



State of Idaho
Division of Occupational and Professional Licenses
Idaho Board of Optometry

BRAD LITTLE
Governor
RUSSELL BARRON
Administrator

11341 W Chinden Blvd.
P.O. Box 83720
Boise, ID 83720-0063
(208) 334-3233
dopl.idaho.gov

Board Meeting Minutes of 6/5/2023

Board Members Terri L Haley, O.D., Chair **Division Staff:** Katie Stuart, Executive Officer
Present: Jared Birch, O.D. Nicki Chopski, Bureau Chief
Shawn Sorenson O.D. Lea Kear, General Counsel
Jared Walker, O.D. Berk Fraser, Chief Investigator
Joshua Sears Jan Arrasmith, Practice & Education
Pam Rebolo, Board Support Supervisor

The meeting was called to order at 9:00 AM by Terri L. Haley, O.D.

Approval of Minutes

A motion was made and seconded to approve the 03/06/2023 minutes. The motion carried unanimously.

DIVISION BUSINESS

FINANCIAL UPDATE: Ms. Stuart presented the financial update and stated that the Division is planning to have a five (5) year projection at the next Board meeting.

LICENSING SYSTEM ITN UPDATE: Ms. Stuart informed the Board that the Division has entered into a contract for their new Licensing Information System. The goal for implementation of the new system is mid-year 2024.

BOARD BUSINESS

CONTINUING EDUCATION (CE) AUDIT REVIEW DISCUSSION: Ms. Stuart presented the Board with current forms used for CE audit review and new suggested forms. The Board also reviewed a CE Guidance that will be placed on the Board's website as a tool for licensees. The Board also discussed giving delegated authority to staff for review of CE audits. Ms. Stuart will bring additional information to the Board regarding delegated authority along with updates to the CE documents as requested, for the Board to re-review at the next scheduled Board meeting.

BOAR CHAIR AND SECRETARY ELECTION: Ms. Stuart explained that the Board statute has a Chair and a Secretary therefore, both need to be elected annually. A motion was made and seconded to elect Jared Walker as Chair and Jared Birch as Secretary. The motion carried unanimously.

Adjourn

There being no further business, the meeting was adjourned at 10:07 AM.

The next meeting is on 09/18/2023.