

**STATE BOARD OF MIDWIFERY**  
**Division of Occupational and Professional Licenses**  
**P.O. Box 83720**  
**Boise, ID 83720-0063**

**Minutes of 1/14/2022**

**BOARD MEMBERS PRESENT:** Valerie J Hall - Chair  
Elizabeth Hartman  
Carol J Johnson  
Megan Kasper M.D.  
Amy B Redman

**DIVISION STAFF:** Anne Lawler, Occupational Licenses Bureau Chief  
Kent Absec, Licensing Program Manager  
John Price, Investigative Unit Manager  
Nicholas Krema, General Counsel  
Skip Liddle, Supervising Investigator  
Cesley Metcalfe, Board Support Supervisor  
Bonnie Dodson, Board Support Specialist  
Christian Runnalls, Board Support Specialist

**OTHERS PRESENT:** Barbara Rawlings, Idaho Midwifery Counsel

The meeting was called to order at 9:30 AM MST by Valerie J Hall.

**APPROVAL OF MINUTES**

Ms. Redman made a motion to approve the minutes of October 29, 2021. It was seconded by Ms. Johnson. Motion carried.

**INTRODUCTIONS**

Ms. Lawler introduced herself as the Occupational Licenses Bureau Chief and the Executive Officer of the Board; Nicholas Krema as General Counsel; Skip Liddle as the Investigative Unit Supervisor; Kent Absec as the Licensing Program Manager; Cesley Metcalfe as the Board Support Supervisor; and Bonnie Dodson and Christian Runnalls as Board Support Specialists.

**LAWS AND RULES**

Ms. Lawler presented a legislative update. She explained the history and purpose of Zero-Based Regulation (ZBR). Ms. Lawler stated that the Board will conduct its rule chapter review this year and will present its proposed rules in the 2023 Legislative Session. Additional meetings will be held to ensure that the public has an opportunity to comment on the proposed rules.

## **DIVISION UPDATES**

Ms. Lawler informed the Board that the third organizational chart showing all employees is complete and posted to the Division's website. She also stated that the Division should be moving to its permanent building in July.

Ms. Lawler said that the Division is working on its five-year strategic plan, which will be shared with the Boards upon completion.

Ms. Lawler informed the Board that a financial report was unavailable due to issues created by the consolidation of multiple financial systems within the Division. A report will be presented at the next meeting depending on availability from the Finance Department.

## **BOARD MEMBER TRAINING**

Ms. Lawler presented a board member training that explained the expectations, duties, and responsibilities of Board members and Division staff.

## **BOARD BUSINESS**

### **NALOXONE DISCUSSION**

Dr. Kasper presented a draft version of guidelines for midwives to use when administering Naloxone to expectant mothers. The Board will continue the discussion of opioid antagonists at a future meeting.

## **CORRESPONDENCE**

The Board reviewed information regarding the Idaho Newborn Screening Program from Health and Welfare.

### **[COMPLAINT MEMORANDUM](#)**

Mr. Price gave the investigative report, which is linked above.

## **EXECUTIVE SESSION**

Ms. Hartman made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law, Idaho Code § 74-106(9). The purpose of the executive session was to discuss documents relating to the fitness of a licensee to retain a license or registration. It was seconded by Ms. Redman. The vote was: Ms. Hall, aye; Ms. Johnson, aye; Ms. Hartman, aye; Dr. Kasper, aye; and Ms. Redman, aye. Motion carried.

Ms. Hartman made a motion to come out of executive session. It was seconded by Ms. Redman. Motion carried.

Ms. Johnson made a motion to close case number I-MID-2020-2. It was seconded by Ms. Redman. Motion carried.

**NEXT MEETING** scheduled for March 7 at 9:00 AM MST.

## **ADJOURNMENT**

Dr. Kasper made a motion to adjourn the meeting at 11:54 AM MST. It was seconded by Ms. Johnson. Motion carried.

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**Valerie J Hall, Chair**