State of Idaho
Division of Occupational and Professional Licenses
Respiratory Therapy Licensure Board

BRAD LITTLE
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Minutes of 12/01/2022

Board Members Present:	Michele Jarvis, Chair Tim Seward, RRT Lisa Taylor, RRT/PSG Robb Hruska, RRT/PSG	**Division Staff:**	Stephanie Lotridge, Executive Officer Christopher Gilliam, DOPL Human Resources Specialist Sr. Susan Villanueva, Board Support Specialist
Board Member Absent:	Phillip Hagar, RRT		

The meeting was called to order at 8:35 AM by Michele Jarvis.

Approval of Minutes
Motion to approve 6/26/2022 minutes was made and seconded. Motion carried unanimously.

Division Business
Ms. Lotridge presented the financial report. She answered questions and stated the financial report will change once DOPL finalizes changes to cost accounting including payroll, board support, and beginning funds. She stated she will send an updated financial report once this is complete.

Christopher Gilliam, Human Resources, presented Respectful Workplace Training to the Board.

Adjourn
There being no further business, the meeting was adjourned at 9:13 AM.