

IDAHO REAL ESTATE APPRAISER BOARD MEETING

January 31, 2022 – 8:30 a.m. (MT)

Division of Occupational and Professional Licenses
1090 East Watertower Street, Suite 150, Meridian

MINUTES OF THE JANUARY 31, 2022 BOARD MEETING

NOTE: The following report is not intended to be a verbatim transcript of the discussions at the meeting, but to record the significant features of those discussions.

Chairman Eric Brinton called the meeting to order at 8:32 a.m. (MT)

Board Members:

Eric Brinton, Chairman
Paul Morgan
Jane McClaran
Jody Graham
Brent Stanger

Staff:

Michelle Bird, Executive Officer
Steve Gorski, Investigation Units Manager
Laura Shankel, Licensing & Registration Manager
Jesama Rosensweig, Licensing Supervisor
Chuck Ewing, Investigator
Renee Bryant, Board Support Supervisor
Linda Pratzner, Board Support Specialist

Legal Counsel:

Nick Crema

Approval of the January 31, 2022 Agenda

Legal Counsel Nick Crema stated the format of the agenda was changed prior to the commencement of the meeting; therefore, a motion was needed to adopt the amended agenda.

MOTION: Board Member Morgan made a motion to approve the January 31, 2022 agenda as amended. Board Member Graham seconded. Motion carried.

DOPL Organizational Chart Update

Executive Officer Michelle Bird provided an update of the DOPL organizational chart, which is a combination of 11 agencies and 48 boards into a single division. There are three licensing bureaus, Health Professionals, Occupational, and Building, Construction, and Real Estate. Administrator Russell Baron sent an email to all board members to include an overview of this new process and a list of executive officers assigned to each board. Ms. Bird is the Executive Officer and liaison for this Board. DOPL's outlying offices are scheduled to move to the Chinden Campus in June or July 2022.

Public Comment

There were no public comments.

Approval of the October 25, 2021, and November 18, 2021 Meeting Minutes

MOTION: Board Member Morgan made a motion to approve the October 25, 2021, and November 18, 2021 meeting minutes as written. Board Member Stanger seconded. Motion carried.

Board Business

Set Next Meeting Dates(s) – The Board approved the following meeting dates for 2022, beginning at 8:30 a.m. (MT): April 4, June 6, August 1, October 3, and December 5.

Investigations and Complaints – Investigation Units Manager Steve Gorski provided detailed information on the following complaints:

I-REA 2022-4

MOTION: Board Member Morgan made a motion to authorize closure of case I-REA 2022-4 with a letter to the respondent. Board Member McClaran seconded. Motion carried.

I-REA 2022-7

MOTION: Board Member Morgan made a motion to authorize closure of case I-REA 2022-7 with a letter to the respondent. Board Member Graham seconded. Motion carried.

I-REA 2022-11

MOTION: Board Member Morgan made a motion to authorize closure of case I-REA 2022-11. Board Member Stanger seconded. Motion carried.

Executive Session – Licensing – Application Review

Chairman Brinton entertained a motion to enter Executive Session.

MOTION: Board Member Stanger made a motion for the Board to enter executive session under Idaho Code § 74-206 (1)(d) to consider records that are exempt from disclosure under the Public Records Act, Idaho Code § 74-106 (9). The purpose of executive session will be to discuss documents relating to the fitness of an applicant to be granted a license or registration. Board Member McClaran seconded. Roll call: Eric Brinton-yes, Jody Graham-yes, Jane McClaran-yes, Brent Stanger-yes, and Paul Morgan-yes. Motion carried.

Chairman Brinton entertained a motion to exit Executive Session

MOTION: Board Member McClaran made a motion to exit Executive Session. Board Member Graham seconded. Motion carried.

Applications

AMCA-5677

MOTION: Board Member Stanger made a motion to approve AMCA-5677. Board Member McClaran seconded. Motion carried.

REAA-5749

MOTION: Board Member Stanger made a motion to approve REAA-5749. Board Member Graham seconded. Motion carried.

Course Approval

MOTION: Board Member Stanger made a motion to approve four hours of Continuing Education Credits for “Yakama Valley Grapes & Blueberries” American Society of Farm Managers and Rural Appraisers’ course. Board Member Morgan seconded. Motion carried.

RT-5124

MOTION: Board Member Graham made a motion to deny RT-5124 that requests retroactively allowing experience credits and requesting a written work waiver from the supervisor going forward from this point. Board Member Stanger seconded. Motion carried.

REAA-5795

MOTION: Board Member Graham made a motion to table application REAA-5795 for additional documentation. Board Member Stanger seconded. Motion carried.

REAA-5728 & REAA-5492

MOTION: Board Member Morgan made a motion to table REAA -5728 and REAA-5492 for additional documentation. Board Member McClaran seconded. Motion carried.

AMCA-5740

MOTION: Board Member McClaran made a motion to deny application AMCA-5740. Board Member Graham seconded. Motion carried.

Division Business

Financial Update – There is no financial report at this time; however, the Board’s finances are still intact.

Conferences – The Association of Appraiser Regulatory Officials (AARO) Conference will be held on May 12, 2022. Two board and one staff member can attend the conference. Executive Officer Bird suggested a special meeting be scheduled to discuss two applications and ARRO Conference attendees.

Adjournment

With no further comments, Chairman Brinton entertained a motion to adjourn.

MOTION: Board Member Morgan made a motion to adjourn the meeting. Board Member Graham seconded. Motion carried.

The meeting adjourned at 12:07 p.m. MT.

ERIC BRINTON, CHAIRMAN
REAL ESTATE APPRAISERS BOARD

MICHELL BIRD, EXECUTIVE OFFICER
DIVISION OF OCCUPATIONAL &
PROFESSIONAL LICENSES

DATE

DATE

05/29/22cz