



# State of Idaho

## Division Of Occupational and Professional Licenses Architects and Landscape Architects Board

**BRAD LITTLE**  
Governor  
**RUSSELL BARRON**  
Administrator

11341 W Chinden Blvd.  
P.O. Box 83720  
Boise, ID 83720-0063  
(208) 334-3233  
dopl.idaho.gov

### Minutes of 12/06/2022

<b>Board Members</b>	John Maulin, Chair	<b>Division</b>	Michael Hyde, Executive Officer
<b>Present:</b>	Tim Grissom	<b>Staff:</b>	Lea Kear, Legal Counsel
	Jon Breckon		Melissa Ferguson, Cur. & Exam Program Supervisor
	Allison McClintock		Carlotta Zito, Board Support Specialist
	Bryce Olberding		
	Jedd Walker		

The meeting was called to order at 1:39 PM (MT) by John Maulin.

#### APPROVAL OF 09/27/2022 MINUTES

A motion was made and seconded to approve the September 27, 2022 meeting minutes. The motion carried unanimously.

#### DIVISION BUSINESS

**Review and Discuss Executive Order 2020-01: Zero-Based Regulation (ZBR):** Executive Officer Hyde addressed the Executive Order and ZBR process. The Board discussed combining the rule chapters for Architects and Landscape Architects and how this might be done through ZBR. The Board also discussed model law and rules from other states, particularly those states with combined boards. Stakeholder participation and outreach was discussed.

#### BOARD BUSINESS

**Letter of Clarification on the Practice of Architecture:** Executive Officer Hyde led a discussion regarding various requirements for licensees in different localities, such as review and stamping by other professionals in addition to the architect. Board members shared their observations in this practice. Legal Counsel reviewed applicable law for the duties and powers of the Board, as well as powers of a municipal corporation. The Board agreed that letters of clarification may be a helpful tool going forward. The Executive Officer and Legal Counsel discussed bringing letters of clarification to the Board prior to sending out.

**2023 NCARB Meetings: Regional Summit & Annual Business Meeting:** The Board may send up to three members. Chairman Maulin, Board Member Mullin and Board Member Grissom will attend the Regional Summit meeting in March 2023. Board Members Mullin and McClintock will attend the Annual Business meeting in June 2023.

**Review Habitat for Humanity Continuing Education Request:** Executive Officer Hyde presented the request. A motion was made and seconded to deny the continuing education request. Motion carried unanimously.

**Public Comment:** There was no public comment.

#### ADJOURNMENT

There being no further business, the meeting adjourned at 3:27 PM