



# State of Idaho

## Division of Occupational and Professional Licenses Idaho Barber and Cosmetology Services Licensing Board

**BRAD LITTLE**  
Governor  
**RUSSELL BARRON**  
Administrator

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### Minutes of 8/14/2023

**Board Members Present:** Debra J Thompson - Chair  
Merrilyn Cleland  
Geneal Thompson  
Thomas E Grimsman  
Wendy S Rucker  
John Murphy  
Lindy High

**Division Staff:** Anne Lawler, Bureau Chief  
Greg Loos, General Counsel  
John Price, Investigations Program Manager  
Emily Rough, Board Support Specialist  
Allegra Earl, Licensing Supervisor

The meeting was called to order at 9:00 AM by Debra J Thompson.

#### Approval of Minutes

A motion was made and seconded to approve the 3/27/2023, 5/22/2023, and 6/26/2023 minutes. The motion carried unanimously.

#### DIVISION BUSINESS

**Financial Update:** Ms. Lawler gave the financial report, which indicated that the Board had a cash balance of -\$179,230.98 as of June 30, 2023.

**Luma Discussion:** Ms. Lawler gave a Luma update.

#### BOARD BUSINESS

##### Zero-Based Regulation:

**Rule 301.01-06 – Qualifications for Licensure:** The Board added language that confirms the hours for barbers, barber stylists, electrologists, estheticians, nail technicians, and cosmetologists.

**Rule 301.07 - Makeup Artist Certificate:** The Board added language that allows the Board to approve online training for Makeup Artist Certification.

**Rule 326.05.a-d – Out of Business:** The Board added language that requires a licensed establishment to notify the Board when it ceases operation.

**Rule 500.04.a - Curriculum:** The Board removed the rule as redundant of Rule 150.01.c.

##### Rule 301.06.a – Original Nail Technician License:

The Board changed the credit hours from one-seventh to 200 to establish a firm cap on the number of hours without using a potentially confusing ratio.

**Rule 550.03 - Supervision:** The Board struck the rule as redundant of Idaho Code § 54-5817.

**Rule 550.04.b – Recordkeeping:** The Board struck the rule as an unnecessary and arbitrary time limit that posed a barrier to licensure.

**Rule 550.05.a – Termination of Registration:** The Board struck the rule as an unnecessary and arbitrary time limit that posed a barrier to licensure.

**ProV Contract:** Ms. Earl informed the Board that mistakes were found in the ProV contract and presented the corrections.

**Quarterly Meetings:** The Board adjusted its 2024 regular meeting schedule to be quarterly meetings in March, June, September, and December.

**Board Elections:** A motion was made and seconded to nominate and elect Debra Thompson as Board chair and Thomas Grimsman as Vice-chair. The motion carried unanimously.

**Licensing Report:** Ms. Earl presented the licensing report to the Board.

#### **Executive Session**

A motion was made and seconded to enter executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law, Idaho Code § 74-106(9). The purpose of the executive session was to discuss documents relating to the fitness of a licensee to obtain a license or registration. The vote was: Ms. D. Thompson, aye; Mr. Grimsman, aye; Ms. Cleland, aye; Ms. G. Thompson, aye; Ms. High, aye; Mr. Murphy and Ms. Rucker, aye. The motion carried unanimously.

The motion was amended and seconded to enter executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law, Idaho Code § 74-106(9). The purpose of the executive session was to discuss documents relating to the fitness of a licensee to obtain or retain a license or registration. The vote was: Ms. Thompson, aye; Mr. Grimsman, aye; Ms. Cleland, aye; Ms. Thompson, aye; Ms. High, aye; Mr. Murphy and Ms. Rucker, aye. The motion carried unanimously.

A motion was made and seconded to exit executive session. The motion carried unanimously. No decisions were made in executive session.

#### **Discipline**

A motion was made and seconded to close case numbers I-BCB-2023-146&222 and I-BCB-2023-145 with an advisory letter. The motion carried unanimously.

A motion was made and seconded to close case number I-BCB-2023-107 with an advisory letter. The motion carried with one opposed.

A motion was made and seconded to negotiate a Stipulation in case numbers BCB-2023-155, BCB-2023-86, and BCB-2023-172 and to authorize the Board chair to sign on behalf of the Board. The motion carried unanimously.

A motion was made and seconded to negotiate a Stipulation in case number I-BCB-2023-195 and to authorize the Board chair to sign on behalf of the Board. The motion carried unanimously.

**Applications**

A motion was made and seconded to approve application CESA-289788 for inspection. The motion carried unanimously.

A motion was made and seconded to accept application RC-245221. The motion carried unanimously.

**Adjourn**

There being no further business, the meeting was adjourned at 11:42 AM.

The next meeting is on 08/30/2023.

DRAFT