



State of Idaho  
Division Of Occupational and Professional Licenses  
Architects and Landscape Architects Board

**BRAD LITTLE**  
Governor  
**RUSSELL BARRON**  
Administrator

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**Minutes of 06/29/2023**

<b>Board Members</b>	John Maulin, Chair	<b>Division</b>	Michael Hyde, Executive Officer
<b>Present:</b>	Tim Grissom	<b>Staff:</b>	Lea Kear, Legal Counsel
	Jon Breckon		Carlotta Zito, Board Support Specialist
	Allison McClintick		
	Bryce Olberding		
	Daniel Mullin		

**Board Members** Jedd Walker  
**Absent:**

The meeting was called to order at 9:06 AM MT by Chairman John Maulin.

**APPROVAL OF MINUTES**

A motion was made and seconded to approve the 04/06/2023 meeting minutes. The motion carried unanimously.

**BOARD BUSINESS**

**Zero-Base Regulation (ZBR):** Public comments received at the April 25, 2023 and May 24, 2023 Negotiated Rulemaking meetings were presented by Executive Officer Michael Hyde. A motion was made and seconded to accept the proposed changes and to move the rules to proposed status. The vote was: Chairman Maulin - yes, Board Member Breckon - yes, Board Member Grissom - yes, Board Member Mullin - yes, Board Member McClintick - yes, Board Member Olberding - yes. The motion carried unanimously. Two meetings to gather public comments on the proposed rules will be scheduled prior to the October 3, 2023 Board meeting.

**NCARB Annual Meeting Update:** Mr. Maulin presented highlights of the recent NCARB meeting he attended.

**CLARB Annual Meeting:** The Board approved sending Board Member Jon Breckon and Board Member Bryce Olberding to the CLARB annual meeting in September. The third member attending this conference is yet to be decided.

**EXECUTIVE SESSION – APPLICANT**

**Motion to Enter Executive Session:** A motion was made and seconded for the Board to enter executive session under Idaho Code § 74-206 (1)(d) to consider records that are exempt from disclosure under the Public Records Act, Idaho Code § 74-106(9). The purpose of the executive session will be to discuss documents relating to the fitness of an applicant to be granted a license

or registration. Roll call: John Maulin - aye, Jon Breckon - aye, Tim Grissom - aye, Allison McClintick - aye, Daniel Mullin - aye, Bryce Olberding - aye. The motion passed unanimously.

**Motion to Exit Executive Session:** A motion was made and seconded to exit executive session. The motion carried unanimously.

**Application Review:** An application was reviewed. A motion was made and seconded to approve ARCA-987591. The motion carried unanimously.

**Financial Report:** Mr. Hyde presented the financial report.

#### **ADJOURNMENT**

There being no further business, the meeting adjourned at 11:35 AM