



State of Idaho
Division Of Occupational and Professional Licenses
Architects and Landscape Architects Board

BRAD LITTLE
Governor
RUSSELL BARRON
Administrator

11341 W Chinden Blvd.
P.O. Box 83720
Boise, ID 83720-0063
(208) 334-3233
dopl.idaho.gov

Minutes of 02/07/2023

Board Members	John Maulin, Chair	Division	Michael Hyde, Executive Officer
Present:	Tim Grissom	Staff:	Yvonne Dunbar, Legal Counsel
	Jon Breckon		Christopher Gilliam, HR Spec. Sr.
	Allison McClintick		Carlotta Zito, Board Support Specialist
	Bryce Olberding		
	Jedd Walker		
	Dan Mullin		

The meeting was called to order at 9:03 AM MT by John Maulin.

APPROVAL OF MINUTES

Board Member Grissom stated, and Executive Officer Hyde confirmed, he was approved by the Board at the December 2022 meeting to attend the 2023 NCARB Regional Summit meeting in March 2023. A motion was made and seconded to approve the December 6, 2022 minutes with the amendment. The motion carried unanimously.

DIVISION BUSINESS

Board Training – Respectful Workplace: Human Resource Specialist Senior Christopher Gilliam presented Respectful Workplace training.

DOPL Strategic Plan: Executive Officer Michael Hyde provided an overview of the Division’s Strategic Plan.

Confidentiality and Conflict of Interest Policies: Legal Counsel Yvonne Dunbar addressed the policies for the Board member’s review and signatures.

Zero-Based Regulation (ZBR): Review of Model Laws: A comparison of IDAPA rules and the national model laws was provided and discussed by the board with recommendations given to DOPL staff for ideas for the zero-based regulation process. A state analysis of the requirements of other states will be available for review at the next Board meeting. Executive Officer Hyde outlined the negotiated rulemaking process, which will begin in April 2023.

Board Denial and Appeal Processes: This topic was not addressed.

2023 Legislative Session Update: Executive Officer Hyde provided an overview of House Bill 74, *Universal Licensing*.

Financial Report: The Financial report was presented.

BOARD BUSINESS

Letter of Clarification on the Practice of Architecture Update: This topic was not addressed.

Discussion of Interior Architecture Design Degrees and Programs: This topic was not addressed.

Public Comment: There was no public comment.

ADJOURNMENT

There being no further business, the meeting adjourned at 10:41 AM