

**IDAHO BOARD OF VETERINARY MEDICINE
COMMITTEE ON HUMANE EUTHANASIA
Division of Occupational and Professional Licenses
11351 W. Chinden Blvd.
Boise, ID 83714**

Committee Meeting Minutes of 4/13/2022

BOARD MEMBERS PRESENT: Teresa Kasper-Sauer, DVM, Chair
Janet Anders, DVM
Susan Mackin, DVM

DIVISION STAFF: Stephanie Lotridge, Executive Officer
Berk Fraser, Chief Investigator
Mike Celeste, Investigations Supervisor
Keith Aamont, Investigator
Jessica Solis, Administrative Assistant
Jan Arrasmith, Education and Practice Specialist
Kristen Thornton, Licensing Specialist
Madyson Crey, Customer Service
Pam Rebolo, Board Support Supervisor
Susan Cassell, Board Support Specialist
Susan Villanueva, Board Support Specialist

The meeting was called to order at 12:00 PM MST by Dr. Kasper-Sauer. A quorum was established and Executive Officer Stephanie Lotridge read the Committee's opening and mission statement.

INTRODUCTIONS

Ms. Stephanie Lotridge introduced herself as the Board's Executive Officer. Ms. Lotridge then introduced other members of Division staff which included the investigations unit for Health Professions and Board support.

APPROVAL OF MINUTES

Dr. Anders moved and Dr. Mackin seconded to approve the minutes of 1/14/22 as written. Motion carried

DIVISION BUSINESS

DIVISION ORGANIZATION CHART AND BUILDING 4 UPDATE

Ms. Lotridge presented the Committee with the Division's organizational chart and explained the Division's administration and Health Professions section stating that the current agencies at Chinden are in a temporary location but will be moving along with all other Division agencies to their permanent location at Building 4 which is tentatively scheduled by the end of June.

REQUEST FOR PROPOSAL FOR LICENSING SYSTEM

Ms. Lotridge stated that there is an Invitation to Negotiate (ITN) for a new licensing system which will be able to handle daily licensure and renewal requirements for all 48 Boards within the Division.

REQUEST FOR PROPOSAL FOR PROFESSIONS RECOVERY PROGRAM

Ms. Lotridge discussed the request for proposal (RFP) for the Health Professions Recovery Program and the plans to make it accessible to all Health Professions within the Division. Ms. Lotridge stated that the recovery program is an alternative approach rather than discipline.

FINANCIAL UPDATE

Ms. Lotridge gave a financial update explaining the Frequently Asked Questions prepared by the DOPL financial team, for all Boards. The FAQ's address the State's new financial coding system for DOPL as well as individual Board's funds. Ms. Lotridge will email the FAQ document to the Committee.

LEGISLATIVE UPDATE

Ms. Lotridge stated that the 2022 Legislative session has gone Sine Die on 3/31/22 and gave an overview of the following:

Senate Bill 1233 allows Division staff to share investigatory information regarding licensees with other boards and commissions to create efficiency within Division investigations. This was held in Committee and on 2/10/22 was reintroduced as SB 1297.

House Bill 612 allows an Idaho licensing authority to consider and grant a request for the expungement of disciplinary action previously imposed on a person's occupational license.

ZERO BASED REGULATION DISCUSSION

Ms. Lotridge stated that the Board of Veterinary Medicine will be reviewing rules according to direction from the Governor's office outlined in Executive Order 2020-01. Ms. Lotridge stated that discussions will start in July and the Board will have approximately 1.5 years to go through rules and complete their rule review to be presented to the 2024 legislature.

BOARD BUSINESS

2021 CEA EUTHANASIA RATE REPORT

Ms. Lotridge provided the Board with the 2021 CEA Euthanasia rate report.

CET TRAINING

The Committee discussed the recent CET training which was held on 4/7/22. Dr. Mackin stated that all but two persons watched the Zoom training. Attendees stated that they had poor equipment to have benefited from the training. The Committee suggested that in the future attendees can use their personal devices to have better reception and to be able to use the chat feature for questions. The Committee also stated that the agencies did not receive a list of skills ahead of the test. Ms. Arrasmith reminded the Committee that the skills are listed in rule and that it is the applicants' responsibility to review rules and if the applicant had taken the juris prudence exam they would have been familiar with the skills list.

The Committee also had concern with the compassionate use of animals in the demonstration skills for injection both on canine and feline. Dr. Kasper-Sauer stated that this procedure can be reviewed during zero based regulation rule review.

Ms. Arrasmith will work with the Committee regarding updating the test materials.

INSPECTIONS

The Committee discussed the current process for inspecting facilities. Ms. Lotridge will gather information from Dr. Kasper-Sauer to forward to the investigative unit to determine a process for inspections or how to resolve a failed inspection. The Committee would like to have guidelines regarding follow up on deficiency corrections.

COMMITTEE VACANCY DISCUSSION

The Committee currently has a vacancy for a CET. The Committee would like to see an additional veterinarian join the committee.

NEXT MEETING was scheduled for October 5, 2022.

ADJOURNMENT

There being no further business, the meeting was adjourned by general consent at 1:30 PM MST on April 13, 2022.

Chair