



State of Idaho
Division of Occupational and Professional Licenses
Idaho Board of Podiatry

BRAD LITTLE
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Board Meeting Minutes of 1/11/2023

Board Members Present:	Stewart Jones, D.P.M. - Chair Bryan Thompson, DPM Gary James Millward, D.P.M. Douglas Williams, D.P.M.	Division Staff:	Katie Stewart, Executive Officer Nicki Chopski, Bureau Chief Stephanie Lotridge, Licensing and Registration Program Manager Russ Spencer, Legal Counsel Berk Fraser, Chief Investigator Mike Celeste, Investigations Supervisor Keith Aamodt, Investigator Jan Arrasmith, Practice and Education Specialist Christopher Gilliam, HR Specialist, Sr. Susan Cassell, Board Support Specialist
Board Members Absent:	Ione Springer, Public Member	Others Present:	Josh Scholer, Division of Financial Management

The meeting was called to order at 3:11 PM by Stewart Jones, D.P.M.

Approval of Minutes

A motion was made and seconded to approve the 8/3/2022 minutes. The motion carried unanimously.

DIVISION BUSINESS

Division Update – Strategic Plan: Ms. Stuart guided the Board through the Division of Occupational and Professional Licenses (DOPL) Strategic Plan 2022 – 2026; the plan is for the entirety of DOPL rather than for individual Boards.

Legislative Session Overview: The 2023 Legislative session began on January 9, 2023. Ms. Stuart will keep the Board apprised of any Health Professions-related bills as the session progresses.

Financial Update: Ms. Stuart outlined a financial report from December 2022. The Board will continue to receive regular updates.

Board Training: Mr. Gilliam, DOPL HR, reviewed a presentation and video on Respectful Workplaces.

BOARD BUSINESS

Zero-Based Regulation (ZBR): Ms. Stuart stated that the Board of Podiatry will be undergoing ZBR and presented reference materials detailing Executive Order 2020-1; the Board will be reviewing all rules in IDAPA chapter 24.11.01 for the 2024 legislative session. Stakeholders are welcome to provide input and public comment on current rules and proposed changes. The Board addressed the following Rules:

Rule 002. Incorporation by Reference and Rule 500. Standard of the Ethical Practice of Podiatry will be combined into Rule 002 due to duplicate information. A motion was made and seconded to accept the change. The motion carried unanimously.

Rule 010.01 Reputable School will be removed as a duplicate because it is defined in Statue. Rule 150 and Rule 151 will be combined to streamline the language and remove duplicate information, and aspects of Rule 152 and Rule 200 will be simplified to remove duplication. A motion was made and seconded to accept the proposed changes. The motion carried unanimously.

Ms. Stuart reminded the Board that no decisions made on ZBR at this stage are final.

PDMP 37-2722 Compliance Review: Dr. Chopski presented the Board with a PowerPoint detailing the compliance levels of Podiatrists utilizing the Prescription Drug Monitoring Program (PDMP). Dr. Chopski and Ms. Stuart will work with the Idaho Podiatric Medical Association or related associations to provide education and training on the PDMP requirements.

Public Comments: No members of the public were in attendance; no public comments were made.

Executive Session

A motion was made and seconded to enter executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law, Idaho Code § 74-106(9). The purpose of the executive session was to discuss documents relating to the fitness of a licensee to obtain or retain a license or registration. The vote was: Dr. Jones, aye; Dr. Williams, aye; Dr. Millward, aye; and Dr. Thompson, aye. The motion carried unanimously.

A motion was made and seconded to exit the executive session. The motion carried unanimously.

Discipline

A motion was made and seconded to amend case number POD-2022-1. The motion carried unanimously.

Adjourn

There being no further business, the meeting was adjourned at 5:08 PM.

The next meeting is on 04/05/2023.