



State of Idaho
Division of Occupational and Professional Licenses
Idaho Contractors Board

BRAD LITTLE
Governor
RUSSELL BARRON
Administrator

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Draft Minutes of 5/24/2023

Board Members Present:	Michael Arrington, Chair Jessee Rosin Brett Skidmore	Division Staff:	MiChell Bird, Executive Officer Yvonne Dunbar, Legal Counsel Don Morse, Investigative Pgm. Supv. Renee Bryant, Board Support Supv. Miah Ellett, Board Support Specialist
Board Members Absent:	Barry Stearns		

The meeting was called to order at 9:06 AM MT by Michael Arrington.

APPROVAL OF MINUTES

A motion was made and seconded to approve the 04/19/2023 meeting minutes. The motion carried unanimously.

DIVISION BUSINESS

Board Training – Discipline Process: Legal Counsel Dunbar provided training on the Division’s discipline process.

BOARD BUSINESS

Financial Report: Executive Officer Bird provided an overview of the Board’s quarterly financial report.

Public Comment: A member of the public had questions regarding the Division’s investigative process. Legal Counsel Dunbar recommended the individual contact Investigative Program Supervisor Morse for further discussion.

EXECUTIVE SESSION

A motion was made and seconded that the Board enter Executive Session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Public Records Act, Idaho Code § 74-106(9). The purpose of the executive session is to discuss documents relating to the fitness of a licensee to retain a license or registration. Roll call: Michael Arrington-aye, Brett Skidmore-aye, and Jessee Rosin-aye. The motion carried unanimously.

A motion was made and seconded to leave Executive Session. The motion carried unanimously.

Motion(s) re: Discipline: A motion was made and seconded for staff to proceed as follows:

Close with Advisory Letter – I-CON-2021-150; I-CON-2021-33; I-CON-2022-100; I-CON-2022-102; I-CON-2022-106; I-CON-2022-109; I-CON-2022-138; I-CON-2022-162; I-CON-2022-163; I-CON-2022-171; I-CON-2022-207; I-CON-2022-210; I-CON-2022-5; I-CON-2022-53; I-CON-2022-75; I-CON-2022-84; I-CON-2022-86; I-CON-2022-96; I-CON-2023-115; I-CON-2023-117; I-CON-2023-18; I-CON-2023-22; I-CON-2023-27; I-CON-2023-50; I-CON-2023-82; I-CON-2023-9; and I-CON-2023-90;

Close with No Action – I-CON-2022-113; I-CON-2022-160; I-CON-2022-164; I-CON-2022-166; I-CON-2022-177; I-CON-2022-201; I-CON-2022-56; I-CON-2023-116; I-CON-2023-122, 125; I-CON-2023-26; I-CON-2023-74; and I-CON-2023-81;

Order to Revoke – I-CON-2022-87; I-CON-2022-115; I-CON-2023-3, 65, 72, 125; and I-CON-2023-59;

Negotiate a Stipulated Order – I-CON-2021-140; I-CON-2021-112; I-CON-2021-127; I-CON-2021-14; I-CON-2021-82; I-CON-2022-104; I-CON-2022-105; I-CON-2022-139; I-CON-2022-176; I-CON-2023-138; I-CON-2023-141; I-CON-2023-148; I-CON-2023-31; I-CON-2023-42, 80, 147; I-CON-2023-76; I-CON-2023-88; I-CON-2023-89, 99; I-CON-2023-93; and I-CON-2023-98;

Table – I-CON-2022-110; I-CON-2023-172; I-CON-2023-19, 20, 33, 71, 110; I-CON-2023-46, 92; and I-CON-2023-51;

The motion carried unanimously.

ADJOURNMENT

There being no further business, the meeting adjourned at 3:56 PM MT