



State of Idaho

Division of Occupational and Professional Licenses Idaho Board of Drinking Water and Wastewater Professionals

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Minutes of 02/08/2023

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|----------------------|----------------------|------------------------|---|
| Board Members | Stacy Stewart, Chair | Division Staff: | John Nielsen, Executive Officer |
| Present: | Bryson Ellsworth | | Yvonne Dunbar, Legal Counsel |
| | A. J. Gray | | Jessica Spoja, Licg./Regn. Prog. Mgr. |
| | Michael Parker | | Christopher Gilliam, HR Spec. Sr. |
| | Jerri Henry | | Melissa Ferguson, Curr./Exam Supv. |
| | Paul Sifford | | Don Morse, Investigation Units Supv. |
| | | | Linda Pratzner, Brd. Support Specialist |

The meeting was called to order at 8:58 AM MT by Stacy Stewart.

APPROVAL OF THE MINUTES

A motion was made and seconded to approve the 11/02/2022 meeting minutes. The motion carried unanimously.

DIVISION BUSINESS

Board Training – Respectful Workplace: Human Resource Specialist Senior Christopher Gilliam presented Respectful Workplace training.

Confidentiality and Conflict of Interest Policies: Legal Counsel Yvonne Dunbar addressed the policies for the Board member’s review and signatures.

Discussion Apprenticeship Program Track: Idaho Rural Water Association (IRWA) Representative Gary Sievers provided statistics on IRWA’s Apprenticeship Program, as well as explained the Apprenticeship Tracking Program.

Discussion Examination Process through ABC: Melissa Ferguson, Curriculum and Exam Program Supervisor, stated the Association of Boards of Certification (ABC) is working with PSI to develop an exam specific to the drinking water and wastewater professionals.

Zero-Based Regulation – Review of the Rules: A handout of the draft rule changes (redlines) in IDAPA 24.05.01 *Rules of the Board of Drinking Water and Wastewater Professionals* was reviewed. The Board members were asked their opinions on Appendix A *Idaho Backflow Assembly Tester Code of Ethics and Standards of Conduct*, as well to individually contact Executive Officer Nielsen prior with any proposed changes they would like to discuss at the next Board meeting.

DOPL Strategic Plan: Executive Officer Nielsen presented the Division’s Strategic Plan.

BOARD BUSINESS

Complaint Memorandum: Don Morse, Investigation Units Supervisor, presented the status of WWP complaints.

Licensure Application Review: Licensing & Registration Program Manager Jessica Spoja presented a revised Application for Wastewater Licensure. With additional changes from the Board members, Ms. Spoja will bring the application to the next meeting as an action item.

The following applications were reviewed: WWPA-25838, WWPA-26039, WWPA-26040, and WWPA-26041.

A motion was made and seconded to approve WWPA-25838 pending additional information from the applicant. The motion carried unanimously.

A motion was made and seconded to approve WWPA-26039, WWPA-26040, and WWPA-26041.

Financial Report: The Financial report was discussed.

Public Comment: Jason Brauburger, city of Richfield, and Ian Biddle, city of Caldwell, brought forth issues with regard to DEQ classification and licensure.

Leslie Wilder expressed concern that there are water systems and water purveyors not agreeing to the plumbing code changes of 2018 where irrigation systems can no longer have double checks as their backflow prevention.

EXECUTIVE SESSION – DISCIPLINE

Motion to go into Executive Session: A motion was made and seconded for the Board to enter Executive Session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Public Records Act, Idaho Code § 74-106(9). The purpose of the Executive Session was to discuss documents relating to the fitness of an applicant to retain a license or registration. Roll Call: Stacy Stewart-yes, Paul Sifford-yes, Jerri Henry-yes, A. J. Gray-yes, Michael Parker-yes, and Bryson Ellsworth-yes. The motion carried unanimously.

Motion to Leave Executive Session: A motion was made and seconded to leave Executive Session. The motion carried unanimously.

Motion re: Discipline: A motion was made and seconded to approve the staff's recommendations to close I-WWP-2021-2 and I-WWP-2023-2. The motion carried unanimously.

ADJOURNMENT

There being no further business, the meeting adjourned at 12:11 PM.

02/10/2023krb