologist, clinical social worker, or psychiatrist, whose	e license in Idaho is active, cur	rrent,	
	al professional counselor mar	riage	
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	or college is a college or unive	ercity.	
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delines. The document titled "Approved Supervision De	signation Handbook" that pro-	vides	
corporated by reference and is available from the Board's	s office and websiteon the AA	MFT	
	restre <u>on are rieri we</u>	<u>ssite.</u>	( )
erican Counseling Association (ACA)), effective 2014, is	herein adopted and incorporate	ed by	
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practice of professional counseling and practice of marri-	age and family therapists thera	p <u>y</u> in	
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Il Ae n News in Section 1	A Code of Ethics. The current and updated document erican Counseling Association (ACA)), effective 2014, is available from the Board's office and value of the Board's office and sociation for Marriage and Family Therapy (AA) as a value of the Board's office offic	e practice of professional counseling and practice of marriage and family therapists thera  (CSERVED)  RATION BY REFERENCE.  A Code of Ethics. The current and updated document titled "ACA Code of Ethics erican Counseling Association (ACA)), effective 2014, is herein adopted and incorporate available from the Board's office and websiteon the ACA wellog org/resources/aca-code-of-ethics.pdf.  MFT Code of Ethics. The current and updated document titled "AAMFT Code of Ethics erican Association for Marriage and Family Therapy (AAMFT), effective January 1, 201 accorporated by reference and is available from the Board's office and websiteon the Aca amft.org/Legal Ethics/Code of Ethics.aspx.  (Idelines. The document titled "Approved Supervision Designation Handbook" that prose for supervisors, as published by the American Association for Marriage and Family Theober 2007, is herein incorporated by reference and is available from the Board's office and accrediting agency as identified by the U.S. Department of Education.  (Interesting agency as identified by the U.S. Department of Education.  (Interesting Agency as identified by the U.S. Department of Education.  (Interesting Agency as identified by the U.S. Department of Education.  (Interesting Agency as identified by the U.S. Department of Education.  (Interesting Agency as identified by the U.S. Department of Education.  (Interesting Agency as identified by the U.S. Department of Education.  (Interesting Agency as identified by the U.S. Department of Education.  (Interesting Agency as identified by the U.S. Department of Education.  (Interesting Agency as identified by the U.S. Department of Education.  (Interesting Agency as identified by the U.S. Department of Education.  (Interesting Agency as identified by the U.S. Department of Education.  (Interesting Agency as identified by the U.S. Department of Education.  (Interesting Agency as identified as a college or university of the U.S. Department of Education.  (Interesting Agency as identified as a college or univer	e practice of professional counseling and practice of marriage and family therapists-therapy in  ( )  ( )  ( )  ( )  ( )  ( )  ( )  (

that are supervised at a ratio of one (1) hour of supervision for every ten (10) hours of direct client contact by a registered approved supervisor for the profession for which the applicant is seeking licensure.

05. Individual Supervision. Individual Supervision is supervision that occurs with no more than two supervisees to one supervisor.

06. Group Supervision. Group Supervision is supervision that occurs with three or more supervisees to at least one supervisor. Group supervision is defined as up to eight (8) supervisees and one (1) supervisor unless occurring as part of an accredited educational program.

#### 011. -- 149. (RESERVED)

#### 150. QUALIFICATIONS FOR PROFESSIONAL COUNSELOR LICENSURE.

Licensure as a "professional counselor" is restricted to persons who have successfully completed the required examination and each of the following:

Graduate Program. Possess a master's degree or higher, which includes an educational specialist degree, that is primarily counseling in nature, from an accredited university or college offering a graduate program in counseling, provided that the program is either: Approvedaccredited by the Council for Accreditation of Counseling and Related Educational Programs (CACREP); or substantially similar and otherwise approved by the Board. A counseling program of at least sixty (60) semester hours or ninety (90) quarter hours in length and that at a minimum includes successful completion of one (1) graduate level course unique to the eight (8) areas and an advanced counseling practicum as follows: Human growth and development: Includes studies that provide a broad understanding of the nature and needs of individuals at all developmental levels. Emphasis is placed on psychological, sociological, and physiological approaches. Also included are areas such as human behavior (normal and abnormal), personality theory, and learning theory Social and cultural foundations: Includes studies of change, ethnic groups, subcultures, changing roles of women, sexism, urban and rural societies, population patterns, cultural mores, use of leisure time, and differing life patterns. The helping relationship: Includes philosophic bases of the helping relationship: Consultation theory and/or an emphasis on the development of counselor and client (or consultee) self-awareness and self-Groups: Includes theory and types of groups, as well as descriptions of group practices, methods dynamics, and facilitative skills. It includes either a supervised practice and/or a group experience. Life-style and career development: Includes areas such as vocational-choice theory, relationship between career choice and life-style, sources of occupational and educational information, approaches to career decision-making processes, and career-development exploration techniques. Appraisal of the individual: Includes the development of a framework for understanding the individual, including methods of data gathering and interpretation, individual and group testing, case-study approaches and the study of individual differences. Ethnic, cultural, and sex factors are also considered. Research and evaluation: Includes areas such as statistics, research design, and development of research and demonstration proposals. It also includes understanding legislation relating to the development of research, program development, and demonstration proposals, as well as the development and evaluation of program objectives

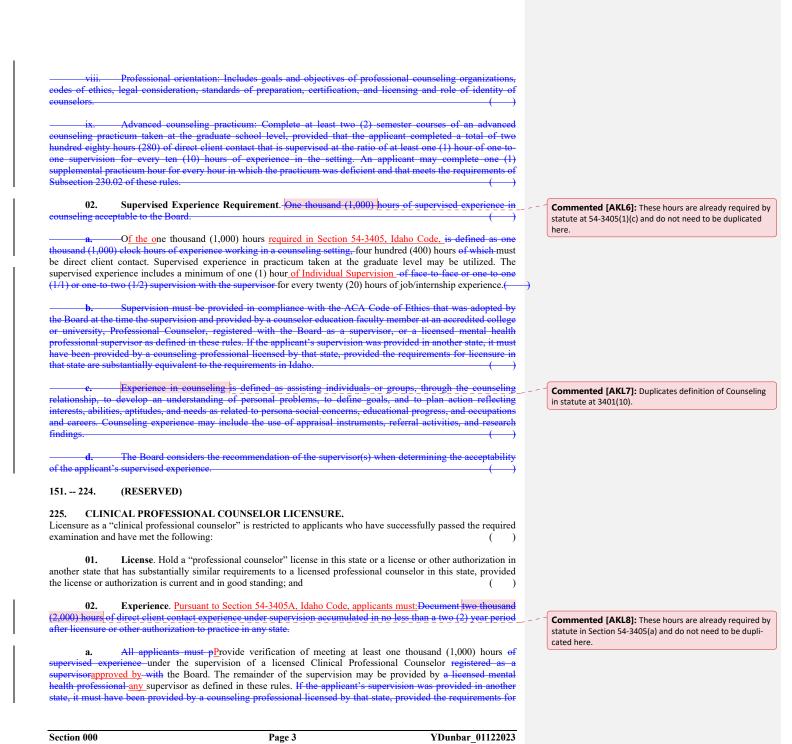
**Commented [AKL2]:** This is a placeholder subject to further research and consideration.

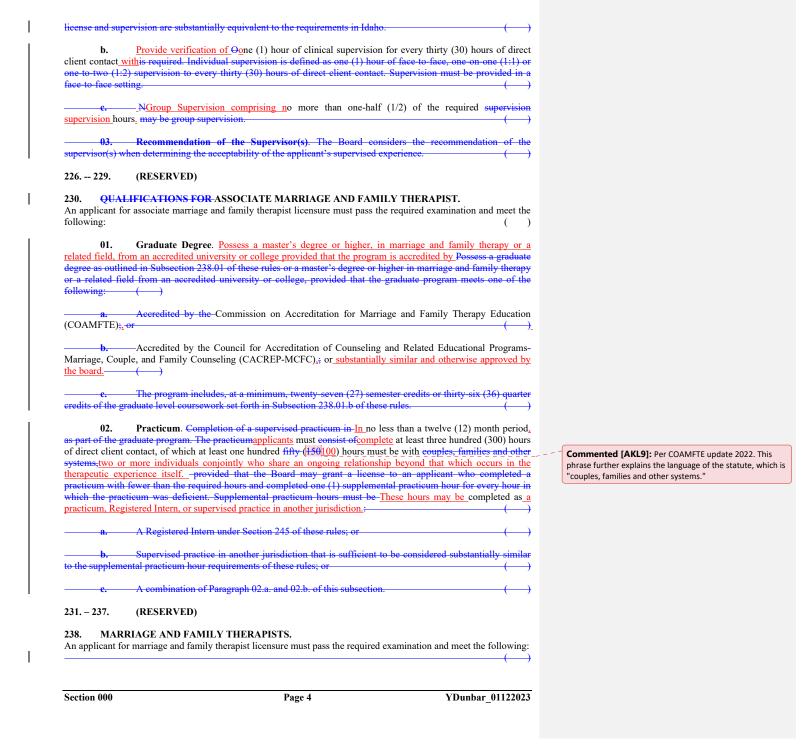
Commented [AKL3]: Deleted this option because all programs that are not CACREP accredited have to be approved by the Board.

**Commented [AKL4]:** In this approval process, the Board will look at CACREP accreditation standards when evaluating non-CACREP education submitted by an applicant.

**Commented [AKL5]:** Deleted (b)(i) - (ix) and will define these areas on the application and on the website.

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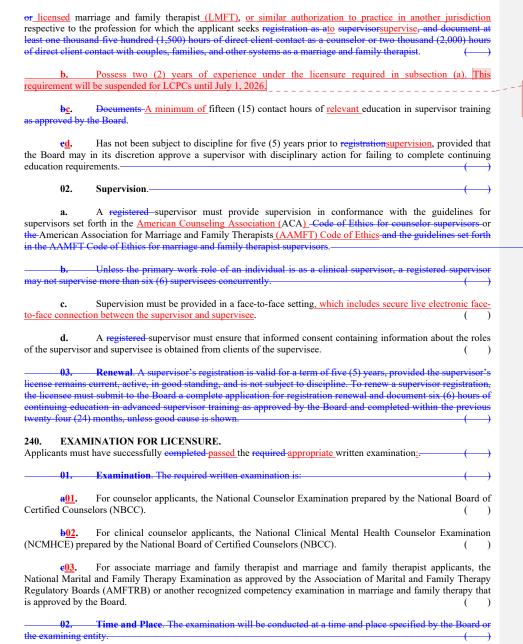




**Commented [AKL10]:** Deleted subsections i - vi and will have this information on any application to have a non-COAMFTE program approved by the Board.

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a.	Possesses two (2) years experience as a Be licensed as a clinical professional	counselor_(LCPC),	
01.	Requirements_for Registration. The board will register an applicant who:	$\longleftrightarrow$	
Licensees in Ida	ho must meet the following criteria to bebe registered with approved by the hose individuals pursuing licensure in the state of Idaho as a counselor or m		<b>Commented [AKL13]:</b> Have a supervisor attestation an application that they meet the requirements as listed these Rules.
239. SUPER	VISOR REQUIREMENTS.		
conform with the	jurisdiction's requirements provided they are substantially equivalent to Idaho's	requirements.	
i in apprount	Supervision obtained in another jurisdiction or from a supervisor in another	r jurisdiction must	
i.	The Board considers the recommendation of the supervisor(s) when determining supervised experience.	ng the acceptability	
h.	A supervisor may not act as an applicant's personal Professional Counselor/The	rapist. ( )	
g. video technologi	Supervision must employ observation of client contact such as the use of auces or co-therapy, or live supervision; and	lio technologies or	
f.	Individual supervision is defined as up to two (2) supervisees per supervisor; an		Supervision.
	ix (6) supervisees and one (1) supervisor; and	(	Commented [AKL12]: Moved this to general defin Supervision.
ed.	No more than one hundred (100) hours of gGroup sSupervision are allowed. G-	roun supervision is	
iii.	Has not been the subject of any disciplinary action for five (5) years im-	mediately prior to	
ii.	Fifteen (15) contact hours of education in supervisor training; and	<del>( )</del>	
i.	A a minimum of five two (52) years of experience providing marriage and famil	y therapy <u>.; and(</u>	<del>)</del>
e obtained from	a licensed mental health professional supervisor as defined in these rules who do	ocuments_: ( )	
<mark>dc.</mark> egistered marria	A minimum of one hundred (100) hours post-master's supervision must be ge and family therapist supervisor. The remaining one hundred (100) hours of su		
Subsection 230.0 administering tes	2 of these rules, writing clinical reports, writing case notes, case consultation, co ts, and attending workshops, training sessions, and conferences.	<del>oordination of care,</del>	
e. additional hours	Other hours must support development as a marriage and family therapist, of supervision, additional practicum hours above the three hundred (300)	hours required in	
b.	A minimum of two hundred (200) hours of post-master's supervision.	( )	230.
experience itself	ouples, families, and other systems; and	()	Commented [AKL11]: Reworded to match wording 230.
	A minimum of two thousand (2,000) post-master's direct client contact hours, of years, which must include a minimum of one thousand (1,000) direct client contact sonjointly who share an ongoing relationship beyond that which occurs	act hours with two	
hree thousand (3	Supervised Marriage and Family Therapy Experience Requirements. (0,000) hours of graduate or post-graduate supervised experience in marriage and ng requirements:		
03.			



**Commented [AKL14]:** Added on 5-19-23 to have a transition time before requiring the LCPCs to have 2 years of experience to supervise.

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O3. Successful Passage. Successful passage of the examination is defined as achievement of the passing score set by the preparer of the examination. Reexamination consists of the entire examination.

### 241. NON-UNITED STATES EDUCATED APPLICANTS.

Applicants with a graduate degree from a country other than the United States may be required to submit a certification from a credential evaluation service that is a member of the National Association of Credential Evaluation Services (NACES) or approved by the Board. The service must certify that the graduate degree is equivalent to a graduate degree from the United States. All costs for the certification are the responsibility of the applicant. All information submitted to the Board must be submitted with an English translation.

#### 242. -- 244. (RESERVED)

#### 245. REGISTERED INTERNS.

The Board may issue a registration to allow an intern to engage in the practice of counseling or marriage and family therapy while completing either the supervised experience or supplemental practicum hours required for licensure or while waiting for passing examination results. A registered intern may only practice only under the direct supervision of a person registered as a supervisor with the Board or otherwise approved to provide supervision under this chapter.

- 01. Requirements for Registration. An applicant must meet the following requirements: (
- **a.** Possess a graduate degree in counseling, marriage and family therapy, or a closely related field from an accredited university or college.
- **b.** Designate a supervisor who is registered withapproved by the board\_as a supervisor as set forth in these rules or who is otherwise approved to provide marriage and family therapy supervision as set forth in Section 238 of these rules.
- O2. Supervision. The designated supervisor is responsible to provide supervision and ensure that a Registered Intern is competent to practice such counseling or marriage and family therapy as may be provided.
- 0302. Designation of Intern Status. Only a Registered Intern may use the title Registered Counselor Intern or Registered Marriage and Family Therapist Intern. Registered interns must explicitly state that they are interns in their documentation and advertising. such as business eards, informed consent forms, and other disclosures.
- **8403. Expiration.** An individual may not practice as an intern for more than four (4) years from the original date of registration, unless good cause is demonstrated to the board.

246. -- 249. (RESERVED)

250. FEES.

01. Application, License, and Registration Fee. All fees are non refundable:

LICENSE/PERMIT/REGISTRATION	INITIAL FEE (Not to Exceed)	ANNUAL RENEWAL FEE (Not to Exceed)
Application	\$100	
License	\$100	\$120
Intern Registration	\$25	

**Commented [AKL15]:** Reworked this to include supervised practice while awaiting exam results.

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Reinstatement Fee	As provided in Section 67-2614, Ida- ho Code	
Senior License		<del>\$60</del>
Inactive License		<del>\$60</del>
Inactive to Active License Fee	The difference between the current inactive and active license renewal fees	

( )

**02. Examination or Reexamination Fee.** The examination or reexamination fees are the fees set by the provider of the approved examination plus an administration fee of twenty-five dollars (\$25) for the Marriage and Family Therapy examination.

#### 251. -- 299. (RESERVED)

#### 300. ENDORSEMENT.

The Board may grant a license by endorsement to an applicant who holds a license or certificate in a jurisdiction pays the required fee, submits a completed board approved application, and satisfies the Board that they hold a valid and current license in good standing issued by the authorized regulatory entity of another state, territory, or jurisdiction of the United States, which in the opinion of the Board that imposes substantially equivalent licensing requirements as set forth in these rules.

**Commented [AKL16]:** Idaho Code Section 54-3406 covers the portions of endorsement licensure that are deleted here - to eliminate redundancy.

## 301. -- 349. (RESERVED)

## 350. CODE OF ETHICS.

The Board adopts the American Counseling Association (ACA) Code of Ethics and the American Association for Marriage and Family Therapy (AAMFT) Code of Ethics. All licensees must adhere to the appropriate Code of Ethics pertaining to their licensure.

**Commented [AKL17]:** These are already in definitions, so first sentence can be deleted.

### 351. -- 359. (RESERVED)

360. INACTIVE STATUS.

01. REQUEST FOR INACTIVE STATUS. EACH PERSON REQUESTING AN INACTIVE STATUS MUST SUBMIT A WRITTEN REQUEST AND PAY THE ESTABLISHED FEE. ( )

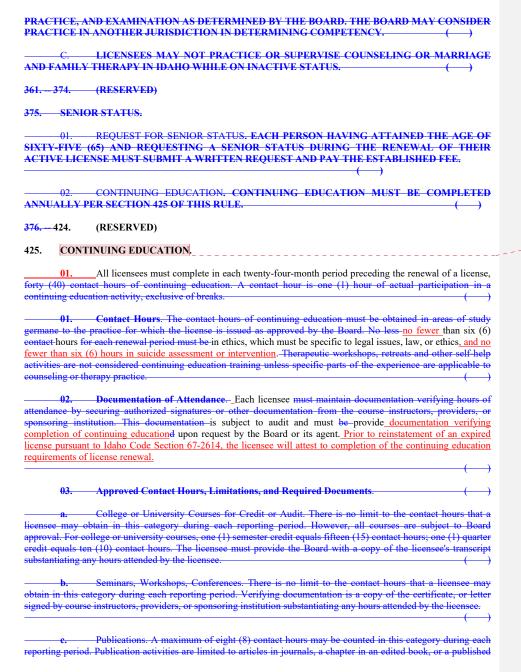
02. INACTIVE LICENSE STATUS. (

A. ALL CONTINUING EDUCATION REQUIREMENTS WILL BE WAIVED FOR ANY YEAR OR PORTION THEREOF THAT A LICENSEE MAINTAINS AN INACTIVE LICENSE. ( )

B. WHEN THE LICENSEE DESIRES ACTIVE STATUS, THE LICENSEE MUST SHOW ACCEPTABLE FULFILLMENT OF CONTINUING EDUCATION REQUIREMENTS FOR THE PREVIOUS TWELVE (12) MONTHS AND SUBMIT A FEE EQUIVALENT TO THE DIFFERENCE BETWEEN THE INACTIVE AND ACTIVE RENEWAL FEE, PROVIDED THAT A LICENSEE WHOSE LICENSE HAS BEEN INACTIVE FIVE (5) YEARS OR MORE MUST PROVIDE AN ACCOUNT TO THE BOARD FOR THAT PERIOD OF TIME DURING WHICH THE LICENSE WAS INACTIVE AND FULFILL REQUIREMENTS THAT DEMONSTRATE COMPETENCY TO RESUME PRACTICE. THOSE REQUIREMENTS MAY INCLUDE, BUT ARE NOT LIMITED TO, EDUCATION, SUPERVISED

**Commented [AKL18]:** This is not authorized by statute and most other licensing boards in the state are moving away from it.

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**Commented [AKL19]:** The Board's goal is to focus regulations on CE topics that are germane to all licensees and the state's needs, and put the burden of competency on the licensee via an attestation on the renewal application.

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of contents.	
reporting period. Class, conference, or workshop germane to the field. A specific presentation giv will qualify for contact hour credit one (1) time	ight (8) contact hours may be counted in this category during ea o presentations may be used for contact hour credit if the topic en repeatedly can only be counted once. A particular presentation in a five (5) year period. Only actual presentation time may contact hour credit. Verifying documentation is a copy of t
conference program or a letter from the sponsor, l	
supervision/consultation may be counted in this c hour credit, supervision/consultation must be rec	Consultation. A maximum of ten (10) contact hours of receive ategory during each reporting period. In order to qualify for contact cived on a regular basis with a set agenda. No credit will be give documentation is a letter from the supervisor or consultant listing.
	n (10) contact hours may be counted in this category during ea py of the licensee's transcript and the title of the dissertation.
eporting period. Verifying documentation is a le	th (8) contact hours may be counted in this category during eatter from a professional colleague listing the position of leadersh anization under which the leadership took place. The following one credits:
i. Executive officer of a state or n	ational counseling or therapy organization; (
ii. Editor or editorial board service	of a professional counseling or therapy journal; (
iii. Member of a national ethics of orofessional membership;	isciplinary review committee rendering licenses, certification,
iv. Active member of a counselin	g or therapy working committee producing a substantial writt
v. Chair of a major counseling or	herapy conference or convention; or (
vi. Other leadership positions with	justifiable professional learning experiences. (
obtain in this category during each reporting p provided that the course is provided by a Board by the Board. Verifying documentation is a cop from the course instructors, providers, or spon	ration. There is no limit to the contact hours that a licensee meriod. Home study or on line courses qualify for contact hou approved continuing education provider or a course pre-approvely of the certification that is verified by the authorized signature soring institution and substantiates any hours completed by the reading a publication must submit results from a test on the administered by an independent third-party.
i. Board Meetings. Continuing each renewal period for time spent attending two	ducation credit may be granted for a maximum of four (4) hot (2) Board meetings.
hardship, including health (certified by a medic	ve continuing education requirements for reasons of individual doctor) or other good cause. The licensee must request sustation requested by the Board to assist in substantiating hards

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## 426. – 524. (RESERVED)

## 525. DOCUMENTATION OF INFORMED CONSENT.

In accordance with Section 54-3410A, Idaho Code, all licensees and registered interns will document the process of obtaining the informed consent of clients at the beginning of treatment and at other times as appropriate. Licensees and interns must adhere to their respective Codes of Ethics and state law in obtaining informed consent and disclosing information to clients. The receipt of the disclosure must be acknowledged in writing by both the client and the licensee or intern, and such disclosure of information concerning their practice must include:

Name, Business Address and Phone Number of Licensee or Intern. If the licensee or intern is practicing under supervision, the statement must include the licensee or intern status as such and the designated qualified supervisor's name, business address and phone number; 02. License Type and License Number, Credentials, and Certifications. ) 03. Education. Education with the name(s) of the institution(s) attended and the specific degree(s) received; Theoretical Orientation and Approach. Counseling or marriage and family therapy; 04. 05. Relationship. Information about the nature of the clinical relationship; fee structure and billing arrangements; cancellation policy; 06. The Extent and Limits of Confidentiality. 07. Written Statement. A statement that sexual intimacy is never appropriate with a client and should be reported to the board. Client's Rights. The client's rights to be a participant in treatment decisions, to seek a second opinion, to file a complaint without retaliation, and to refuse treatment.

Board Information. The name, address, and phone number of the Board with the information that

526. -- 999. (RESERVED)

the practice of licensees and interns is regulated by the Board.

09.