



State of Idaho  
Division of Occupational and Professional Licenses  
Idaho Certified Shorthand Reporters Board

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**Quarterly Meeting Minutes of 9/1/2022**

**Board Members Present:** Valerie Nunemacher  
Christina Boisvert  
Ryan Scott Lewis  
Darren Simpson

**Division Staff:** Kent Absec, Licensing Program Manager  
Nick Krema, Legal Counsel  
Cesley Metcalfe, Board Support Supervisor  
Emily Rough, Board Support Specialist  
Candace Villarreal, Licensing Specialist

**Board Members Absent:** Andrea Wecker

The meeting was called to order at 3:30 PM MDT by Judge Darren Simpson.

**Review of Application Revisions**

The Board reviewed changes made to its licensure applications.

**Licensing Report**

Mr. Absec and Ms. Villarreal presented a report on applications received and licenses issued by staff since the last meeting.

**Permanent Building Update**

Mr. Absec stated that the Division is officially moved into the permanent building.

**Board Training**

Mr. Krema presented a training on Idaho's Open Meeting Law.

**Approval of Minutes**

Motion to approve 06/02/2022 minutes was made and seconded. Motion carried unanimously.

**Adjourn**

There being no further business, the meeting was adjourned at 4:09 PM MDT.

The next meeting is on 12/01/2022.