

**BOARD OF RESPIRATORY THERAPY**  
Division of Occupational and Professional Licenses  
11341 W. Chinden Blvd. Building 4  
Boise, Idaho 83714

**Board Meeting Minutes of 6/23/2022**

**BOARD MEMBERS PRESENT:** Michele Jarvis - Chair  
Phillip Hager, RRT  
Tim Seward, RRT  
Lisa Taylor, RRT, RPSGT  
Robb Hruska, RRT, PSG

**DIVISION STAFF:** Stephanie Lotridge, Executive Officer  
Katie Stuart, Board Services Program Manager  
Lea Kear, Legal Counsel  
Jan Arrasmith, Education, and Practice Specialist  
Mike Celeste, Investigations Supervisor  
Jason Weaver, Investigator  
Frutoso Gonzalez, Investigator  
Matthew Post, Investigations Support  
Pam Rebolo, Board Support Supervisor  
Susan Cassell, Board Support Specialist

**OTHERS PRESENT:** Joan Callahan, Prosecutor

Convened: Ms. Jarvis called the meeting to order at 8:10 AM MT.

**OPENING STATEMENT AND INTRODUCTIONS**

Ms. Jarvis read the opening statement and invited the Board to introduce themselves Ms. Lotridge introduced Division of Occupational and Professional Licenses (DOPL) staff members.

**APPROVAL OF MINUTES**

Mr. Seward moved to approve the March 10, 2022 meeting minutes as written. Mr. Hager seconded. Mr. Hruska abstained. Motion carried.

**DIVISION BUSINESS**

**DIVISION UPDATE**

Ms. Lotridge informed the Board that the move to Building 4 has begun. Building 6 staff moved on June 15. Division of Building Safety, Idaho Board of Licensure of Professional Engineers and Professional

Land Surveyors, and Idaho Real Estate Commission moved the week of June 20. The Board of Pharmacy and Board of Medicine will be moved into Building 4 by July.

### **EXECUTIVE SESSION**

Mr. Seward moved, and Mr. Hager seconded, to enter executive session under Idaho Code § 74-206(1)(d) to consider discipline records that are exempt from disclosure under the Idaho Public Records Law, Idaho Code § 74-106(9). The purpose of the executive session was to discuss documents relating to the fitness of a licensee to retain a license or registration. Following the roll call, the Board entered Executive Session at 8:26 AM. Motion carried unanimously.

The Board concluded Executive Session at 9:00 AM

### **DISCIPLINE**

Mr. Seward moved to recommend a letter of concern in case number 2022-RES-9961. Mr. Hruska seconded.

### **ADJOURN**

There being no further business, the meeting was adjourned by general consent at 9:04 AM MT on June 23, 2022.

The next Board of Respiratory Therapy Meeting will be on September 22, 2022.