



State of Idaho  
Division of Occupational and Professional Licenses  
Idaho Licensing Board of Professional Counselors and  
Marriage and Family Therapists

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**Minutes of 3/24/2023**

<b>Board</b>	Dennis Baughman, LCPC - Chair	<b>Division</b>	Anne Lawler, Bureau Chief
<b>Members</b>	Spencer Zitzman, Ph.D., LMFT	<b>Staff:</b>	Greg Loos, Legal Counsel
<b>Present:</b>	Lea Williams, LCPC		Emily Rough, Board Support Specialist
	Theresa Bradford		
	Tami Kammer, LMFT, LCPC		

**Board** Anna James Krzemieniecki, LCPC  
**Members**  
**Absent:**

The meeting was called to order at 9:08 AM by Dennis Baughman, LCPC.

A motion was made and seconded to amend the agenda to include an executive session before the Zero-Based Regulation conversation. The motion carried unanimously.

**Executive Session**

A motion was made and seconded to enter executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law, Idaho Code § 74-106(9). The purpose of the executive session was to discuss documents relating to the fitness of a licensee to retain a license or registration. The vote was: Mr. Baughman, aye; Dr. Zitzman, aye; Ms. Kammer, aye; Ms. Williams, aye; and Ms. Bradford, aye. The motion carried unanimously.

A motion was made and seconded to exit executive session. The motion carried unanimously. No decisions were made in executive session.

**Zero-Based Regulation:** Ms. Lawler restated the purpose of Zero-Based Regulation. The Board reviewed suggested updates designed to eliminate duplicative or outdated requirements, remove unnecessary barriers, and increase the ease of readability in its administrative rules. Ms. Lawler stated that the language presented has not been shared with stakeholders, who will be provided an opportunity to provide written or verbal comments at a later date. Ms. Lawler reminded the Board that the decisions made today are not final and that there will be additional opportunities to further discuss these changes at future Board meetings. Unless otherwise stated, the Board agreed to all suggestions presented.

**Rule 239 – Supervisor Requirements:** The Board removed the registration requirement and replaced it with a statement that licensees must meet specific criteria to be approved by the Board as a supervisor. This change was made because registration of supervisors is not authorized by statute.

**Rule 239.01.a – Supervisor Requirements:** The Board added license types to clarify the requirement. The Board removed the hourly requirement from rule and will add it to the Board-approved form. Division staff will include this in the prospective analysis and provide suggestions at the next meeting.

**Rule 239.01.a. and 239.01.b. – Supervisor Requirements:** The Board reworded these for clarity.

**Rule 239.02.b. – Supervision:** The Board removed this subsection as unnecessary.

**Rule 239.03 – Renewal:** The Board decided to remove this section but may add something to the continuing education requirements following additional discussion.

**Rule 300 – Endorsement:** The Board reworded this to eliminate duplications of Idaho Code § 54-3406 and to clarify what is not included in the statute.

**Rule 245.02 – Supervision:** The Board deleted this subsection as unnecessary.

**Rule 245.03 – Designation of Intern Status:** The Board removed the first sentence as unnecessary and removed the examples as inappropriate for rule.

**Rule 241 – Non-United States Educated Applicants:** The Board removed the statement that the applicant is responsible for fees as an unnecessary explanation.

**Public Comment:** Mr. Routt, LCPC, asked the Board if it has considered creating an associate-level license. Mr. Baughman responded that the public will have a chance to comment on the rules and add suggestions in the near future that the Board would then consider.

**Rule 360 – Inactive Status:** The Board discussed the value of maintaining an inactive status. Division staff stated that this is not expressly authorized by statute. The Board commented that it would wait to make any changes to this rule until a final decision is made regarding continuing education, to see if there would still be a benefit to having an inactive status. No decision was made.

### **Adjourn**

There being no further business, the meeting was adjourned at 10:56 AM.

The next meeting is on 04/07/2023.