



State of Idaho
Division Of Occupational and Professional Licenses
Idaho Electrical Board

BRAD LITTLE
Governor
RUSSELL BARRON
Administrator

11341 W Chinden Blvd.
P.O. Box 83720
Boise, ID 83720-0063
(208) 334-3233
dopl.idaho.gov

Electrical Contractor Application Instructions

Please review the instructions carefully. An electrical contractor may be licensed as an individual or as a business entity. If an application is being made on behalf of a business entity, the entity must designate an individual to submit the application and represent the entity for examination. The individual designee must be a supervisory employee and may not represent any other applicant for a contractor's license.

Below are the qualifications for licensure as an individual or entity. Please review the information prior to submitting an application.

Individual Contractor

1. Do you hold an active Idaho Electrical Journeyman or Master license? Yes No

Entity Contractor

1. Is the designee a supervisory employee of the entity? Yes No
2. Does the entity employ at least one active Idaho licensed Electrical Journeyman or Master Electrician? Yes No

Upon approval of your application, you will receive examination information.

After passing the examination, all applicants must submit proof of:

1. \$300,000 liability insurance; and
2. Worker's compensation insurance, unless exempted.

The applicant must also pay a \$125 license fee prior to receiving a license. License fees are non-refundable and applications expire one year after the date of application.



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Electrical Contractor Application

Statutes and Rules governing the Idaho Electrical Board can be viewed at <https://dopl.idaho.gov>. It is your responsibility to ensure you read and understand the requirements to perform work in Idaho. Please be sure to keep a copy of this application for your records. Licenses are non-transferable.

Select Application Type:

- Initial/Testing (\$15.00 processing fee) Designee Change (\$15.00 processing fee) Reopen Closed License (\$15.00 processing fee)

Select License Type:

- Individual Business Entity

All fields within this application are required. If any field is left blank, the application will not be processed.

Name of Designee: _____
(Representative taking the examination)

Select One:

- Applying as an Individual Social Security Number: _____ - _____ - _____
(Required by Idaho Code § 73-122)

OR;

- Applying as a Business Entity Company Name: _____
ETIN: _____ - _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ Email: _____
(Required by Idaho Code § 67-2609)

Are you or your spouse an active member or honorably discharged veteran of the United States Armed Services? Yes No

Do you hold or employ someone who holds an active Idaho Electrical Journeyman or Master License? Yes No

Licensee Name: _____ License Number: _____

Applicant checklist:

- Non-Refundable Processing Fee (Do not send cash)
- Complete and Signed Application
- Proof of Military or Veteran Status (DD-214), if applicable

Certification

I hereby certify, to the best of my knowledge, the information on this application is true and correct. I understand my license may be suspended, revoked, or otherwise disciplined if it was obtained through false information. I further understand the Division of Occupational and Professional Licenses may release information contained in licensing applications as required by law. I understand that I have one (1) year from the date of this application to take and pass the required licensing examination and that I will be required to submit a new application at the expiration of that period.

If applying on behalf of a business entity, I certify I am a full-time supervisory employee of the above-listed company. I am not currently designated by any other company to be their representative.

Printed Name of Applicant

Signature of Applicant

Date

Signature of Designee

Date

Send completed application via:

Email: customer-service@dopl.idaho.gov

Mailing Address:

Idaho Division of Occupational and Professional Licenses
C/O Trade Licensing
PO Box 83720
Boise, ID 83720-0063

In-Person:

11341 W Chinden Blvd. Boise, ID 83714
1250 Ironwood Dr. Ste 220 Coeur d'Alene, ID 83814
155 N. Maple St. Blackfoot, ID 83221

