

## BASIC JOB SAFETY TRAINING GUIDELINES

### WOODS BOSS

JOB TASK: Job layout, training, spotting and dealing with safety concerns

EMPLOYEE: \_\_\_\_\_  
(Please print)

DATE: \_\_\_\_\_

- 1. Review company safety plan
- 2. Review job related rules in the Idaho Minimum Safety Standards
- 3. Required safety apparel (when job requires)
  - Hard hat                                       Gloves
  - Boots     Eye protection
  - Chaps     Hearing protection
  - Whistle or emergency communication device
- 4. Review hazardous communication and location of SDS sheets
- 5. First-Aid
  - First-Aid card current                               First-Aid Kit location
  - Backboard location
- 6. Emergency rescue
  - Cell phone and/or radio operation               Job location
  - Who to contact (office/State Comm. 1-208-846-7610, 1-800-632-8000)
  - Emergency evacuation plan for all employees in case of fire
- 7. Clear communication procedure
  - Train all employees how to contact you throughout the day
- 8. Make sure warning signs are visible to public
- 9. Train new employees until COMPLETELY satisfied they can do their job safely
- 10. Safety meetings held regularly or when necessary (document)
- 11. Check on all employees regularly throughout the day. Train all employees on procedure for letting you know they are leaving the woods for the day.

EMPLOYEE'S SIGNATURE \_\_\_\_\_