



State of Idaho
Division of Occupational and Professional Licenses
Board of Veterinary Medicine

BRAD LITTLE
Governor
RUSSELL BARRON
Administrator

11341 W Chinden Blvd.
P.O. Box 83720
Boise, ID 83720-0063
(208) 334-3233
dopl.idaho.gov

Minutes of 02/10/2023

Board Members Present:	John Calhoun, VMD-Chair Wayne Cutler, DVM Jeffrey Heins, DVM Dawn Mehra, DVM Stephen Dalquist, DVM Laurence G. Nisle, Public Member	Division Staff:	Stephanie Lotridge, Executive Officer Nicki Chopski, Bureau Chief Russell Barron, Division Administrator Russell Spencer, General Counsel Katie Stuart, Board Support Program Manager Berk Fraser, Chief Investigator Mike Celeste, Investigations Supervisor Keith Aamodt, Investigator Christopher Gilliam, HR Specialist, Sr. Jan Arrasmith, Health & Education Practice Pam Rebolo, Board Support Supervisor
		Others Present:	Joan Callahan, Board Prosecutor

The meeting was called to order at 8:30 AM by John Calhoun, VMD.

Approval of Minutes

A motion to approve 12/09/2022 minutes was made and seconded. Motion carried unanimously.

DIVISION BUSINESS

Respectful Workplace Training: Mr. Gilliam presented a video on Respectful Workplace training.

Division Update-DOPL Strategic Plan: Ms. Lotridge guided the Board through the Division of Occupational and Professional Licenses (DOPL) Strategic Plan 2022 – 2026;

Confidentiality & Conflict of Interest Policy: Mr. Spencer reviewed the Confidentiality and Conflict of Interest Policy with the Board.

Open Meeting Law: Mr. Spencer presented training on the Open Meeting Law.

Financial Update: Ms. Lotridge presented a quarterly financial report as of 01/10/2023.

HPRP Update: Ms. Stuart provided the Board with an update on the Health Professional Recovery Program (HPRP).

BOARD BUSINESS

Renewal Survey Questions: The Board discussed several questions to be added to the license renewal in the form of a survey. A motion was made and seconded to accept two questions. Motion carried. The Board requested that Ms. Lotridge format an additional question regarding Veterinary Technician. The Board will review at the next Board meeting.

Vaccination Letter: The Board reviewed a memo drafted to be sent to all licensed veterinarians informing them of a rule change regarding Rule 153-Standards of Practice replacing the requirement for an examination within ninety (90) days to twelve (12) months to administer a vaccine. A motion was made and seconded to send the letter as written. Motion carried.

Zero Based Regulation (ZBR): Ms. Lotridge presented the Board with a memo outlining the Zero Based Regulation (ZBR) review for Rules 05 (Incorporation by Reference); Rule 11 (Fee Schedule); Rule 12 (Continuing Education); Rule 103 (Supervising Veterinarians); Rule 104 (Grounds for Discipline of Veterinary Technicians); Rule 150 (Valid Veterinarian/Client/Patient Relationship); Rule 153 (Standards of Practice); and Rule 200 (Committee on Humane Euthanasia).

Ms. Lotridge stated that the language presented at today's Board meeting has not been shared with stakeholder groups. Ms. Lotridge stated that there will be opportunity for stakeholders to submit written or verbal comments regarding this draft at a later date. Ms. Lotridge also reminded the Board that the decisions made today are not a final decision and there will be additional opportunities to discuss further at future Board meetings.

Rule 05: This would allow updates to the rule without having to change the rule. A motion was made and seconded to approve the change as suggested. Motion carried. The Motion was then withdrawn and tabled for a legal analysis to review at the next Board meeting.

Rule 150: This change would simplify the rule. Per the previous conversation on 12/9/22 the Board will look at defining "examination" at a later date. A motion was made and seconded to approve the changes to Rule 150 with edits. Motion carried.

Rule 11: This change would simplify Rule 11. A motion was made and seconded to approve the change as suggested. Motion carried.

Rule 12: This change would simplify the wording in Rule 12. A motion was made and seconded to accept the changes as suggested. Motion carried.

Rule 103: This change would simplify Rule 103 for supervising veterinarians as certain definitions and grounds for discipline in the Idaho Veterinary Practice Act outline requirements restated in this rule. The discussed eliminating the sentence ‘not involving sectioning of teeth or resection of bone’. A motion was made and seconded to approve the changes with edits as discussed. Motion carried.

Rule 104: This change would simplify Rule 01 (b) and the elimination of 08 regarding the failure to comply with continuing education. A motion was made and seconded to approve the changes in Rule 104 as suggested. Motion carried.

Rule 151 and Rule 152: It was suggested to leave Rule 151 and Rule 152 as is. The Board would like Rule 152.04 defined.

Rule 153: This change would simplify Rule 153. A motion was made and seconded to approve the changes as suggested. Motion carried.

Rule 200: This change would simplify the appointment of members to the Committee on Humane Euthanasia. A motion was made and seconded to approve the changes as suggested. Motion carried.

Executive Session

A motion was made and seconded to enter executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law, Idaho Code § 74-106(9). The purpose of the executive session was to discuss documents relating to the fitness of a licensee to obtain or retain a license or registration. The vote was: Dr. Heins, aye; Dr. Mehra, aye; Dr. Cutler, aye; Dr. Dahlquist, aye; and Dr. Calhoun, aye. The motion carried unanimously.

A motion was made and seconded to exit executive session. The motion carried unanimously.

Discipline

A motion was made and seconded in case number V-1068 to release the licensee from probation. The motion carried unanimously.

A motion was made and seconded to approve a Corrective Action Plan (CAP) in case number IBVM-2022-16. Motion carried.

A motion was made and seconded to send a letter of concern in case number IBVM 2023-06. Motion carried.

Adjourn

There being no further business the meeting was adjourned at 3:30 PM.

The next meeting is on 05/05/2023.