

**IDAHO BOARD OF VETERINARY MEDICINE**  
**Division of Occupational and Professional Licenses**  
**11341 W. Chinden Blvd.**  
**Boise, ID 83714**

**Board Meeting Minutes of 7/15/2022**

**BOARD MEMBERS PRESENT:** Wayne C. Cutler – DVM, Chair  
John C. Calhoun, VMD  
Jeffrey S. Heins, DVM  
Dawn Mehra, DVM  
Stephen Dalquist, DVM  
Laurence G. Nisle, Public Member

**DIVISION STAFF:** Stephanie Lotridge, Executive Officer  
Nicki Chopski, Bureau Chief  
Katie Stuart, Board Services Program Manager  
Lea Kear, Legal Counsel  
Berk Fraser, Chief Investigator  
Mike Celeste, Investigations Supervisor

Keith Aamodt, Investigator

Amy Hickerson, Drug Compliance Officer  
William Long, Administrative Assistant  
Jan Arrasmith, Education and Practice Specialist  
Ellis Guzman, Research Analyst  
Pam Rebolo, Board Support Supervisor  
Susan Cassell, Board Support Specialist Susan  
Villanueva, Board Support Specialist

**OTHER ATTENDEES:** Vivaldo Torres, Pharmacy Student

**Convened:** Dr. Cutler called the meeting to order at 8:34 AM MST. After roll call, a quorum was established, and Ms. Lotridge read the opening statement.

**APPROVAL OF MINUTES**

Dr. Calhoun moved to approve the minutes of 4/8/22 as written. Dr. Mehra seconded. Motion carried.

**DIVISION BUSINESS**

**DIVISION UPDATE**

Ms. Lotridge informed the Board that all Division of Occupational and Professional Licenses (DOPL) staff are now housed in Building 4, with the Board of Medicine being the last department to move in. The next Board meeting will be held in person on the Chinden campus.

**BOARD BUSINESS**

**FISCAL YEAR END REPORTS**

## LICENSING

Ms. Lotridge fielded questions from the Board regarding licensing information. The Board requested a comparison of historical and current licensee numbers for the next meeting, including license renewals and any denials. Dr. Cutler inquired about the turnaround time for license applications, Ms. Lotridge stated that low staffing numbers, processing lag time during staff training, and incomplete applications could be factors in delays; there are no known complaints from applicants. The Board had previously set of goal of five days for processing. The DOPL team is working to streamline and standardize applications until Universal Licensing is implemented.

## COMPLAINTS/DISCIPLINE

Ms. Lotridge introduced investigator Keith Aamodt, who stated that the Prosecuting Attorney is reviewing one case while another case is still under investigation. Dr. Heins is reviewing cases as needed and stated that many complaints involve miscommunication and frustrated citizens seeking care for pets in locations with shortages of veterinarians. The Board would like a report on the complaint process at the next meeting.

## ZERO BASED REGULATION

Ms. Lotridge introduced the Zero Based Regulation (ZBR) process that the Board will undergo for the 2024 legislative session. Ms. Kear gave an overview of Executive Order 2020-01, which requires a routine review of rule chapters, and will include an analysis of surrounding states Rules and their restrictions. Currently, four health professions Boards are undergoing ZBR. The ZBR process will include stakeholder and public input, with formal and informal meetings to review all Rule revisions before they advance to publication and presentation to the legislature. All Rules under review are available on the DOPL website, and all public meetings will be posted as well. Ms. Lotridge will reach out to state veterinary associations and other related groups at the request of the Board.

Dr. Chopski stated that DOPL representatives could schedule statewide Town Hall style meetings for Boards undergoing ZBR, or hold hybrid Negotiated Rulemaking meetings to obtain public comments.

The Board inquired about the mechanism to change rules outside of the ZBR process, advised that there would need to be an immediate danger to the public.

**Rule 09:** Ms. Lotridge presented streamlined language regarding foreign veterinary graduates. The Board inquired about examinations for foreign graduates, Ms. Kear clarified that examinations stand in Statute and are required for licensure and that Rules cannot be more restrictive than Statutes. Ms. Lotridge will make additional revisions to share with the Board at the next meeting.

**Rule 150:** Ms. Lotridge shared simplified language regarding the veterinarian/client/patient relationship. The Board had concerns about timeframes for prescribing, exams, and availability of follow-up care. Ms. Kear will review practice standards, Ms. Lotridge will provide additional research regarding standards of care and association language about client relationships and revisit this Rule at the next Board meeting.

**Rule 10:** Ms. Lotridge stated that this Rule is duplicative of Idaho Code §67-2614(5)(a) and can be struck. The Board agreed, Dr. Calhoun made a motion to accept this change, Dr. Heins seconded. Motion carried.

**NEXT MEETING** is scheduled for October 7, 2022.

### **ADJOURNMENT**

There being no further business, the meeting was adjourned by general consent at 11:10 AM MT on 7/15/22.