



State of Idaho  
Division of Occupational and Professional Licenses  
Idaho Board of Morticians

**BRAD LITTLE**  
Governor  
**RUSSELL BARRON**  
Administrator

11341 W Chinden Blvd.  
P.O. Box 83720  
Boise, ID 83720-0063  
(208) 334-3233  
dopl.idaho.gov

**Board Meeting Minutes of 12/08/2022**

<b>Board Members</b>	James R. Sommer - Chair	<b>Division</b>	Kent Absec, Executive Officer
<b>Present:</b>	Brian T. McBride	<b>Staff:</b>	Nicholas Krema, General Counsel
	Charles Gruning		Cesley Metcalfe, Board Support Supervisor
			Chrisitan Runnalls, Board Support Specialist

The meeting was called to order at 2:00 PM by James R. Sommer.

**Approval of Minutes**

A motion was made and seconded to approve the 9/15/2022 minutes. The motion carried unanimously.

**DIVISION BUSINESS**

**Financial Update:** Mr. Absec presented the financial update which indicated that the Board has a cash balance of \$5,625.64 as of 10/19/2022.

**BOARD BUSINESS**

**Set 2023 Quarterly Meeting Dates:** The Board scheduled its 2023 quarterly meeting dates for March 9<sup>th</sup>, June 8<sup>th</sup>, September 7<sup>th</sup>, and December 7<sup>th</sup>. All meetings scheduled will start at 2:00 PM MT.

**2023 Conference Attendance:** Mr. Absec stated that The Conference will take place in Chander, AZ on March 1-2, 2023. Mr. McBride volunteered to attend, and Mr. Absec stated he will look into whether there are any scholarships available.

**Licensing Report:** Mr. Absec presented a report on applications received and licenses issued and renewed by staff since the last meeting.

**Applications**

A motion was made and seconded to grant a one-year extension for application MRT-1577. The motion carried unanimously.

**Adjourn**

There being no further business, the meeting was adjourned at 3:03 PM MT.

The next meeting is on 3/9/2023.