



State of Idaho
Division of Occupational and Professional Licenses
Idaho Contractors Board

BRAD LITTLE
Governor
RUSSELL BARRON
Administrator

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Draft Minutes of 4/19/2023

Board Members Present: Michael Arrington, Chair
Jessee Rosin
Brett Skidmore

Division Staff: MiChell Bird, Executive Officer
Yvonne Dunbar, Legal Counsel
Lea Kear, Legal Counsel
Don Morse, Invest. Pgm. Supv.
Renee Bryant, Brd. Supp. Supv.
Miah Ellett, Brd. Supp. Spec.

Board Members Absent: Chris Jensen
Barry Stearns

The meeting was called to order at 9:00 AM MT by Michael Arrington.

APPROVAL OF MINUTES

A motion was made and seconded to approve the 01/19/2023 meeting minutes. The motion carried unanimously.

DIVISION BUSINESS

Confidentiality, Conflict of Interest, and Honoraria Policies: Legal Counsel Kear presented the three policies. Staff will email the documents to the Board members for review and signatures.

BOARD BUSINESS

Financial Report: Executive Officer Bird provided an overview of the Contractors Board's Financial report.

Public Comment: Members of the public had comments regarding the discipline process of general contractors. Legal Counsel Dunbar will contact them to discuss the process, as well as the Board's authority when it comes to disciplinary matters.

EXECUTIVE SESSION

A motion was made and seconded that the Board enter Executive Session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Public Records Act, Idaho Code § 74-106(9). The purpose of the executive session will be to discuss documents relating to the fitness of a licensee to retain license or registration. Roll call: Michael Arrington-aye, Brett Skidmore-aye, and Jessee Rosin-aye. The motion carried unanimously.

A motion was made and seconded to leave Executive Session. The motion carried unanimously.

Motion(s) re: Discipline: A motion was made and seconded to accept staff recommendations to close the following cases: I-CON-2021-142, I-CON-2022-29, I-CON-2022-59, I-CON-2022-83, I-CON-2022-116, I-CON-2022-120, I-CON-2022-189, I-CON-2022-190, I-CON-2022-192, I-

CON-2022-200, I-CON-2023-11, I-CON-2023-17, I-CON-2023-47, I-CON-2023-63, I-CON-2023-75, I-CON-2023-85, I-CON-2023-85, I-CON-2023-113, I-CON-2023-118, I-CON-2023-119, I-CON-2023-120, I-CON-2023-135, I-CON-2023-144, and I-CON 2023-152. The motion carried unanimously.

A motion was made and seconded to accept staff recommendations to send a warning letter and close the following cases: I-CON-2021-146, I-CON-2022-30, I-CON-2022-45, I-CON-2022-107, I-CON-2022-119, I-CON-2022-122, I-CON-2022-161, I-CON-2022-187, I-CON-2023-8, I-CON-2023-10, I-CON-2023-24, I-CON-2023-39, I-CON-2023-73, I-CON-2023-102, I-CON-2023-111, I-CON-2023-133, and I-CON-2023-157. The motion carried unanimously.

A special board meeting was scheduled for May 24, 2023 at 9:00 am. (MT).

ADJOURNMENT

There being no further business, the meeting adjourned at 10:14 AM MT

DRAFT