



State of Idaho
Division of Occupational and Professional Licenses
Idaho Barber and Cosmetology Services Licensing Board

BRAD LITTLE
Governor
RUSSELL BARRON
Administrator

11341 W Chinden Blvd.
P.O. Box 83720
Boise, ID 83720-0063
(208) 334-3233
dopl.idaho.gov

Minutes of 3/27/2023

Board	Debra J Thompson - Chair	Division	Anne Lawler, Bureau Chief
Members	Merrilyn Cleland	Staff:	Greg Loos, Legal Counsel
Present:	Geneal Thompson		Emily Rough, Board Support Specialist
	Thomas E Grimsman		Allegra Earl, Licensing Supervisor
	John Murphy		
	Lindy High		

Board Wendy S Rucker
Members
Absent:

The meeting was called to order at 9:00 AM by Debra J Thompson.

Zero-Based Regulation: Ms. Lawler restated the purpose of Zero-Based Regulation. The Board reviewed suggested updates designed to eliminate duplicative or outdated requirements, remove unnecessary barriers, and increase the ease of readability in its administrative rules. Ms. Lawler stated that the language presented has not been shared with stakeholders, who will be provided an opportunity to provide written or verbal comments at a later date. Ms. Lawler reminded the Board that the decisions made today are not final and that there will be additional opportunities to further discuss these changes at future Board meetings. Unless otherwise stated, the Board agreed to all suggestions presented.

Rule 326 – Establishment and Facility Changes in Ownership: The Board deleted subsections 01 and 02-5, compacted the language, and created 1-3. The new language is as follows:

01. Establishment licenses may not be transferred. Any change in ownership or location requires an original license application.
02. An owner may be deleted from an establishment license by a written declaration of the person withdrawing and any remaining owner(s) without the need for new licensure.
03. In the event the board is notified that an establishment or contingent establishment has gone out of business, the Board shall investigate the claim and may cancel the establishment license upon a thirty (30) day written notice to the owner(s) or authorized agent of the establishment facility.

Rule 327 – Retail Cosmetics Dealer License: The Board removed the header as unnecessary and condensed all subsections into one sentence.

Rule 328 – Retail Thermal Styling Equipment Dealer Registration: The Board removed rule as unnecessary because there have been no applicants for registration since its implementation.

Rule 500.02.a. – Faculty or Instructors: This was deleted as duplicative of Idaho Code § 54-5815(1)(b).

Rule 500.02.d. – Faculty or Instructors: This was deleted as duplicative of Idaho Code § 54-5815(1)(m).

Rule 500.03.a.b. – Operations: This was deleted as duplicative of Idaho Code § 54-5815(1)(e)(f).

Rule 500.05.a – Clinical Work: This was deleted as duplicative of Idaho Code § 54-5815(1)(j).

Rule 500.07 – Student Records to be Maintained by the School: The Board deleted subsections a and b as duplicative of Idaho Codes §§ 54-5810(6) and 54-5810(5)(a). A new subsection was added requiring schools to provide students with their records of instruction at or before the cessation of operations. This was reworded and moved from subsection 09 to this subsection as a more appropriate section.

Rule 500.08 – Change in Ownership or Location: The Board reworded for conciseness.

Rule 500.09 – Cessation of School: The Board moved this to subsection 07 as a more appropriate location.

Rule 502 – Educational Program Standards for Courses of Instruction: This was deleted as duplicative of Idaho Code § 54-5815.

Rule 550.01.a.b. – Application and Qualifications: This was deleted as duplicative of Idaho Code § 54-5817.

Rule 550.03.c. – Supervision: The Board deleted this as unnecessary for the Board to regulate.

Rule 550.03.d. – Supervision: Division staff will research this and provide additional information at the next meeting.

Rule 550.04 – Recordkeeping: This was deleted as duplicative of Idaho Code § 54-5817.

Rule 550.04.b. – Recordkeeping: The Board reworded the first sentence for clarity and conciseness.

Rule 550.05 – Termination of Registration: This was deleted as unnecessary.

Rule 550.05.a. – Termination of Registration: The Board removed the requirement that the record of instruction be submitted to the Board.

Rule 710.07 – Extensions: This rule was removed due to the recent law change in natural hair braiding.

Rule 710.07 – Makeup Application: The Board decided to remove “except for the certified makeup artists” as unnecessary.

Rule 500.10 – Rules for Cosmetology Schools Approved to Teach Electrology: The Board deleted this rule after determining that it is the school’s responsibility to ensure that it has the appropriate space and supplies for instruction.

Rule 500.01.a – Premises: This is duplicative of Idaho Code § 54-5815(1)(a) and was removed.

Rule 800 – Unprofessional Conduct: The Board changed the title to *Grounds for Discipline* and revised the language for clarity.

Adjourn

There being no further business, the meeting was adjourned at 11:52 AM MT.

The next meeting is on 04/17/2023.