

**IDAHO STATE OCCUPATIONAL THERAPY LICENSURE BOARD
IDAHO DIVISION OF OCCUPATIONAL AND PROFESSIONAL LICENSES**

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P.O. Box 83720, Boise ID 83720-0063

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REQUEST TO REACTIVATE MY INACTIVE LICENSE

I hereby request my license(s) number(s) _____ be placed on active status by paying the difference between the full licensure fee and the inactive licensure renewal fee and submitting verification of 2 continuing education units.

Since your last renewal have you had a license or registration revoked, suspended or otherwise sanctioned?
() Yes () No

(If yes, a copy of the charges and the final order must be received before your application will be processed.)

Since your last renewal were you convicted, found guilty, received a withheld judgement or suspended sentence of a felony or crime involving moral turpitude in this or any other state?

() Yes () No

(If yes, a detailed statement, a summary of the charges, the final order, any probation or parole documentation, and any other relevant information must be received before your application will be processed.)

Printed Name

Signature

Date

Rule 030. INACTIVE STATUS.

Occupational Therapists and Occupational Therapy Assistants requesting an inactive status during the renewal of their active license must submit a written request and pay the established fee.

03. Return to Active Status.

- a. Return to Active Status of License – Inactive for Five (5) or Fewer Years. An inactive license holder whose license has been inactive for five (5) or fewer years may convert from inactive to active license status by:
 - i. Providing documentation to the Board showing successful completion within the previous twelve (12) months of the continuing education requirements for renewal of an active license; and
 - ii. Paying a fee equivalent to the difference between the current inactive fee and the active renewal fee.
- b. Return to Active Status of License – Inactive for Greater than Five (5) Years. An inactive license holder whose license has been inactive for greater than five (5) years may convert from inactive to active license status by:
 - i. Providing documentation to the Board showing successful completion within the previous twelve (12) months of the continuing education requirements for renewal of an active license; and
 - ii. Providing proof that the licensee has actively engaged in the practice of occupational therapy in another state or territory of the United States for at least three (3) of the immediately preceding five (5) years, or provide proof that the licensee is competent to practice in Idaho.
- iii. The board may consider the following factors when determining proof of competency:
 1. Number of years of practice prior to transfer from active status;
 2. Employment in a field similar to acupuncture; and
 3. Any other factors the Board deems appropriate.