



State of Idaho
Division of Occupational and Professional Licenses
Idaho Certified Shorthand Reporters Board

BRAD LITTLE
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Board Meeting Minutes of 12/1/2022

Board	Andrea Wecker - Chair	Division	Anne Lawler, Bureau Chief
Members	Valerie Nunemacher	Staff:	Nick Crema, Legal Counsel
Present:	Christina Boisvert		Kent Absec, Program Manager
	Ryan Scott Lewis		Cesley Metcalfe, Board Support Program Manager
	Darren B Simpson		Emily Rough, Board Support Specialist
			Christopher Gilliam, HR Specialist Sr.

The meeting was called to order at 3:30 by Andrea Wecker.

Approval of Minutes

Motion was made and seconded to approve 09/01/2022 minutes. Motion carried unanimously.

DIVISION BUSINESS

Board Training: Mr. Gilliam presented a respectful workplace training.

Financial Update: Mr. Absec gave a financial report that showed the Board has a balance of (\$42,157.28) as of October 19, 2022.

BOARD BUSINESS

Set 2023 Meeting Dates: The Board set its 2023 regular meetings for 3:30 PM MT on the following dates: March 30, 2023, and September 28, 2023.

Licensing Report: Mr. Absec presented a report on applications received and licenses issued and renewed by staff since the last meeting.

Applications from Non-NCRA Exam States: The Board discussed options for approving licensure applications for those who have not completed an examination. The Board determined that an applicant's experience may be sufficient to determine proficiency.

A motion was made and seconded that applications that do not meet the requirements under Idaho Code § 54-3108, but that may meet the requirements under Idaho Code § 54-3109(a) or the Universal Licensure statute § 67-9409, may be approved by the Board chair. Applicants must still meet the provisions of Idaho Code § 54-3109(a), excluding subsection one. The motion carried unanimously.

Review of Applications: A motion was made to approve applicant SRA-1196 under endorsement. The motion was amended and seconded to approve applicant SRA-1196 for licensure. The motion carried unanimously.

Adjourn

There being no further business, the meeting was adjourned at 4:57 PM MT.

The next meeting is on 03/30/2023.