



State of Idaho

Division of Occupational and Professional Licenses Idaho Barber and Cosmetology Services Licensing Board

BRAD LITTLE
Governor
RUSSELL BARRON
Administrator

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Minutes of 6/12/2023

Board Members Present: Debra J Thompson - Chair
Merrilyn Cleland
Geneal Thompson
Thomas E Grimsman
Wendy S Rucker
John Murphy
Lindy High

Division Staff: Anne Lawler, Bureau Chief
Greg Loos, General Counsel
Yvonne Dunbar, General Counsel
John Price, Investigations Program Manager
Emily Rough, Board Support Specialist
Allegra Earl, Licensing Supervisor

Others Present: Eric Nelson, Board Prosecutor

The meeting was called to order at 9:02 AM by Debra J Thompson.

Approval of Minutes

A motion was made and seconded to approve the 02/13/2023 minutes. The motion carried unanimously.

DIVISION BUSINESS

Website Update: Ms. Lawler informed the Board that its website has been updated to make it more user-friendly and to drive licensees to the website for information.

BOARD BUSINESS

Zero-Based Regulation: Ms. Dunbar reviewed the following sections of the updated redline draft of the rules: Definitions, fees, qualifications for licensure, school program requirements, apprenticeships, establishment inspections, and topics already covered in the statute. She stated that her goal is to make sure the Boards are consistent throughout the Division and to ensure the public is able to understand the rules.

Delegated Authority of Stipulations: A motion was made and seconded to give delegated authority for the Board chair to sign stipulations on behalf of the board. The motion carried unanimously.

ProV Contract Discussion: A motion was made and seconded to approve the Board chair to review the updated ProV contract and to authorize Division staff to sign the new contract. The motion carried unanimously.

NIC Membership Level: A motion was made and seconded to pay for the gold membership level for access to the NIC National Database. The motion carried unanimously.

Conference Requests: A motion was made and seconded to approve two board members to attend the National Interstate Council of State Boards of Cosmetology (NIC) and the National Association of Barber Boards of America (NABBA) annual conferences pending approval from the executive officer. The motion carried unanimously.

Licensing Report: Ms. Earl presented a report on applications received and licenses issued and renewed by staff since the last meeting.

Executive Session

A motion was made and seconded to enter executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law, Idaho Code § 74-106(9). The purpose of the executive session was to discuss documents relating to the fitness of a licensee to obtain or retain a license or registration. The vote was: Ms. D Thompson, aye; Mr. Grimsman, aye; Ms. Cleland, aye; Mr. Murphy, aye; Ms. Rucker, aye; and Ms. High, aye. The motion carried unanimously.

A motion was made and seconded to exit executive session. The motion carried unanimously. No decisions were made in executive session.

Discipline

A motion was made and seconded to negotiate a stipulation in case number BCB-2023-32. The motion carried unanimously.

A motion was made and seconded to close case number I-BCB-2023-62 with an advisory letter. The motion carried unanimously.

A motion was made and seconded to close case numbers I-BCB-2023-102 and I-BCB-2023-175. The motion carried unanimously.

A motion was made and seconded to authorize the Board chair to sign the Notice of Violation and Settlement Orders for the following case numbers: BCB-2023-36&37, BCB-2023-44&45, BCB-2023-47&48, BCB-2023-89, BCB-2023-98, BCB-2023-102&103, BCB-2023-104&105, BCB-2023-106&107, BCB-2023-108&109, BCB-2023-110&111, BCB-2023-113, BCB-2023-118&119, BCB-2023-122&123, BCB-2023-124&125, BCB-2023-126&127, BCB-2023-131&132, BCB-2023-135&136, BCB-2023-137, BCB-2023-138, BCB-2023-139&140, BCB-2023-143&144, BCB-2023-90&91, BCB-2023-145&146, BCB-2023-133, BCB-2023-120&121, and BCB-2023-77&78.

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Applications

A motion was made and seconded to approve BESA-288741 and CESA-288740. The motion carried unanimously.

A motion was made and seconded to deny application BARA-288940 based on Idaho Code § 54-5823(1). The motion carried unanimously.

Adjourn

There being no further business, the meeting was adjourned at 10:54 AM MT.

The next meeting is on 06/26/2023.

DRAFT