

IDAHO BOARD OF PSYCHOLOGIST EXAMINERS
Division of Occupational and Professional Licenses
P.O. Box 83720
Boise, ID 83720-0063

Board Meeting Minutes of 3/11/2022

Convened: Dr. Helen A Napier, Ph.D. called the meeting to order at 8:00 AM MST.

BOARD MEMBERS PRESENT: Helen A Napier, Ph.D. - Chair
Aaron Harris, Ph.D.
Denton C Darrington
Autumn Keefer, Ph.D.
Linda Hatzenbuehler, Ph.D.

DIVISION STAFF: Katie Stuart, Executive Officer/Board Services
Program Manager
Nicki Chopski, Bureau Chief
Yvonne Dunbar, General Counsel
Jan Arrasmith, Education & Practice Specialist
Berk Fraser, Chief Investigator
Mike Celeste, Investigator Supervisor
Keith Aamodt, Investigator
Pam Rebolo, Board Support Supervisor
Susan Villanueva, Board Support Specialist
Susan Cassell, Board Support Specialist
Jessica Solis, Investigations Administrative
Assistant

OTHER ATTENDEES: Tyler Williams, Board Prosecutor
Deb Katz, Idaho Psychological Association
Lance Giles, Idaho Psychological Association
Susan Martin, Idaho Psychological Association
India King, Idaho Psychological Association
Brandy McChesney

OPENING/MISSION STATEMENT AND INTRODUCTIONS:

After reading the Opening and Board Mission Statement, Katie Stuart, Executive Officer reintroduced Division staff.

APPROVAL OF MINUTES

Dr. Hatzenbuehler moved to approve the minutes of 12/10/21 as written. Dr. Keefer seconded. Motion carried.

DIVISION UPDATE

Ms. Stuart informed the Board that Autumn Keefer will be stepping down as Board member due to unforeseen circumstances and application for the Board's vacancy can be found on the Governor's website.

Ms. Stuart stated that the Division's organization chart has been completed and that the Division should be moved into its permanent building by July. Ms. Stuart also stated that there is a Request for Proposal (RFP) for a new licensing system which will be able to handle daily licensure and renewal requirements for all 48 Boards within the Division although a new database system may not be implemented at an undetermined time frame.

Chief Investigator Berk Fraser briefed the Board on the progress of the investigations unit for Health Professions stating that the same processes for investigations and complaints for the Board remain the same.

LEGISLATIVE UPDATE

Ms. Stuart presented a legislative update regarding Senate Bill 1286 which amends existing law to provide for service extenders and Senate Bill 1305 which would add to existing law to provide for Idaho's participation in the Psychology Interjurisdictional Compact and to establish provisions regarding such compact. Both bills were non Division legislation and would be a statute change and not a rule change.

Ms. Stuart also discussed Senate Bill 1326 which would transfer the Department of Health & Welfare Licensing and Certification Division which licenses and certifies nursing home facilities, residential care facilities, foster care homes and nursing assistants to the Division of Occupational and Professional Licenses. It has not been determined if they will fall under the Health Professions section, Occupations Section or have their own section within in the Division.

FINANCIAL UPDATE

Ms. Stuart presented the Board with Frequently Asked Questions prepared by the DOPL financial team, for all Boards. The FAQ's address the State's new financial coding system for DOPL as well as individual Board's funds. The Division plans to have quarterly financial reports for the Board to review.

BOARD BUSINESS

CONFERENCE UPDATES AND ATTENDANCE

India King, PsyD, director of Behavioral Science Family Medicine Residency and representative for the Idaho Psychological Association (IPA) requested Board members attendance at the annual IPA conference which will be held virtually.

Dr. Napier and Dr. Keefer stated that they would present at the annual IPA conference on Friday, April 22, 2022.

Dr. Hatzenbuehler will be attending the Association of State and Provincial Psychology Boards (ASPPB) mid-year meeting in New Orleans on April 21-24, 2022. Dr. Hatzenbuehler will be the delegate representing the Idaho Board of Psychologist Examiners.

Dr. Keefer made a motion to approve travel and expenses for one Board member and one staff member to attend the annual ASPPB conference in National Harbor, MD on October 26-30, 2022. Dr. Harris seconded. Motion carried. Dr. Harris was selected to attend as was Executive Officer Katie Stuart.

EXECUTIVE SESSION

Dr. Hatzenbuehler moved and Dr. Harris seconded, to enter executive session under Idaho Code § 74-206(1)(d) to consider discipline records that are exempt from disclosure under the Idaho Public Records Law, Idaho Code § 74-106(9). The purpose of the executive session was to discuss documents relating to the fitness of a licensee to retain a license or registration. Following roll call, the Board entered Executive Session at 9:36 AM. Motion carried unanimously. Dr. Hatzenbuehler recused herself and did not listen or participate in the discussion.

Senator Darrington moved to exit executive session at 10:34 AM. Dr. Harris, seconded. Motion carried unanimously.

DISCIPLINE

Outside of executive session Dr. Harris moved to authorize Mr. Williams to negotiate a corrective action plan (CAP) with the licensee in case number PSY-2021-3 Dr. Keefer seconded. Motion carried. Dr. Hatzenbuehler recused herself from the motion.

NEXT MEETING was scheduled for May 10, 2022 at 8:00 AM.

ADJOURNMENT

There being no further business, the meeting was adjourned by general consent at 10:45 AM MST on March 11, 2022.