



State of Idaho
 Division of Occupational and Professional Licenses
 Outfitters and Guides Licensing Board

BRAD LITTLE
 Governor
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 Administrator

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OUTFITTER'S OPERATING PLAN

Outfitter/Applicant's Name: _____

Outfitter License #: _____ or New Applicant _____

Please indicate on the attached separate sheet which item this explanation is referring to.

For new applicants and amendments attach a separate sheet identifying each the Designated Agent(s) involved in this licensed business and explain their duties.

If applicable, please explain specifically why more than one Designated Agent is necessary and explain which Designated Agent will be the lead contact with the Board.

Attach a separate sheet explaining your marketing and client booking plan. (Please provide copies of websites, brochures, or other marketing materials.) Website address: _____.

If any DA is operating as a DA or outfitter separately from this licensed business, please explain that operation and its location. Explain how you will avoid a 3rd party arrangement (see IDAPA 24.35.01.201)

Attach a separate sheet explaining each Designated Agent's knowledge of financial and business management needs and practices.

Attach a separate sheet listing the number and title/type of unlicensed personnel to be employed or involved in the operation of this business such as owners, business managers, secretaries, family members, etc. (*Note: Licensed guides and unlicensed personnel such as cooks, camp help, etc. will be identified on the OG-7.1 Form.*)

(If this is part of an Outfitter's Amendment Request OG-9 to add or change designated agents then, it is not necessary to complete the rest of this Operating Plan form.)

Identify the *Land Based Operating Areas* below that are involved with the transaction you are proposing:

Existing Operating Areas

This proposal involves all licensed areas identified below.

<u>Licensed Area #</u>	<u>Location</u>
Operating Area # _____	IDFG Unit #s _____
Operating Area # _____	IDFG Unit #s _____
Operating Area # _____	IDFG Unit #s _____
Operating Area # _____	IDFG Unit #s _____
Operating Area # _____	IDFG Unit #s _____

OR

Proposed Operating Areas

<u>Land Ownership (Check one)</u>	<u>Location</u>
Public () Private ()	IDFG Unit #s _____
Public () Private ()	IDFG Unit #s _____
Public () Private ()	IDFG Unit #s _____
Public () Private ()	IDFG Unit #s _____
Public () Private ()	IDFG Unit #s _____

Existing Operating Areas

OR

Proposed Operating Areas

This proposal involves all licensed areas identified below.

Ownership (check one) Location

____ This proposal involves all licensed areas.

Public() Private ()River Section, Lake/Reservoir # _____

____ This proposal involves the following licensed areas.

Public() Private ()River Section, Lake/Reservoir # _____

Public() Private ()River Section, Lake/Reservoir # _____

Public() Private ()River Section, Lake/Reservoir # _____

Public() Private ()River Section, Lake/Reservoir # _____

Public() Private ()River Section, Lake/Reservoir # _____

<u>Licensed Area #</u>	<u>Location</u>
Operating Area # _____	River Section, Lake/Reservoir # _____
Operating Area # _____	River Section, Lake/Reservoir # _____
Operating Area # _____	River Section, Lake/Reservoir # _____
Operating Area # _____	River Section, Lake/Reservoir # _____
Operating Area # _____	River Section, Lake/Reservoir # _____
Operating Area # _____	River Section, Lake/Reservoir # _____

On the next page please explain your existing business using the operating areas and activities currently licensed to you. Explain how this change will alter your existing operation?

Attach an OG-7.1 Supplemental form for each proposed operating area listed above. If the application or amendment pertains to all the proposed operating areas or adjoining areas, only one OG-7.1 Supplemental form needs to be submitted. Private land requires an OG-7.1 for each owner.

Signature of Applicant

Date

For questions, please email the Board at OGLB-Licensing@dopl.idaho.gov.