

IDAHO CONTRACTORS BOARD MEETING

March 2, 2022 – 10:00 a.m. (MT)

Division of Occupational and Professional Licenses
1090 East Watertower Street, Suite 150, Meridian

MINUTES OF THE MARCH 2, 2022 MEETING

NOTE: The following report is not a verbatim transcript of the discussions at the meeting; however, is intended to record the significant features of those discussions.

Chairman Michael Arrington called the meeting to order at 10:20 a.m. (MT)

Board Members:

Michael Arrington
Barry Stearns
Brett Skidmore
Jessee Rosin
Chris Jensen – Absent

DBS Staff Members:

MiChell Bird, Executive Officer
Michael Hyde, Operations Manager
Warren Wing, Executive Officer
Laura Shankel, Licensing & Registration Manager
Steve Gorski, Investigations Unit Manager
Ron Bassett, Board Services Manager
Jesama Rosensweig, Licensing Supervisor
Renee Bryant, Board Support Supervisor
Linda Pratzner, Board Support Specialist

Legal Counsel:

Nick Krema
Eric Nelson

Approval of the December 15, 2021 Board Meeting Minutes

MOTION: Board Member Stearns made a motion to approve the December 15, 2021 Meeting Minutes as written. Board Member Skidmore seconded. Motion carried.

Board Business

Set Remaining 2022 Meetings – The Board approved the following 2022 meeting dates: June 1, September 14, and November 30.

Division Business

Division Report – Executive Officer Warren Wing requested, and Chairman Arrington agreed, to discuss the applications review process, informational only, at the June 1, 2022 meeting.

Investigations, Complaints & Licensing Applications

Complaint Memorandum – Investigations Unit Manager Steve Gorski stated as of March 2022, there are approximately 100 complaints under investigation. For clarity, the Division does not pursue/open investigations outside its jurisdiction. Upon further discussion, the Chairman affirmed to continue in the same manner.

Investigations Unit Manager Gorski provided detailed information, and recommendations, on the following complaints: I-CON-2021-159, I-CON-2021-149, I-CON-2022-10, I-CON-2022-42, and I-CON-2022-73.

MOTION: Board Member Stearns made a motion to adopt the recommendation of the Division and close the cases listed on the complaint memorandum. Board Member Rosen seconded. Motion carried.

Executive Session

Disciplinary Matters – Legal Counsel Krema provided the motion to enter Executive Session.

MOTION: Board Member Stearns made a motion for the Board to enter executive session under Idaho Code § 74-206 (1)(d) to consider records that are exempt from disclosure under the Public Records Act, Idaho Code § 74-106(9). The purpose of executive session will be to discuss documents relating to the fitness of an applicant to be granted a license or registration. Board Member Skidmore seconded. Roll call: Barry Stearns-aye, Brett Skidmore-aye, and Michael Arrington-aye. Motion carried.

Chairman Arrington entertained a motion to exit Executive Session

MOTION: Board Member Stearns made a motion to exit Executive Session. Board Member Skidmore seconded. Motion carried.

Motion(s) for Discipline

MOTION: Board Member Stearns made a motion to close with advisory letters to the following cases: CON-2021-38, CON-2022-21, CON-2022-25, CON-2022-29, and CON-2021-105. Board Member Skidmore seconded. Motion Carried.

MOTION: Board Member Stearns made a motion to close with no action CON-2022-37 and close with no action and a Notice of Dismissal for CON-2021-42. Board Member Skidmore seconded. Motion carried.

MOTION: Board Member Stearns made a motion to accept the stipulations and authorize the board chair to sign cases CON-2021-53, CON-2021-59, CON-2021-64, CON-2021-98, CON-2021-104, CON-2021-114, and CON-2021-116. Board Member Skidmore seconded. Motion carried.

MOTION: Board Member Skidmore made a motion to accept the Findings of Fact, Conclusions of Law and Final Orders and authorize the board chair to sign cases CON-2021-6, CON-2021-67, and CON-2021-70. Board Member Stearns seconded. Motion carried.

Public Comments

There was no public comment.

Adjournment

With no further comments, the Chairman asked for a motion to adjourn.

MOTION: Board Member Stearns made a motion to adjourn the meeting. Board Member Skidmore seconded.

The meeting adjourned at 11:15 a.m. (MT).

MICHAEL ARRINGTON, CHAIRMAN
IDAHO CONTRACTORS BOARD

WARREN WING, EXECUTIVE OFFICER
DIVISION OF OCCUPATIONAL AND
PROFESSIONAL LICENSES

DATE

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DATE