

**IDAHO BOARD OF LICENSURE OF PROFESSIONAL ENGINEERS
AND PROFESSIONAL LAND SURVEYORS MEETING**

February 14, 2022 – 8:00 a.m. (PT)

**Division of Occupational and Professional Licenses
Best Western Plus University Inn, 1516 Pullman Rd., Moscow, ID**

MINUTES OF THE FEBRUARY 14, 2022 MEETING

NOTE: The following report is not intended to be a verbatim transcript of the discussions at the meeting, but to record the significant features of those discussions.

Dr. Murgel, Chairman of the Board, called the meeting to order at 8:32 a.m. (PT)

Board Members:

Dr. George Murgel, Chairman
Tom Ruby
Keith Brooks
Glenn Bennett
Ray Watkins
Dick Jacobson

DOPL Staff:

MiChell Bird, Bureau Chief
Michael Hyde, Executive Officer
Yvonne Dunbar, Legal Counsel
Laura Shankel, Licensing & Registration Manager
Steve Gorski, Investigative Units Manager
Ron Bassett, Board Support Manager
Renee Bryant, Board Support Supervisor
Linda Pratzner, Board Support Specialist
Joe Fausett, Licensing Supervisor

Legal Counsel:

Mike Kane
Tom Lloyd

DOPL Executive Officer Introduction

Executive Officer/Operations Manager Michael Hyde introduced himself and addressed the following topics in a PowerPoint presentation: Self Introduction, About DOPL (DOPL's Mission, Building, Construction and Real Estate (BCRE) Boards and Commissions, Function Flow Chart, BCRE Organizational Chart), Pathways of Communication, 2022 Legislative Update, and Financial Update.

DOPL Organizational Chart

Bureau Chief MiChell Bird provided an update of the DOPL organizational chart, as well as introduced Executive Officer/Operations Manager Hyde.

Recognition – John Tomkinson, Past Board Member

The Division will recognize John Tomkinson with a certificate for his time on the Board as the public member.

Approval of the November 15-16, 2021 Board Meeting Minutes

MOTION: Board Member Bennett made a motion to approve the minutes as written. Board Member Brooks seconded. Motion carried.

Division Update

May 2022 NCEES Western Zone Interim Meeting – The meeting will be held May 19-21, 2022, in Stateline, Nevada. Attending will be Dr. Murgel, and Board Members Bennett, Jacobson, and Watkins.

Financial Update – The Financial Team continues to work on compiling financial reports for each board.

Division Report – This topic was addressed in the Executive Officer’s PowerPoint presentation.

Board Business

Surveying Education Subcommittee Update – Board Member Bennett explained ISU’s Geomatics and Civil Tech on-line program and provided the number of students currently enrolled. ISU is marketing nationwide.

Reports by Board Members and Staff Regarding Conferences, Speeches, and Seminars Attended Since the November 2021 Meeting – Each board member addressed board-related activities they attended since the November 2021 meeting.

BSU Job and Career Fair – *Job & Career Fair 2022* will be held March 10, 2022, at the Simplot Ballroom, Boise State University, Boise, Idaho. Executive Officer Hyde and Licensing and Registration Manager Laura Shankel will attend, representing the Board. Dr. Murgel offered to attend for half the day.

IPELS Website Report – The State’s Information Technology Services provides a detailed report on the number of hits/exposures IPELS website acquires on a routine basis. This information will be shared with the Division’s Business Analyst to understand the activity, and frequency of site visits, providing the Division an opportunity to see how beneficial it is versus any other method of communication. Board Member Ruby asked, and Executive Officer Hyde offered to research, what “Failed Request” means.

United Kingdom Comity Agreement Review – With the DOPL restructure, United Kingdom representatives met with the Executive Officer, introducing themselves and stating they are open to suggestions should the Board determine changes, revisions, or modifications are needed to the agreement to fulfill the needs of Idaho.

Revisit Plumbing PE Exam Questions – Dr. Murgel explained in 2020 plumbing engineers wanted to include a plumbing/piping option in the NCEES Mechanical Engineering Principles and Practice Examination and needed ten boards to provide support. The Examinations of Professional Engineers Committee reviewed the strict letter of the policy on what the letters were supposed to obtain, and of the ten submitted, only Alabama, Florida, and Iowa letters had all the components. Items missing from the other letters were information to support proof of need, estimate of usage, and the impact on safeguarding the health, safety, and welfare of the public.

The Alabama, Florida, and Iowa letters were provided as examples of what is required by the American Society of Plumbing Engineers (ASPE). Dr. Murgel offered to draft a letter, expanding on the items above, and send to the ASPE or NCEES. Executive Officer Hyde offered to add the topic *Revisit Plumbing PE Exam Questions* as an action item on the April 2022 IPELS Board meeting agenda.

Executive Session

Dr. Murgel entertained a motion to enter Executive Session.

MOTION: Board Member Brooks made a motion for the Board to enter executive session pursuant to Idaho Code § 74-206 (1)(d) to consider matters and records that are exempt from disclosure as provided in Idaho Code § 74-106. Board Member Ruby seconded. Roll call: Dr. George Murgel-yes, Glenn Bennett-yes, Dick Jacobson-yes, Ray Watkins-yes, Tom Ruby-yes, and Keith Brooks-yes. Motion carried.

No action was taken during Executive Session. Dr. Murgel entertained a motion to exit Executive Session

MOTION: Board Member Brooks made a motion to exit Executive Session. Board Member Ruby seconded. Motion carried.

Motion(s) on Applications

In the past, all applicant names were listed in the motions. Legal Counsel Yvonne Dunbar recommended the only names made public are those approved for licensure, application numbers only will be listed for non-approved applications.

MOTION: Board Member Ruby made a motion to approve the following applications: Ali, Alireza Mashadi (XP-5734), Alsaid, Mustafa (XP-2635), Breier, Robert Odell (XL-8034), Cable, Nina C (XP-9817), Dong, Jia (XE-7648), Driscoll, Callin (XP-5677), Farrar, Kai (XP-4356), Hassan, Muaz (XP-4211), Kast, Hans Joseph (XP-7029), Leishman, Lee (PLS), Monks, Christopher (XP-8928), Morcos, Mena A (XP-2634A), Roberson, Dakota (XP-4084), Salazar, Christopher J (XL-2127), Turner, Kyle William (XL-3646) and Wood, Evan James (XL-3541A). Board Member Jacobson seconded. Motion carried.

MOTION: Board Member Jacobson made a motion to approve applications for Consulting Engineering Services, Inc. (XC-1682), and Keen Project Solutions, LLC (XC-5502) upon explanation. Board Member Ruby seconded. Motion carried.

MOTION: Board Member Watkins made a motion to continue application XP-9651-(10); requiring additional education prior to the issuance of the license. Board Member Brooks seconded. Motion carried.

MOTION: Board Member Ruby made a motion to continue application XC-9552-(13); contacting the applicant to see if they have any proof to an action in 2007. Board Member Bennett seconded. Motion carried.

MOTION: Board Member Watkins made a motion to deny application XP-1155-(15) based on lack of response. Board Member Brooks seconded. Motion carried.

MOTION: Board Member Ruby made a motion to approve the Robert Hooper's application XP-4624. Board Member Jacobson seconded. Motion carried.

MOTION: Board Member Watkins made a motion to continue application XL-9034-(20) as it is deficient in education. Board Member Ruby seconded. Motion carried.

MOTION: Board Member Ruby made a motion to continue application XL-5636-(22) as the applicant needs to provide documentation of his hours of experience gained while a full-time student. Board Member Brooks seconded. Motion carried.

MOTION: Board Member Ruby made a motion to continue application XS-5342A-(23); requesting additional information related to his transcripts. Board Member Watkins seconded. Motion carried.

MOTION: Board Member Watkins made a motion to continue application XP-3447-(28), still requiring course comparison. The applicant has one year to comply from the initial request. Board Member Jacobson seconded. Motion carried.

Terminations – The Board reviewed a list of applications that have been open for over a year and applicants have not responded to requests for additional information. Applicants were notified their applications would be terminated if they did not respond.

MOTION: Board Member Ruby made a motion to terminate the applications as presented. Board Member Bennett seconded. Motion carried.

Motion(s) on Disciplines

MOTION: Board Member Brooks made a motion to accept the prosecutor's Stipulation and Consent Agreement for Docket No. FY 20.11. Board Member Ruby seconded. Motion carried.

MOTION: Board Member Bennett made a motion to forward Docket Nos. FY 21.10, FY 22.03 and FY 22.04 to the prosecutor for action. Board Member Ruby seconded. Motion carried.

Engineer in Responsible Charge

It had been requested; however, this topic was not included on the agenda. A special meeting will be scheduled to address this topic only.

Public Comments

There were no public comments.

Adjournment

Dr. Murgel entertained a motion to adjourn.

MOTION: Board Member Ruby made a motion to adjourn the meeting. Board Member Bennett seconded. Motion carried.

The meeting adjourned at 2:55 p.m. PT.

DR. GEORGE MURGEL, CHAIRMAN
IDAHO BOARD OF LICENSURE OF
PROFESSIONAL ENGINEERS &
PROFESSIONAL LAND SURVEYORS

MICHAEL HYDE, EXECUTIVE OFFICER
DIVISION OF OCCUPATIONAL &
PROFESSIONAL LICENSES

DATE

06/08/2022rb

DATE