



State of Idaho  
Division of Occupational and Professional Licenses  
Board of Athletic Trainers

**BRAD LITTLE**  
Governor  
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Administrator

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### Minutes of 08/16/2023

<b>Board</b>	Dani Moffit, Ph.D., ATC, Chair	<b>Division</b>	Stephanie Lotridge, Executive Officer
<b>Members</b>	Dave Hammons, Ed.D., ATC	<b>Staff:</b>	Russ Spencer, General Counsel
<b>Present:</b>	Tim Nicoletto, ATC		Berk Fraser, RPh, Chief Investigator
			Susan Villanueva, Board Support Specialist

The meeting was called to order at 8:32 AM by Dani Moffit Ph.D.

#### Approval of Minutes

A motion was made and seconded to approve the 02/22/2023 minutes. The motion carried.

#### DIVISION BUSINESS

**2023 Legislative Session Overview:** Ms. Lotridge reviewed the 2023 Legislative Session and addressed the Board's questions. There was no legislation that directly impacted the Athletic Trainers Board.

**Licensing System ITN Update:** Ms. Lotridge informed the Board that the Division has entered into a contract for their new Licensing Information System. The goal for implementation of the new system is mid-year 2024.

**Website Update:** The Division staff has updated the Board of Athletic Trainers website to a new format that has ease of use for licensees and consistency across all licensing Boards. Ms. Lotridge asked the Board to give her any feedback or ideas for improvement.

**Financial Update:** The Board reviewed the fiscal year-end financial report as of 6/30/2023, and staff addressed the Board's questions.

**FY23 Performance Measures Report Review:** The Board reviewed the 2023 fiscal year-end licensure statistics report.

Ms. Lotridge stated she will begin providing the Board with a midyear report and would like to start tracking other applications and licensing data.

**Health Professionals Recovery Program Update:** Ms. Lotridge gave an update to the Health Professionals Recovery Program (HPRP). She stated Ms. Stuart will continue to work with the HPRP program. Ms. Lotridge also stated the Physicians HPRP Advisory Committee has transitioned from the IMA to the Division. The committee will hold its first meeting at the end of August.

## **BOARD BUSINESS**

**Practice Site Discussion:** The Board discussed changes to simplify the application process. The Board also discussed what information is needed for the practice site. The Board directed staff to make changes as discussed.

**Directing Physicians Discussion:** The Board reviewed a letter that is currently being sent to renewing athletic trainers. The Board also discussed options for reminding licensees to check whether their Directing Physician has renewed their registration. The Board directed staff to make changes as discussed.

### **Election of Board Chair:**

A motion was made and seconded to re-elect Dr. Moffit as Board Chair. The motion carried.

### **Executive Session**

A motion was made and seconded to enter Executive Session pursuant to Idaho Code § Idaho Code § 74-206(1)(d) to consider records related to a licensee's ability to retain a license, which is exempt from public disclosure. The vote was: Dr. Moffit, aye; Mr. Hammons, aye; Mr. Nicolello, aye. The motion carried.

A motion was made and seconded to exit Executive Session. The motion carried unanimously.

## **BOARD DISCIPLINE**

A motion was made and seconded to recommend that the Board of Medicine initiate a CAP for case number 2023-ATH-10093.

### **Adjourn**

There being no further business, the meeting was adjourned at 10:57 AM.

The next meeting is on 11/15/23.