

IDAHO REAL ESTATE APPRAISER BOARD MEETING

August 1, 2022 – 9:00 a.m. (MT)

Division of Occupational and Professional Licenses
11341 W Chinden Blvd., Bldg. 4, Boise, ID 83714

MINUTES OF THE AUGUST 1, 2022 BOARD MEETING

NOTE: The following report is not intended to be a verbatim transcript of the discussions at the meeting, but to record the significant features of those discussions.

Chairman Eric Brinton called the meeting to order at 9:00 a.m. (MT)

Board Members:

Eric Brinton, Chairman
Paul Morgan
Jane McClaran
Jody Graham
Brent Stanger

DOPL Staff:

Michelle Bird, Executive Officer
Yvonne Dunbar, Legal Counsel
Jesama Rosensweig, Licensing Supervisor
Renee Bryant, Board Support Supervisor
Carlotta Zito, Board Support Specialist

Approval of the June 6, 2022 Board Meeting Minutes

MOTION: Board Member McClaran made a motion to approve the June 6, 2022 meeting minutes as written. Board Member Morgan seconded. Motion carried.

Division Business

Draft Legislation/Rule – Executive Officer Michelle Bird updated the Board regarding draft legislation and rule changes and the adoption of PAREA.

Public Comments

There were no public comments.

Board Business

Fall AARO Conference

Board members discussed who will attend the October AARO conference. Chairman Brinton will attend.

ASC and SOA Process

Jenny Tidwell discussed the status of state offsite assessments and compliance reviews, as well as an overview of the ASC.gov website. An informal review, with DOPL staff, of the Real Estate Appraisers materials and policy statements is scheduled to occur virtually on August 15–18, 2022. An in person visit for a full compliance review will be scheduled in about two years.

Review of Application Letters

The Board reviewed the letters DOPL sends to applicants.

Investigations, Complaints, Licensing and Course Applications

Executive Officer Bird presented the Complaint Memorandum.

Executive Session

MOTION: Board Member Graham made a motion for the Board to enter executive session under Idaho Code § 74-206 (1)(d) to consider records that are exempt from disclosure under the Public Records Act, Idaho Code § 74-106 (9). The purpose of executive session will be to discuss documents relating to the fitness of an applicant to be granted a license as well as to retain a license or registration. Board Member McClaran seconded. Roll call: Eric Brinton - aye, Paul Morgan - aye, Jody Graham - aye, Brent Stanger- aye, Jane McClaran - aye.

MOTION: Board Member Morgan made a motion to exit Executive Session. Board Member Stanger seconded. Motion carried.

Applications

REAA-5834

MOTION: Board Member Stanger made a motion to approve REAA-5834. Board Member McClaran seconded. Motion carried.

REAA 5955

MOTION: Board Member Graham made a motion to table REAA 5955 pending additional information. Board Member Stanger seconded. Motion carried.

I-REA 2022-12

MOTION: Board Member Stanger made a motion to close case I-REA 2022-12. Board Member Morgan seconded. Motion carried.

Course Review

MOTION: Board Member Morgan made a motion to approve the following courses: Easement Valuation, Advanced Appraisal Review, the Appraisal of Manufactured Homes in America, the Square Footage Method for Calculating Single Family Homes, and the Timberland Valuation for continuing education. Board member Stanger seconded. Motion carried.

Adjournment

With no further comments, Chairman Brinton adjourned the meeting at 10:26 a.m.