



State of Idaho  
Division of Occupational and Professional Licenses  
Outfitters and Guides Licensing Board

**BRAD LITTLE**  
Governor  
**RUSSELL BARRON**  
Administrator

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P.O. Box 83720  
Boise, ID 83720-0063  
(208) 334-3233  
dopl.idaho.gov

**OUTFITTERS' AMENDMENT REQUEST**  
**PLEASE TYPE OR PRINT ALL INFORMATION CLEARLY**

Is this a minor amendment involving a DA? Yes ( ) No ( )  
Is this a major amendment not involving a sale? Yes ( ) No ( )  
Is this a complete sale of the entire business? Yes ( ) No ( )  
Is this a major amendment involving a partial sale of an outfitter business? Yes ( ) No ( )

**Applicant or Seller**

Applicant or Outfitter Initiating Action: \_\_\_\_\_ License # \_\_\_\_\_

Contact Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Primary Phone # \_\_\_\_\_ Other Phone # \_\_\_\_\_ Email \_\_\_\_\_

\_\_\_\_\_  
Signature of DA, Licensed Outfitter, or Applicant

\_\_\_\_\_  
Date

**Buyer or Overlapped Outfitter (IF APPLICABLE)**

Applicant or Outfitter Initiating Action: \_\_\_\_\_ License # \_\_\_\_\_

Contact Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Primary Phone # \_\_\_\_\_ Other Phone # \_\_\_\_\_ Email \_\_\_\_\_

\_\_\_\_\_  
Signature of DA, Licensed Outfitter, or Applicant

\_\_\_\_\_  
Date

If a minor amendment involving a DA check one of the following; Adding ( ) Removing ( ) Replacing ( )  
**Must include DA application with Amendment**

Which Licensed Operating Areas are included in this request? # \_\_\_\_\_ # \_\_\_\_\_ # \_\_\_\_\_ # \_\_\_\_\_ # \_\_\_\_\_ # \_\_\_\_\_

Are there allocated tags involved? Yes ( ) No ( )

If yes, what hunts? Controlled Hunts(s) # \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_,  
\_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_.

Elk Zone(s) Specify if A or B tags \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_.

Deer Unit(s) Specify if regular deer (R) or white-tailed (WT) only hunts \_\_\_\_\_, \_\_\_\_\_,  
\_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_.

If a partial sale, specify the number of tags that will go to the buyer for each hunt listed above. \_\_\_\_\_,  
\_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_.

Please explain what is being proposed. **If this is to add a new area**, you will also need to include an Operating Plan form along with the Land Managers' Statement form for the proposed area.

\_\_\_\_\_  
(Print Outfitter's Name)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Outfitters Signature)

**All items below must be included to submit a complete application:**

- Operating Plan (not required for DA changes)
- DA Application for Minor Amendments involving DA changes or additions
- Public Land Manager's Statement, if applicable
- Private Land Manager's Statement, if applicable
- Copy of lease agreement, if applicable
- Copy of certificate for business entity filed with the Secretary of State of Idaho, if applicable
- Copy of certificate for assumed business name (dba) filed with the Secretary of State of Idaho, if applicable
- Copy of executed Sales Agreement including a list of assets being transferred and release of interest from the seller, if applicable

**LAND MANAGER(S) INVOLVED (IF APPLICABLE)**

**#1** Name - Land Management Agency or Land Owner: \_\_\_\_\_  
Contact Name: \_\_\_\_\_ Title: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
Primary Phone # \_\_\_\_\_ Other Phone # \_\_\_\_\_ Email \_\_\_\_\_  
Public Agency? Yes ( ) No ( ) Private Land Owner? Yes ( ) No ( )

**#2** Name - Land Management Agency or Land Owner: \_\_\_\_\_  
Contact Name: \_\_\_\_\_ Title: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
Primary Phone # \_\_\_\_\_ Other Phone # \_\_\_\_\_ Email \_\_\_\_\_  
Public Agency? Yes ( ) No ( ) Private Land Owner? Yes ( ) No ( )

**REGIONAL FISH AND GAME SUPERVISOR (IF APPLICABLE)**

Name – Regional Office: \_\_\_\_\_  
Contact Name: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
Primary Phone # \_\_\_\_\_ Other Phone # \_\_\_\_\_ Email \_\_\_\_\_

For questions, please email the Board at [OGLB-Licensing@dopl.idaho.gov](mailto:OGLB-Licensing@dopl.idaho.gov).